

Transition Team Meeting

PK – 6th

May 13, 2009

Mr. Wetig

Handout of cost estimate from one supplier for rubberized mulch and proposed playground layout

Handout of After School Program proposal

Handout of May 21st Field Day/Orientation letter

Playground update –

Samples of wood bark mulch and rubberized product to compare quality, size, and color.

Next step – get bids from 3 suppliers to submit to BOE

Mr. Wetig to speak with Dan Coder about bids for tree removal and basketball court concrete

Field Day/Orientation –

The new plan for field day is to have all of the kids come directly to the Middle School on their busses, not unloading at Cummings & Lancaster. All breakfast kids would get meal at MS then proceed with a tour of the building as it is. After the tour then the field day activities would begin. There will be busses leaving Cummings & Lancaster at 7:30 to bring teachers and walking kids to Effingham. Parents are welcome to come to MS for the tour and Field Day.

Mr. Wetig -discussed plans from drawings provided by the architect for updates to Intermediate Building

PTO –

Meeting: planned for August 1, 2009 to create list of goals for year, fundraisers, and board members. Mr. Wetig will speak with HS Booster club and set up a meeting with PTO presidents and Transition members Julie Baker and Tammy Ricketts to discuss inclusion of 7th & 8th grades in PTO or Booster Club.

Site Council –

PK-6 or PK-1 & 2-6 was discussed to combine is acceptable as long as there are parents representing both buildings. Need to re-write bylaws of our group to note new structure, and possibility of breakout sessions for individual buildings if necessary, but not mandatory. Discussed with Mr. Wiseman what Site Council is actually supposed to do. PK-6 would benefit busy families, upper level parents could input to their past experiences of PK-1. Leave option open to start as one then change to 2 separate councils if necessary. How many people will volunteer to be on Site Council?

Mr. Wiseman

Needed to leave early for Baccalaureate & wanted to note changes in bussing for next year.

Discussed this year's routine of picking up at EES then transporting to MS & changing busses.

Discussed with Charlie today about changing system for next year so that a child is only on one bus.

Break busses into groups of 5 at each Effingham center. Pick up students at one center then rotate around to 3 stops to get all of the children for that bus only. Staff will be responsible for students until they are on buses.

Mr. Wetig plans to have children all start out in the gym in the Intermediate building, in designated areas with their teacher, when all busses have arrived, then groups will go to classrooms. Younger children may need to have "boarding pass" with information such as name, bus number, address, etc. in case teacher or bus driver isn't familiar with the child.

Group discussion of possibility of attendance on the bus, building staff would make notes daily for students not riding the bus.

Site Council (continued)

Recommendation

Start with PK-6 Site Council, with leeway to split during meeting or separate completely at a later date if it becomes appropriate.

PTO

Recommendation

Table until after we speak with HS Booster Club to make sure that 7-8 is covered.

Volunteer Letter/Form

Letters and a volunteer form will be sent with kids and emailed out to all parents this week.

Mr. Hinrichs

Moving Committee - Teachers are packing, labeling and color coding their things. After rooms are cleaned & upgraded, then volunteers can help to move. Teachers will chose paint from lumberyard
Possibility of donation of 2 large trailers to move furniture, etc from Cummings & Lancaster to Effingham and

Primary to Intermediate Buildings.

Still receiving boxes, and accepting packing paper, peanuts, and shredded paper from district office.

Would like to make note of anyone who donates time, materials, etc should be kept track of and thanked.

Teachers should be packed and labeled, etc. by May 29. Then Dan Coder can create a list for maintenance and cleaning before any moves.

Mr. Wetig

Playground volunteer with liability insurance could cut trees in playground area at Intermediate building

Field Day

Rain plan to be emailed out

Look back to April 30 List of Items

Other Issues/Concerns

All issues at this time have been addressed or referred back to the administration for review.

A moving timeline is in the development phase.

Open Forum

Some teachers may be overwhelmed with packing & personal obligations.

Teachers can ask for helpers to pack individual rooms

Daily announcement will ask volunteers to contact classroom teachers if they would like to help them pack.

Next Meeting

Mr. Wiseman will email a list of dates for future meetings.

Meeting Adjourned