

USD 377 District Reorganization Transition Team Notes

April 21, 2009 6:00-8:00 p.m.

Middle School Library

Members Present: Tammy Ricketts, Lisa Smith, Carolyn Elias, Karen Coder, Julie Baker, Justin Wagner, Colby Baker, Kyle Kimmi, Leah Scholz, Morgan Martin, Linda Boos, Anita Stutesman, Charles Watkins, Amy Fassnacht, Kristi Wiseman, Angela Webster, Renee Potter, Angie Kimmi, Marci Feldkamp, Susan Erickson, Jodi Watkins, Ernie Bautista, Sheila Chalfant, Tammy Wagner, Lori Scholz, Noelle Walters, Barb Gigstad, Theresa Cattrell, Stacie Coder, Janet Eckert, Mary Montgomery, Cherie Hawk, Jamie Wetig, Tom Hinrichs, Kevin Peters, Steve Wiseman

- I. Welcome- Members of the group introduced themselves.
- II. Meeting norms and meeting objectives - Mr. Wiseman discussed the norms and characteristics for effective collaboration. They are:

Listen actively, participate fully, press for clarification anytime more information is needed, respect time without dominating the conversation, honor confidentiality and know that there may be times when the privacy rights individual students or school personnel may limit a conversation, tackle issues - not individuals, honor equitable distribution of airtime and workload, attempt to uphold consensus decision making.

The purpose of the group and its charge is to determine how we can best plan for and help make the transition process goes smoothly.

Mr. Wiseman stated gave an overview of the objectives for this meeting:

Objective 1 - Brainstorm and list all the issues/concerns that need to be addressed in order to ensure a successful transition in preparation for the upcoming school year.

Objective 2 – Each subgroup will report back to the Team their list of issues/concerns.

Objective 3 – Establish next meeting date and objectives.

- III. Staff assignment information presented by Mr. Wiseman
Principal assignments: PreK-1 Primary – Dr. Peters, Intermediate Elementary – Mr. Wetig, Junior/Senior High – Mr. Preut and Mr. Flores
Secretary assignments: PreK-1 Primary – Mrs. Sowers, Intermediate Elementary – Mrs. George, Mrs. Falk, Mrs. Halling, Junior/Senior High – Mrs. Feldkamp, Mrs. Taliaferro.
- IV. Group Collaboration – Clarifying the Issues – brainstorm and develop list of concerns
The Team divided into two groups – PreK-6 and 7-12.
Facilitators for the teams: PK-6 group - Dr. Peters and Mr. Wetig, 7-12 group – Mr. Hinrichs.
Both groups worked for a little over an hour on their lists and then came back together to report.
- V. Whole group activity
Karen Coder reported to the team the list developed by the PK-6 group and Barb Gigstad reported on the 7-12 group's issues.

Mr. Wiseman asked for ideas and suggestions on disseminating information between now and the start of the school year to parents regarding the transition process.

VI. Discuss development of timeline & wrap-up

The Team agreed to meet again next Thursday, April 30 to begin tackling the issues.

Other Notes:

- Lists of issues and concerns will be typed up and placed on the district website. In addition, they will be distributed to team members via email.
- The list of communications and information dissemination will also be placed on the district website and sent out to team members via email.