

USD 377

Transition Process - Moving Plan

5/21/2009

Note: This checklist should be updated each week and turned into Mr. Wiseman

MOVING PLAN				
Week 1 - May 26 - 29	Room	Building	Notes	Status
Package and clear Building B speech room	Speech	Building B		Not started
Clear for storage	Woodshop	HS		Not started
Package business room and move to 106	123	HS	Move to 106	Not started
Package art room and move to hallway	125	HS	Move to hallway or keep in room	Not started
Package special ed room	124	HS	Move to hallway or to room 113	Not started
Clear for storage	Commons	MS		Not started
Package Potter room 24	24	MS	Move to HS hallway	Not started
Package ThompsonJA room 30	30	MS	Move to HS hallway	Not started
Package Trimmel room 26	26	MS	Move to HS hallway	Not started
Clear for setup as classroom	Library	PK-1		Not started
Move library books to MS lunchroom	Library	PK-1		Not started
Clear for setup as library/music	Room 103	PK-1		Not started
Week 2: June 1-5	Room	Building	Notes	Status
Move Grade 2 Effingham ES	G2	EES	Move to MS lunch room	Not started
Move Grade 3 Effingham ES	G3	EES	Move to MS lunch room	Not started
Move Grade 4 Effingham ES	G4	EES	Move to MS lunch room	Not started
Week 3: June 8-12	Room	Building	Notes	Status
Move Kindergarten Lancaster ES	K	LES	Move to EES Library (6/8)	Not started
Move Grade 1 Lancaster ES	G1	LES	Move to EES Library (6/8)	Not started
Move Grade 2 Lancaster ES	G2	LES	Move to EES Library (6/8)	Not started
Move Grade 3 Lancaster ES	G3	LES	Move to EES Library (6/8)	Not started
Move Grade 4 Lancaster ES	G4	LES	Move to EES Library (6/8)	Not started
Move Kindergarten Cummings ES	K	LES	Move to EES Library (6/10)	Not started
Move Grade 1 Cummings ES	G1	LES	Move to EES Library (6/10)	Not started
Move Grade 2 Cummings ES	G2	LES	Move to EES Library (6/10)	Not started
Move Grade 3 Cummings ES	G3	LES	Move to EES Library (6/10)	Not started
Move Grade 4 Cummings ES	G4	LES	Move to EES Library (6/10)	Not started