

Transition Team Meeting
April 30, 2009
PreK-6 Meeting

Moving Committee

1. Timeline of Events

a. When does the moving begin?

May 20th is the first day the middle school will be available to begin moving teacher supplies and school equipment.

Maintenance and custodial staff can begin working in building “B” to clean the old speech room and begin preparing it for the new Art room.

Maintenance and custodial staff can also begin addressing room needs for moving the VPL and Keyboarding labs to the second floor.

2. Priority

Teachers will be asked to visit rooms where they will be relocating to and develop a list of improvements on the district “Summer Project Form”. This request should include how they would like their rooms arranged as well as request such as painting, etc. (May 1st)

a. Timeline of building maintenance

Maintenance and custodial staff will work to develop a timeframe of when each classroom will be available for volunteers to help paint and decorate.

The committee will work to outline times (AM/PM) when volunteers will be allowed to help at the buildings.

- i. Packing
- ii. Moving
- iii. Cleaning

b. What can be moved?

This information will be provided on teacher’s summer project list.

- c. How can we get committees/volunteers to move teachers?
- d. What happens with the extras/surplus?

Playground

1. What equipment will be moved?

Cummings: PFA, Slide, Teeter/Totter, Jungle Gym, Rock Wall, Basketball Goals

Lancaster: PFA (to be moved at a later date)

2. How much space is available?

May 1st – Measure Middle School area

3. Ages for use (Grade 2-4) or (2-6)?

All grades will have access to the playground, grades 2-6.

4. Funding Available

- a. Is there money available or set aside for helping move the playgrounds?

5. Professional vs. Volunteers

- a. Liability?

6. ADA Regulations?

7. What goes where?

- a. Where will the PFA equipment go?

- i. School vs. Ball Field

Cummings PFA will be moved to the new playground being developed at the Middle School. Lancaster PFA is currently being considered for a playground area by the baseball fields.

8. Timeline – Now or Later

May 1st – Measure Middle School area, identify equipment to be moved, measure area needed for toys, identify where the equipment may go.

9. Dirt work and Fencing?

Maintenance will review playground proposal and identify possible needs for dirt work, removal of trees, etc.

Academic/Culture/Communications Committee
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These issues will continue to be discussed by parents, faculty, staff, and students throughout the transition process.

1. Academic Model of the 5th and 6th grade
 - a. Departmentalize or Elementary Model
2. Accelerated Reader Program
 - a. What is it?
 - b. Benefits?
 - c. Research Based?
 - d. Do we keep it?
3. After School Program
 - a. Format?
 - b. Bus Routes?
4. School Wide Title Program
 - a. Will there be title teachers in the classroom?
 - b. What students will receive services?
5. Computer Equity
 - a. Will each teacher have computers in the classroom?
 - b. How will students utilize A+ Learning/computer labs?
6. Timeline of Events
 - a. Notify Volunteers
 - b. Moving Start and End Dates
7. Assignment of Students to classes
8. Orientation
 - a. School floor plan
 - b. Secretary's Office
 - c. Principals Office
 - d. Discipline Procedures
 - e. Parent/Teacher Conferences
 - f. Standards and Grade Cards
 - g. Academic Model
9. PTO/Site Council – Configuration