

# USD 377 ATCHISON COUNTY COMMUNITY SCHOOLS ON-LINE AND NETWORK ACCEPTABLE USE GUIDELINES

The Atchison County Community School District, USD 377, Board of Education considers a computer network to be a valuable tool for education and encourages the use of computers and computer-related technology in district classrooms. The district has the ability to enhance students' education through the use of computers on the Local Area Network and the Internet.

## **Privacy Statement**

Students and all users or clients (any persons using district technology) of Atchison County Community School District, USD 377, have the responsibility to use district technology as an educational opportunity and in accordance with the rules established under this policy. Persons using district-owned computers or accessing the Internet through a district connection are heretofore notified that they should not have "an expectation of privacy." District Internet users are advised that USD 377 reserves the right to access and review stored documents of any computer or computer-related technology owned or operated by USD 377. USD 377 retains the right to review stored documents which may disclose very important evidence of misconduct, harassment and/or inappropriate use of any district technology. While most information may never be reviewed, it is critical that all persons using USD 377 computers or computer-related technologies understand that these guidelines for appropriate technology use are intended to "remove any expectation of privacy." Atchison County Community Schools, USD 377, computers and computer-related technologies are not for personal use.

## **All users of USD 377 technologies must comply with the following:**

All uses of the network and the Internet must be in support of education and consistent with the purposes of the Atchison County Community School District, USD 377.

Network accounts are to be used only by the authorized owner of the account. Sharing of passwords is absolutely prohibited.

Any violations of the use of the network and/or the Internet should be reported to the teacher, teacher aide or any other person(s) in charge, who will notify the building principal (i.e. use of abusive or impolite language, chain letters).

The teacher, teacher aide or any other person(s) in charge must approve the use of personal disks on the network computers.

Personal information about oneself should not be shared over the Internet (i.e. addresses, telephone numbers, pictures).

Use of the network to access or process inappropriate materials or to download files dangerous to the integrity of the network is prohibited. Transmission of material, information or software in violation of any district policy or federal, state, or local law or regulation is prohibited. (i.e. pornography, computer viruses).

Network users identifying a security problem on the district system must notify the teacher, teacher aide or any other person(s) in charge. Do not demonstrate the problem to anyone.

Network users may download materials for their own use, but shall have no expectations of privacy and shall ensure that such materials fully comply with the provisions contained in this acceptable use and policy statement. Copyrighted materials must be used in accordance with district policy and applicable law.

Vandalism will result in cancellation of system use privileges. Vandalism is defined as a malicious attempt to harm or destroy district equipment or materials, that of another user or of the district system, or the Internet system (i.e. hiding icons, deleting other user's files, transmitting computer viruses).

## **Children's Internet Protection Act (CIPA)**

On December 21, 2000, congress passed the Children's Internet Protection Act (CIPA). The act requires schools to adopt Internet safety policies as a condition of receiving federal funds such as "e-rate." On April 5, 2001, regulations implementing the act were issued by the Federal Communications Commission. CIPA requires schools to certify that they have in place and are enforcing certain Internet safety policies that require, among other things, the use of filters that block access to obscenity, child pornography and materials harmful to minors. These certifications must be made to the U.S. Department of Education or the FCC respectively in order to be eligible for certain ESEA funds and to qualify for universal service benefits. The rules became effective on April 20, 2001.

## **Filters**

USD 377 uses an Internet/Network filtering system (name blocking) designed to protect users from inappropriate material. Filters are not intended to wrongly censor appropriate sites.

Failure to follow these regulations will result in suspension of the use of the Internet and Local Area Network and other disciplinary measures as appropriate.

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Name of Student: _____	Birth Date: _____
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**ON-LINE AND NETWORK USE AGREEMENT**

In consideration for the privilege of using the network and in consideration for having access to On-Line services and the Internet, I hereby state that I have read the USD 377 On-Line and Network Use Policy, understand it and agree to adhere to the principles and procedures detailed within. I hereby release USD 377 Atchison County Community School District and other intermediary providers, if any, and operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from me, or my child's use, or inability to use, the Local Area Network, On-Line Services and the Internet.

The school is in need of your help and cooperation. When you have read and discussed this document with your child, please sign this sheet and return it to the school on the first day of classes. This form will be kept at the school site.

**FAILURE TO RETURN THIS ACKNOWLEDGEMENT WILL NOT RELIEVE A STUDENT OR THE PARENT/GUARDIAN FROM RESPONSIBILITY FOR KNOWLEDGE OR THE NON-COMPLIANCE OF THE CONTENTS OF THE ON-LINE AND NETWORK ACCEPTABLE USE GUIDELINES.**

\_\_\_\_\_  
Signature of User

\_\_\_\_\_  
Signature of Parent/Guardian if user is under 16

\_\_\_\_\_  
Printed Name of User

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed