

STAR MANAGEMENT DIRECTIONS

Students must login into the network under their name and password.

They should open the remote desktop and use their password.

Go to start. Select Renaissance Place.

Select Student.

Put in student AR/STAR login.

Teacher puts in the AR/STAR password.

Select STAR.

Select Take a Test.

Teacher puts in the monitor password—"admin"

The student will have a series of 3 to 7 practice questions. There is about 40 seconds to answer the questions. You are not to help the student. If the student fails the practice, then you can walk the student through the next practice. However you cannot help them on the test once it starts.

The student reads the questions. Type or use the mouse to select 1, 2, 3, or 4. This will put the word in the sentence. When they've located the correct word, placed it in the sentence, they ENTER. A clock will appear in the upper corner as time runs out. If they do not answer, the computer will move to the next question.

Following the practice, the screen will say the Practice is over. Then the student will have 25 questions to answer. When completed the screen will tell them the test is over and it will return to the main menu. The student needs to log out of Renaissance Place, logout of remote desktop, and logout of the network before the next student takes the test.

DIRECTIONS FOR RUNNING S.T.A.R. DIAGNOSTIC AND GROWTH REPORTS

Teacher logs into the network.

Teacher logs into the remote access.

Go to start.

Select Renaissance Place.

Select Teacher/Administrator.

Use your AR/STAR Teacher login and password.

Select STAR Reading.

Select Reports.

Select the type of report you want. Diagnostic will give you report for a single student. You will have to customize and select the individual student reports that you want. A growth report can be selected which will give you a comparison of students tested twice. You can customize for individual students or the entire class. Parent letters will give you a print out of information on the latest test given, it will not give you a comparison of tests.

When you print, be sure to use the small print button at the top of the Renaissance Place report page. Do not use the print button in the windows toolbar.