

RECONFIGURATION TRANSITION MEETING				
April 21, 2009, 6:00 PM MS Library				
7 th – 12 th Issues				
Culture/Autonomy/Activities				
Item	TT	Admin		
Will there be STUCO for 7 th -8 th ?	Yes	Yes		
Will there be STUCO for 2nd – 6th?	NA	NA		
Will there be 8 th grade promotion?	3	3		
Where will 7 th /8 th grade practices/activities be held?	1	1		
Will 7/8 have their own pep rallies?	Yes	Yes		
5 th – 8 th Field Day?	3	3		
May Jr. High students tryout for HS plays?	BA	BA		
May there be a Jr. High play?	BA	BA		
Ways to unite Jr. High/Sr. High students?	1	1		
Quarterly Tiger Pride Activities for Jr. High?	1	1		
Dances for 7 th /8 th ?	3	3		
MS trophies/banners – Where will they go?	3	3		
7/8 PTO?	3	3		
Booster club 7-12 or 9-12?	1	1		
Site council 7-12 or separate?	1	1		
Have Back to School Night?	Yes	Yes		
Open Houses/Book fairs?	2	2		
P/T conferences?	BA	BA		
Orientation - Day/Evening?	1	1		

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7th-12th Logistics/Facilities/Scheduling/Moving			
Item	TT	Admin	Resolution
Bell Schedules (Separate or the same?)	1	1	To be determined
Announcements/messages handled?	1	3	During homeroom time.
Electives for 7 th /8 th grade (options)	1	1	To be updated by admin
Stocking Library – Choices for 7th/8th.	1	1	Work with Mrs. Erickson on resolution
Is there enough space/shelving?	1	1	Work with Mrs. Erickson on resolution
Will restrooms be divided?	1	2	To be updated by admin
Restroom procedures for 7th/8th grade	2	2	To be updated by admin
Transporting students to activities/practice?	1	1	To be updated by admin
Lunch schedules/Breakfast procedure	1	1	To be updated by admin
Tornado drills – Enough space?	3	3	To be updated by admin
7 th /8 th grade lockers	1	1	
PE/athletic lockers (7 th /8 th)?	1	1	
Parking – Traffic patterns pu/do.	2	2	
Bus Pickup/Drop Off	2	2	
Morning Supervision - Walkers	1	1	
Office access – am/pm/hours	1	1	
Building Opening time	1	1	
Nurse's Station	2	2	
Separate accounts for Hr. High/Sr. High?	Yes	Yes	
Are there enough classrooms?	1	1	
Are there enough restrooms?	1	1	
Student Activity Fund (currently at MS)?	1	1	
Jr. High Concession Stands – who will operate?	2	2	7th/8th STUCO will operate.
Free time during lunch period ?	1	1	
Boxes for moving	1	1	
Volunteers to assist in moving	1	1	
Cafeteria – Are there enough tables?	1	1	
Building temperature control?	2	2	Submit maintenance order
Wear & tear on building w/increased population?	3	3	
First day orientation?	1	1	
What happens to everything left at CES/LES?	BOE	BOE	
Sseconds, ala carte, salads, optional entrée?	1	1	
Communication process for success?	1	1	

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7th – 12th Academic Issues

Item	TT	Admin	Resolution
AR for 7 th /8 th graders?	1	1	
Science Textbooks	1	1	Curriculum council and science dept. issue
Homeroom teacher accessibility			
Computer access			
IDL Lab – Access/Scheduling			
Highland Classes/Courses	Yes	Yes	Available for Jrs/Srs.
Mentor/Leadership Activities	1	1	
Student code of conduct	1	1	Principal will bring back recommendation
Career Paths – 7th – 12th	1	1	Counselor will present a plan for developing career paths.
– will counselor have time to organize?	1	1	
Agendas – will 7th/8th graders use?	1	1	Principal will bring back recommendation
Assessment testing – Where will it take place?	2	2	Assessment schedule will be developed by Mr. Hinrichs
Do we need more computers?	1	1	
Will 7 th /8 th graders take finals?	1	1	
Behavior/dress codes?	1	1	Principal will bring back recommendation
How will diplomas read?	1	1	Same as they currently read
How will transcripts read?	1	1	Principal will bring back recommendation
Where will “pull-out” students go to receive instruction?	1	1	Keystone staff & principal will coordinate pullout based on student IEP
Will Jr. High Band/Vocal combine w/Sr. High?	1	1	Principal will bring back recommendation
Admin assignments for 7-8?	1	1	Principal will bring back recommendation
Will SIT teams be assigned by grade level?	No	No	SIT is on per pupil basis in accordance with FERPA and 504
Will Sports Complex be used for PE (7 th – 12)?	Yes	Yes	Sports complex will be used at the teachers' discretion based upon curriculum standards
7th /8th grade Health Class – who will teach?	BA	BA	Health services at the 7-8 level are contracted with NEK Health
Summer Packets/Summer reading for 7 th /8 th graders?	1	1	Principal will bring back recommendation
7-9 transition issues?	1	1	Transition issues will be handled through SIT and MTSS.
Intervention System	1	1	SIT/MTSS
Will Jr. High have SSR?	1	1	Principal will bring back recommendation
Homeroom assignments/how long?	1	1	Principal will bring back recommendation

Playground Committee Recommendations					
The proposed playground area for the Intermediate School grades 2-6 is located in the front, southeast section of the building. This total play area is approximately 16,681 square feet.					
Proposed Playground Equipment/Toys:					
Swing set – currently located on play area.					
Needs = six swings attached for use					
Current area = 35' x 25'					
Project Fit Area (PFA) – currently located at Cummings elementary school.					
Ten piece physical fitness center.					
Needs = removal, disassemble, moving, reassembled					
Current area = 60' x 45' (minimum required 46'6" x 29')					
Slide – currently located at Cummings elementary school.					
Needs = removal, disable, moving, reassembled					
Current area = 24' x 6'					
Teeter-Totter/Dangler – currently located at Cummings elementary school.					
Needs = removal, disable, moving, reassembled					
Current area = 20' x 10'					
Rock Climbing Wall- currently located at Cummings elementary school.					
Needs = removal, disable, moving, reassembled					
Current area = 20' x 15'					
Two Basketball Goals – currently located at Cummings elementary school.					
Needs = removal, disable, moving, reassembled					
Three Pick-Nic Tables – currently located at Cummings elementary school.					

Playground Recommendations:					
1. Review proposed play area to identify any dirt/ground preparation needs.					
2. Remove evergreen trees located on east side of play area in front of fitness room.					
3. Re-locate existing electrical poll on east side of play area in front of fitness room.					
4. Remove tree located in southeast corner of play area.					
5. Remove existing wooden post (old pull up bars) located in southeast corner.					
6. Identify cost of adding an 80' x 20' concrete/gravel slab for basketball goals.					
7. Identify possible cover for building windows in east side.					
8. Remove existing sidewalk extension that protrudes to the swing set.					
9. Identify cost of fencing to surround play area.					
10. Identify cost of rubberized fill/mulch for play area.					
Timeframe:					
June 1st – June 20th					
· Begin disassembling playground equipment at Cummings elementary school.					
· Begin ground preparation, tree removal, etc.					
· Transport equipment to Intermediate school.					
June 22 – July 11					
· Begin equipment set up and assembly.					
· Install edging and rubberized fill/mulch in play area.					
· Fence installation.					

Room	Recommendation	TT	Admin	
125-Art Room	7-8 Classroom, move to woodshop area. Kiln - moved to and electric			
124-Business room	7-8 Classroom, move business room & computers to computer lab 106.			
123-Hom Ec room	7-8 Science			
128-Woodshop	7-12 Classrooms, Art room and computer lab, separated by partitions Redesign for art Redesign for computer lab, move ES mobile lab (24 laptops) to keep from adding drops-\$\$			
129-IDL Room	7-8 Classroom, International Studies Room, K-12 IDL			
102-Foreign Language				
104-VPL Lab				
106-Computer Lab	7-12 Business room Move ACER's to the library, 16 total computers (one wireless), 4 setup for yearbook Consider moving 4 yearbook ACERS to 112 Dolven			
108-Language Arts				
110-Language Arts				
112-Language Arts				
114-Math				
107-Math				
109-Math				
111-Social Science				
113-SPED				
115-Social Science				
117-Science				
119-Science Lab				
121-Science				

Room		Recommendation	TT	Admin	Process	Cost
15-Art Room	Notes	Grade 2, Small				
	Notes	Move art to building B, refurbish - move wall that separates room 14-15				
15-Art Room	Task	Bag & tag			IP	
15-Art Room	Task	Drawings completed, specs written, call for bids, bids accepted				
15-Art Room	Task					
14-SPED	Notes	Grade 2, Stuck				
14-SPED	Task	Bag & tag				
14-SPED	Task	Move 98 computers (3)?				
13-Forbes	Notes	Grade 2, Bottorff				
13-Forbes	Task	Bag & tag				
13-Forbes	Task	Move 98 computers (3)?				
12-Bus Lab	Notes	Grade 3,				
12-Bus Lab	Task	Bag & tag				
12-Bus Lab	Task	Move ACER computers (24) to room 20				
12-Bus Lab	Task	Convert ACER's to wireless				\$1,200
12-Bus Lab	Task	Remove electrical poles				
10-Chalfant	Notes	Grade 3, Gigstad				
10-Chalfant	Task	Bag & tag				
Level 1 BRR	Notes	Refurbish				
Level 1 BRR	Task	Drawings completed, specs written, call for bids, bids accepted				
Level 1 BRR	Task	Set work timeline				
20-	Notes	Business Lab, Watkins				
	Task	Bag & tag				
	Task	Need additional electrical outlets				
	Task	Move tables from 3rd floor lab				
	Task	New adjustable chairs (24)				\$1,200

Room		Recommendation	TT	Admin	Process	Cost
21-SPED	Notes	VPL Lab				
	Task	Bag & tag				
	Task	Additional electrical outlets				
24-Potter	Task	Countertops for PC's around walls				
	Notes	Grade 3, Preut				
	Task	Bag & tag				
25-Campbell	Task	Additional electrical outlets				
	Notes	Grade 4, Dobbs				
	Task	Bag & tag				
26-Trimnell	Task	Additional electrical outlets				
	Notes	Grade 4, Crooks				
	Task	Bag & tag				
27-ThompJ	Task	Additional electrical outlets				
	Notes	Grade 5, Thompson J.				
	Task	Bag & tag				
29-VPL	Notes	Grade 5, Montgomery				
	Task	Bag & tag				
	Task	Move computers to library				