

USD 377 ATCHISON COUNTY COMMUNITY SCHOOLS
CODE OF CONDUCT & RECEIPT OF HANDBOOK

Mission Statement: “Empowering Individuals to Dream, Achieve and Succeed”

1. We treat each other with courtesy and respect at all times.
 - a. We listen carefully and respectfully as others express opinions that may be different from ours. We do not argue.
 - b. We share our opinions and concerns without loud or offensive language, gestures or profanity. We speak respectfully.
 - c. We ask others about ways we may help them. We don't wait to be asked.
2. We treat each other with kindness.
 - a. We treat each other as we would like to be treated.
 - b. We speak words of encourage to everyone.
 - c. We do not threaten or cause physical or bodily harm to another person.
 - d. We do not threaten or cause physical damage to the property of another person or to any school facility.
 - e. We do not bully, belittle, or tease another person, and we do not allow others to do so in our presence.
 - f. We do not demean and are not abusive or obscene in any of our communications (oral, written, and body language).
3. We take responsibility for our own actions.
 - a. We share information honestly.
 - b. We refrain from displays of temper.
 - c. We do not disrupt or attempt to interfere with the operation of a classroom or any other work or public area of a school or school facility.
 - d. We apologize when we have wronged someone by our actions or words.
 - e. We do not blame others for our behavior. No one can make us do anything or make us angry. Our actions and words are our choice.
4. We cooperate with one another.
 - a. We obey school rules and procedures for access and visitation.
 - b. We respect the legitimate obligations and time constraints we each face.
 - c. We notify each other when we have information that might help reach our common goal. This will include information about safety issues, academic progress, changes that might impact a student's work or events in the community that might impact the school.
 - d. We respond, in a positive way, when asked for assistance.
 - e. We understand that we do not always get our way.
 - f. We respond the first time, in a positive way, to requests and directives given by any adult or supervisor.
 - g. We do not argue with another person in front of a group. We seek a time when we can conduct a positive discussion in a private setting.
5. We complete our tasks in a timely manner and give our best effort to our work.
 - a. We turn in assignments on or before the due date.
 - b. We build a habit of giving our very best effort to all tasks we undertake.
 - c. We work and act in a manner that brings pride to our school, our families, our community, and ourselves.

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Name of Student:

Birth Date:

CODE OF STUDENT CONDUCT AND RECEIPT OF HANDBOOK – STUDENT & PARENT ACKNOWLEDGEMENT

The **Code of Student Conduct** is to help your son/daughter gain the greatest possible benefit from his/her school experience. The **Code of Student Conduct** is a guide to help students, parents, and staff understand the acceptable behavior expected during the school day and on school sponsored activities. It also outlines the types of behavior that may require disciplinary action and what that action might be.

The school is in need of your help and cooperation. When you have read and discussed the documents with your child, please sign this sheet and return it to the school on the first day of classes. This form will be kept at the school site.

FAILURE TO RETURN THIS ACKNOWLEDGEMENT WILL NOT RELIEVE A STUDENT OR THE PARENT/GUARDIAN FROM RESPONSIBILITY FOR KNOWLEDGE OR THE NON-COMPLIANCE OF THE CONTENTS OF THE CODE OF STUDENT CONDUCT.

I have received and reviewed with my child the Code of Student Conduct.

I hereby acknowledge receipt of the student handbook/school calendar for the current school year (distributed at enrollment.) I understand that the handbook/calendar/August newsletter contains the following issues:

- ❖ Nondiscrimination
- ❖ Family Education Right to Privacy Act
- ❖ Directory Information
- ❖ Drug Free Schools and Communities Policy
- ❖ Inoculations
- ❖ Availability of Asbestos Plan

As a condition of enrollment, I am required to abide by all regulations contained in this handbook, as well as other policies established by the board of education. I may contact the principal or counselor with questions pertaining to this handbook. If I choose not to abide by the regulations contained in this handbook, any other policy established by the Board Of Education, or any reasonable request by school authorities, disciplinary action may be imposed, up to and including expulsion from school.

Signature of Student

Signature of Parent/Guardian

Printed Name of Student

Printed Name of Parent/Guardian

Date Signed

Date Signed