

USD 377 BOARD OF EDUCATION
ADJOURNED MEETING 7:30 PM
JUNE 25, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of Unified School District #377 met at 7:30 pm on June 25, 2009, in the Central Office, Effingham, in continued session from the June 8 adjourned meeting. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Jeff Martin, Michael Postma. Tom Lee, Leonard Lange (absent).

Administrators present: Steve Wiseman, Tom Hinrichs.

Visitors: Steve Meeks.

Caplinger called the meeting to order at 7:30 pm.

1) **Approval of Agenda**

Changes made to the agenda: Executive Session added for negotiations, changed Item 7, Approve Resignation to Personnel Recommendations, added 12A, Approval of Schoolwide Title I Plans for the Primary and Intermediate Schools and Item 12B, Keystone Learning Services Discussion.

Motion by Ladd, seconded by Martin, to approve the revised agenda. Motion passed 5-0.

2) **Approval of bills & claims**

Motion by Gigstad to approve the end of year bills and claims as presented. Motion seconded by Ladd. Motion passed 5-0. Bills and Claims were in the amount of \$596,628.32.

3) **Approval of Resolution for Destruction of Records**

The resolution requested was to authorize the destruction of high school records prior to 5/8/04. Motion by Postma to approve the resolution to destroy records as presented. Motion seconded by Ladd. Motion passed 5-0.

4) **Approve Schools for Quality Education Membership**

Annual renewal for membership in SQE is \$325 for 2010.

Motion by Ladd, seconded by Postma, to approve the SQE membership renewal as presented. Motion passed 5-0.

5) **Consider Approval of Disposal of Property**

Wiseman recommended to dispose of one Scrubtec 575 floor scrubbing machine.

Motion by Postma to dispose of one Scrubtec 575 floor scrubbing machine as presented. Motion seconded by Martin. Motion passed 5-0.

6) **Approval of High School Circle Drive Repair Bid**

Bids were received as follows for the high school circle drive repair: Bottorff \$14,250 with a \$750 alternate for curbing; L & L - \$19,640; S & R Betts - \$16,282; Austin Martin Construction - \$15,575.

Motion by Gigstad to approve the low bid of Bottorff Construction of \$15,000 including the alternate for curbing for the high school circle drive. Motion seconded by Postma. Motion passed 5-0.

- 7) **Personnel Recommendations**
Motion by Postma to approve the Personnel recommendations as amended. Motion seconded by Ladd. Motion passed 5-0.
(Personnel: Accepted with regret and appreciation the resignation of Nola Crooks from her teaching position, accepted the resignation of Tim Foster, HS Business; rescinded supplemental contracts to Cody Sprang, MS Asst FB, Charles Watkins, MS Head VB, Natalie Leseburg, MS Asst VB. Approved to extend supplemental contracts to: Cody Sprang, HS Asst Football, Charlie Watkins, JH Asst. Football, Natalie Leseburg, JH Head Volleyball, Mike Eckert, JR Head Girls Basketball, Margo Ellerman, JH Asst Girls Basketball & HS Asst Girls Basketball; Myka Speer, HS Dance.)
- 8) **Approval of Classified Salaries**
Wiseman presented a proposal for classified salaries for the 2009-2010 school year with a total package increase of 1.62% including wages, FICA and Health Insurance.
Motion by Martin to approve the 2009-2010 classified salary recommendation as presented. Motion seconded by Ladd. Motion passed 5-0.
- 9) **Budget Closeout and Transfers**
Motion by Caplinger to authorize the superintendent and board clerk to encumber outstanding purchase orders and make necessary transfers to close out the budget for the fiscal year 2009 and if final General and Supplemental General state aid is not received until July to record it as a June 2009 payment. Motion seconded by Postma. Motion passed 5-0.
- 10) **2009-2010 Budget Discussion**
Item deleted.
- 11 & 12) **Consider approval of Meal Prices for 2009-2010 and approval of Textbook fees for 2009-2010.**
Wiseman recommended meal prices stay the same as for the 2008-09 school year as follows K-4 Breakfast \$1.00, lunch \$1.80; G5-8 breakfast 1.10, lunch 1.90; G9-12 breakfast 1.25, lunch 2.00; adult breakfast 1.75, lunch 3.00.
Textbook fees were recommended as follows: Kindergarten \$25; Grades 1-6 - \$50; Grades 7-8 - \$75; Grades 9-12 - \$100.
Motion by Ladd to approve the 2009-2010 lunch and textbook fees as presented. Motion seconded by Martin. Motion passed 5-0.
- 12a) **Approval of Schoolwide Title I Plans for the Primary and Intermediate Schools**
Hinrichs presented and reviewed Title I plans.
Motion by Postma to approve the Title I Schoolwide applications as presented. Motion seconded by Martin. Motion passed 5-0.
- 12b) **Keystone Learning Services Discussion**
Following discussion, Gigstad was directed to relay to the Keystone board the district might start doing some research on alternative services and directed Wiseman to research the same.
- 13) **Executive Session – Negotiations**
Motion by Caplinger at 8:45 to enter into Executive Session to discuss Negotiations in order to protect the public interest in negotiating a fair and equitable contract and that the board return to open session in this room at 8:50 pm. Motion seconded by Postma. Motion passed 5-0.
(Wiseman present.)

The board resumed in open session at 8:50 pm.

Motion by Martin, seconded by Postma, to adjourn the meeting.

Ruth Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
SPECIAL SESSION 6:30 PM
JUNE 4, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of Unified School District #377 met in Special Session at 6:30 pm on June 4, 2009, in the Central Office, Effingham. Board members present: Steve Caplinger, Cindy Ladd, Todd Gigstad, Jeff Martin, Michael Postma. (Leonard Lange, Tom Lee, absent.)
Administrators present: Steve Wiseman, Jamie Wetig.

Visitors: Steve Meeks, Dan Coder.

Caplinger called the meeting to order at 6:30 pm.

1) Consider Refurbishment Bids

Wiseman reviewed the bid tab sheet from Creal Clark & Seifert, Architects on the district refurbishment project. Total bids for the base and alternates were received as follows: AJ Mueller \$188,460, Free Country \$238,300, Helsel Design & Construction \$189,502, Jim Walters Construction \$225,419, Kelly Construction \$318,000, L & L Construction \$249,215. (Summary sheet attached.) Wiseman recommended accepting the low bids of Helsel Design for the base plus alternate #2 and Alternate #4, rejecting Alternate #1 and #3, for a total of \$132,443. The time frame for completion is August 14.

Motion by Postma to accept Base Bid #1, Elementary School Classroom/Restroom Renovation of \$89,999, Alternate #2, 2nd Floor Boy's #202 in the amount of \$18,982, Alternate #4, High School Boy's Restroom in the amount of \$23,462, total \$132,443 by Helsel Design & Construction as presented. Motion seconded by Martin. Motion passed 5-0.

Motion by Martin, seconded by Ladd, to adjourn the meeting at 6:38 pm. Motion passed 5-0.

Ruth J. Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
ADJOURNED MEETING 7:30 PM
MAY 26, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of Unified School District #377 met at 7:30 pm on May 26, 2009, in the Central Office, Effingham, in continued session from the May 11 adjourned meeting. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Jeff Martin. Michael Postma, Tom Lee, Leonard Lange (absent).

Administrators present: Steve Wiseman, Tom Hinrichs, Mark Preut, Jamie Wetig.

Visitors: Katie Blair, Globe; Steve Meeks, Jerry Madden, Morgan Martin.

Caplinger called the meeting to order at 7:30 pm.

1) **Approval of Agenda**

Changes made to the agenda: Executive Session added under Personnel and added Executive Session to discuss Negotiations in place of Site Council Reports.

Motion by Ladd, seconded by Gigstad, to approve the revised agenda. Motion passed 4-0.

2) **Personnel**

Motion by Caplinger to enter into executive session to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and that the board return to open session in this room at 7:48 pm. Motion seconded by Gigstad. Motion passed 4-0. (Wiseman present.)

The board resumed in open session at 7:48 pm.

Motion by Caplinger to re-enter executive session to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed, and that the board return to open session in this room at 8:03 pm. Motion seconded by Ladd. Motion passed 4-0. (Wiseman present, Preut 7:52-8:03 pm)

The board resumed in open session at 8:03 pm.

Motion by Gigstad to approve the personnel recommendation as presented. Motion seconded by Ladd. Motion passed 4-0.

(Personnel approved: Extending a contract to Deanna Scherer for the At-Risk position at the Jr/Sr High School for the 2009-10 school year; temporary summertime workers, Mary K Barnett, Kelli Postma, Linda Boos; Supplemental contracts for 2009-10, T Porter, Head FB, C. Sprang, Asst FB, C. Watkins, MS VB, N Leseburg, MS VB Assistant, C Sprang, MS Head WR, J Flores, MS Asst Wr, J Sloop, MS BBB Head, M Eckert, MS BBB Asst., M McGuire, MS 7th & 8th Scholar's Bowl, N Leseburg, MS Girls Tr, C Sprang, MS Boys Track Head, J Sloop, HS FB Asst, N Smith, HS Cross-Country Head, J Flores, HS Wr Head, T Haase, HS Cheerleading Head. The board accepted the resignation of Barb Gigstad as MS Knowledge Bowl Coach.)

3) **Budget Overview**

In addition to the budget information presented in the board packet, handouts were presented on a pay to play proposal and prioritized equipment and supply requisitions submitted by staff. Projected fund balances were reviewed. Revised Tier 1, 2, & 3 line item cuts for 2009-10 were reviewed.

Motion by Gigstad to approve Tier I equipment expenditures, textbook and technology requests as presented. Motion seconded by Martin. Motion passed 4-0.

4) Building Refurbishment & Summer Projects

A bid summary on summer maintenance projects was presented. Bids submitted were as follows: Building A Window Replacement: Dean Miller Const. \$4,962.96, L & L Construction \$3,200, Dan Erpelding \$6,500, Mangimelli Const. \$4,064.

Effingham Elementary Door: Dean Miller Const. \$644.92, L & L Const. \$750, Dan Erpelding \$922.76, Mangimelli Const. \$695.

HS Door: L & L Const \$2,650, Dan Erpelding \$2,831.44, Mangimelli Const. \$2,396.

Motion by Gigstad to approve the three bids as presented. Motion seconded by Ladd. Motion passed 4-0.

5) Consider Approval of Disposal of Property

Lists of surplus property by Dan Coder to take to the Hoffman consignment auction and textbooks by Tom Hinrichs for sale or disposal were presented for approval

Motion by Martin to dispose of surplus property as presented. Motion seconded by Gigstad. Motion passed 4-0.

6) Executive Session – Negotiations

Motion by Caplinger to enter executive session to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that the board return to open session in this room at 9:57 pm. Motion seconded by Ladd. Motion passed 4-0. (Wiseman present.)

The board resumed in open session at 9:57 pm.

Caplinger called a special meeting for Thursday, June 4, at 6:30 pm in the Central Office, Effingham, to consider refurbishment bids.

Motion by Caplinger, seconded by Ladd, to adjourn at 9:04 pm. Motion passed 4-0.

Ruth Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
MAY 11, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on May 11, 2009, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Jeff Martin, Michael Postma. (Tom Lee, absent)
Administrators present: Steve Wiseman, Mark Preut (8:40 pm), Kevin Peters, Jamie Wetig, Tom Hinrichs.

Visitors: Katie Blair, Globe; Kathleen McKelvy and Dana Clary, PAT Educators; Steve Meeks, Brian Jolly, Jerry Madden, Amy Eckert, Jenna Hawk, Steven Rathert, Morgan Martin, Lori & Leah Scholz, Tammy Ricketts, Mary Montgomery.
Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

The consent agenda was amended to add an additional out-of-district application, two handwritten checks, a gift letter from the Cummings PTO, a letter on the AED obtained through a grant from CERT. The agenda was amended to add an executive session previous to the Personnel Report under old Business, add Item G, Disposal of Property, and remove Items C, Approve 2009-10 Tier I Budget Cuts, and I, Executive Session – Negotiations.

Motion by Postma, seconded by Lange, to adopt the amended Agenda. Motion passed 6-0.

Motion by Ladd, seconded by Gigstad, to approve the amended Consent Agenda. Motion passed 6-0.

(The consent agenda included approval of the minutes of the April 13 regular meeting and April 27 extended meeting; the April 30 Treasurer's report; activity reports; bills & claims in the amount of \$453,277.59; gifts as presented; approval of two out-of-district student applications; the request to use a bus for 4-H; and acceptance of correspondence.)

Hearing of Audience

Steven Rathert, Morgan Martin & Leah Scholz reported on their Transition Team student visit to Rossville Jr/Sr. High. Morgan read and presented a written report. Steven related in addition to himself, Josh Keimig and Jody Swendson, HS STUCO officers also attended. The students felt they got a positive perspective from everyone's view, students and staff, and had a tour of the school.

Presentations/Recognitions

Amy Eckert reported on the state music results, Steven Rathert on state speech & forensics. Lori Scholz gave the annual Elementary Site Council report. The high school and middle school reports will be given at the June meeting. Tammy Ricketts and Mary Montgomery updated the board on the work of the Transition Team Playground Committee. Dana Clary presented the Parents as Teachers report with 45 district families being served this year.

Board Reports

Todd Gigstad reviewed Keystone board items including adoption of a Mission, Vision and Values statement.

Jeff Martin reported on information received at the KASB Regional meeting at Silver Lake recently attended.

Leadership Reports

The board clerk reported the current Worker's Comp carrier nonrenewed the district policy, that Clements agency is in the process of getting quotes from other companies. The district mod factor decreased from 105 to 85.

Dr. Peters and Mr. Wetig reported on testing and activities in their buildings.

Mr. Hinrichs presented information from Mr. Preut on HS Baccalaureate and Graduation. He recognized four teachers for their work in completing a Needs Assessment and discussed state assessments.

Wiseman gave a legislative update, Transition Team Report, Pandemic/H1N1 Flu Update, reported interest in the purchase of the Cummings building by a church in Atchison, announced the staff appreciation breakfast on May 22.

OLD BUSINESS:

1) Approval of Personnel Report

Motion by Caplinger, seconded by Postma, to enter into executive session to discuss matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, that the board return to open session in this room at 8:55 pm. Motion passed 6-0. (Wiseman present.)

The board resumed in open session at 8:55 pm.

Motion by Caplinger, seconded by Postma, to re-enter executive session to discuss matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, that the board return to open session in this room at 9:05 pm. Motion passed 6-0. (Wiseman present.)

The board resumed in open session at 9:05 pm.

Motion by Caplinger to approve Kelly Postma as a substitute aide/custodian/secretary. Motion seconded by Gigstad. Motion passed 4-0. (Postma declared a conflict of interest and left the room for the vote. Lange left the room for the vote.)

Motion by Caplinger, seconded by Martin, to approve the General Personnel Recommendations Addendum as presented. Motion passed 5-0. (Lange left the room for the vote.)

(The Personnel Addendum included approval of the following: Extending a supplemental contract for 2008-09 to Anthony Hudson for Asst. MS Track; approval of summer custodial workers, Joyce Thompson, Cy Wallisch, Donna Blackledge, Kathy Baker and Krista Sowers; approval of supplemental contracts for the 2009-10 school term: District ESL Program Director, John Wetig; Counselor extended days, Vicki Hegarty; Elementary PDC member, Brenda Royer; HS Baseball Asst., Andrew Eckert; HS Baseball Head, Justin Sloop; HS Boys BB Head & HS Boys Track Head, John Wetig; HS Drama, Noelle Walters, HS FB Head, Mark Smith; HS FB Asst., John Wetig; HS Forensics, Noelle Walters; HS Girls BB Asst, Jenna Hawk; HS Girls BB Head, Cy Wallisch; HS Girls Track Head, John Wetig; Jr Class Sponsors, Cy Wallisch & Jennifer Hansen; HS Marching/Pep Band, Joe Worthington; HS Math Club, Susan Kramer; HS PDC Member/Chair, Jennifer Hansen; HS Scholars Bowl, Barb Gigstad;

HS School Improvement Chair, Jennifer Hansen; HS Sr Class, Karen Benson; HS STUCO, Noelle Walters; HS Summer Weights, John Wetig; HS Track Assistants, Cy Wallisch & Mark Smith; HS VB Asst., Jennifer Hansen, HS VB Head, Jenna Hawk; HS Vocal Music, Amy Eckert; K Roundup Coordinator, Lynn Lanter; MS Cheerleading, Barb Scoggins; MS Girls Track Head, Joyce Thompson; MS Knowledge Bowl, Barb Gigstad; MS Marching/Pep Band, Joe Worthington; MS Vocal Music, Amy Eckert; PDC Members, Susan Kramer & Elaine Stuck; Summer School, Natalie Leseberg.)

Motion by Caplinger to accept the salary proposal for Mr. Wetig for a total package of salary and single health insurance of \$73,268 for the 2009-10 school term. Motion seconded by Ladd. Motion passed 5-0. (Lange absent for vote.)

Motion by Caplinger to extend a 12 month contract to Tom Hinrichs as PreK-1 Principal and Director of Curriculum/Special Programs at a salary of \$70,000 for the 2009-10 school term. Motion seconded by Postma. Motion passed 5-0. (Lange absent for vote.)

Motion by Gigstad to regretfully accept the resignation of Kevin Peters from his MS Principal position effective the end of this school term. Motion seconded by Ladd. Motion passed 6-0.

2) Budget 2009-2010 Update

Wiseman presented a hand-out on budget reductions. He related he will be working on the budget and come back with details at the next meeting.

3) Equipment Requests Discussion

Lists of requests were presented in the board packet. Evaluated lists will be brought back to the next meeting.

NEW BUSINESS

1) Primary & Intermediate Title I Schoolwide Grant Application

Wiseman related that all Title I schools that have more than 40% of their students receiving Free/Reduced lunches have the opportunity to become a Title I Schoolwide Program. Services would be provided to the PreK-1 and Elem/Intermediate Gr. 2-6 levels. Currently the district has 43% Free/Reduced.

2) Consider Approving the Recommendation to Add a Fulltime High School At-Risk Coordinator

Wiseman explained funding for the position would be from At-Risk funds. Wiseman related with the addition of 7th and 8th grade students at the high school it is necessary to provide assistance to ensure all students make adequate academic progress.

Motion by Martin, seconded by Postma, to approve the addition of one fulltime At-Risk Coordinator at the high school for the 2009-10 school year. Motion passed 5-1. (Lange abstained.)

3) Approve Bid to Repair the Boys' Middle School Locker Room Wall in the MS Wrestling Room.

The repair will be reimbursed by insurance. Bids were received from L & L

Construction, \$10,700 and Mangimelli Construction, \$9032.

Motion by Postma to accept the low bid of \$9,032 from Mangimelli Construction for the repair of the Middle School locker room wall as presented. Motion seconded by Martin. Motion passed 6-0.

4) Consider Approval of Disposal of Property

No action taken.

5) Executive Session – Personnel

Session not needed.

Motion by Caplinger to hold the June meeting at the Central Office. Motion seconded by Martin. Motion passed 6-0.

Motion by Caplinger to adjourn this meeting to Tuesday, May 26, at 7:30 pm in the Central Office. Motion seconded by Gigstad. Motion passed 6-0.

Ruth J. Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
ADJOURNED MEETING 7:30 PM
APRIL 27, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of Unified School District #377 met at 7:30 pm on April 27, 2009, in the Central Office, Effingham, in continued session from the April 13 adjourned meeting. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Jeff Martin, Michael Postma (7:50 pm). Tom Lee (absent).

Administrators present: Steve Wiseman, Tom Hinrichs, Mark Preut, Kevin Peters, Jamie Wetig.

Visitors: Katie Blair, Globe; Steve Meeks, Jerry Madden, Jeanette Martin, Mike Kelly, Micah Speer, Andrew Eckert.

Caplinger called the meeting to order at 7:30 pm.

1) Approval of Agenda

Changes made to the agenda: To postpone #3, Recognition of MS Civics Students, to another time; add Data on Engineering Bids as #7; and Position on Globe Editorial Board as #8.

Motion by Ladd, seconded by Lange, to approve the agenda as amended. Motion passed 5-0.

Wiseman presented information on a team of four MS students taking 1st in State Hearing Competition and 3rd in Showcase Competition at Kansas Project Citizen State Showcase and Hearings. Wiseman also presented preliminary results on HS Math Assessments.

2) 2009-10 Budget Discussion

Wiseman reviewed the status of the State General Fund, discussed the Senate Ways & Means Committee and House Appropriations Committee proposals for school finance, and budget reduction estimates. Wiseman informed the board the district assessment for Special Ed services was projected to increase \$51,000 for 2009-10.

3) Discuss Master Budget Cut List

Wiseman presented a list of items in the budget under consideration to be cut. Board members prioritized the list making several changes and recommendations. Final adjustments will be made at the May meeting.

4) Reconfiguration Discussion

Wiseman announced the agenda and notes on the Transition Team were on the web site. The next meeting is scheduled at 6:00 pm in the MS Library on April 30.

5) Data on Engineering Bids

Bids were received as follows for architectural/engineering services for facility renovations: Creal Clark & Seifert, \$7,200; Keystone Paul Crawford, \$8,000; Ellison-Auxier Architects, \$8,500 to \$11,250.

Motion by Martin, seconded by Postma, to approve the bid of Creal Clark & Seifert of \$7,200 to provide architectural/engineering services as presented. Motion passed 5-1 (Lange opposed.)

6) Position on Globe Editorial Board

Caplinger asked for someone to replace him on the Globe Editorial Board. Meetings are the 2nd and 4th

Wednesday at 4:00 pm.

Motion by Ladd, seconded by Caplinger, to have Todd Gigstad replace Caplinger on the Globe Editorial Board. Motion passed 5-1. (Gigstad opposed.)

Motion by Caplinger, seconded by Ladd, to adjourn at 9:00 pm. Motion passed 6-0.

Ruth Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
APRIL 13, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on April 13, 2009, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Jeff Martin, Michael Postma. (Tom Lee absent)

Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig, Tom Hinrichs.

Visitors: Katie Blair, Globe; Jennifer & Kevin Gigstad, Stacey Coder, Jerry Madden, Debbie Falk, Tim Callahan, Kathy Enzbrenner, Amy Eckert, Mark Bodenhausen, Steve Meeks, Anita Stutesman, Cherrie Preut, Clay Lucas, Charlie Watkins, Courtney Caplinger, Mike Kelly, Cy Wallisch, Cody Sprang, Lisa Smith, Lainie Swendson.

Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

Caplinger clarified that Item f. under Old Business included both the elementary and district summer school models.

Motion by Postma, seconded by Ladd, to adopt the Agenda. Motion passed 6-0.

Motion by Lange, seconded by Martin, to approve the Consent Agenda. Motion passed 6-0.

(The consent agenda included approval of the minutes of the March 9, 2009, regular meeting; the March 31 Treasurer's report; activity reports; bills & claims in the amount of \$515,105.35; gifts as presented; approval of the Parents as Teachers Report; and acceptance of correspondence.)

Hearing of Audience

Tim Callahan stated he was present to reiterate things about reconfiguration, making several suggestions regarding middle school rehabilitation.

Presentations/Recognitions

Wiseman reported students have achieved more Standard of Excellence awards this year than in any other year, presenting preliminary state assessment information.

Amy Eckert discussed the Soundmasters trip to Oklahoma City. The group visited the Oklahoma City bombing national memorial and performed at the Children's Center.

Clay Lucus discussed and presented information in a handout proposing to implement an International Studies Program at ACCHS beginning the 2009-10 school year with grant and partnership funding. He has also started a MS Civics program.

Board Reports

Todd Gigstad referred to the Keystone minutes in the packet. He related the board and administration are looking at budget cuts to attempt to keep assessments from increasing. The behavior disorder program at the Middle School is being reassigned to the John Dewey program.

Leadership Reports

The board clerk gave the dates of new board member workshops and spring regional meetings. Board members are to notify the clerk for registration.

Mr. Preut discussed several successes in programs at ACCHS: FFA placed 2nd in Ag

Business, Job Olympics placed 2nd at Johnson Co. Comm. College, two events qualified for KU Relays.

Dr. Peters reported 9 Standard of Excellences at the MS. Peters presented a MS end-of-year calendar handout.

Mr. Wetig related site councils are organizing a field day at the end of the year, discussed summer school plans, reported students did extremely well with testing.

Mr. Hinrichs informed the board the American Recovery and Reinvestment Act will provide money for schools in Title I, that he is exploring options and will have additional information next month. Hinrichs related test scores from 2000 are being inputted in Power School.

Wiseman informed the board stimulus funds are available to hire students to do summer projects; score boards are being put up at the sports complex; he has been in contact with a representative from Trane regarding middle school heat and air energy efficiency.

Wiseman plans to bring a representative in to talk about an energy efficiency contract.

OLD BUSINESS:

1) Budget Update

Wiseman reviewed legislative issues still to be determined in regard to school finance for 2009-10. The legislators return on April 29. The district is anticipating an additional \$85,000 in Title I for next year.

2) Consider Approval of the District Reconfiguration Proposal and a Resolution to Close Cummings and Lancaster Elementary Schools.

Preut provided an overview of the proposed high school reconfiguration of Grades 7-12. Wetig reviewed the proposed reconfiguration models for Effingham Elementary as a K-1 primary building and middle school as a 3-6 intermediate building. Wiseman related Principals are still analyzing room configuration and a delivery of instruction model has to be developed.

Caplinger moved the adoption of the following resolution:

Resolution

WHEREAS, Kansas law authorizes the board of education of any unified school district to close any school buildings by majority vote of the board; and

WHEREAS, Unified School District No. 377, Atchison County, Kansas, timely published notice of and held a public hearing on the 4th day of March, 2009, to hear and consider testimony and evidence on the proposed building closures; and

WHEREAS, the Board of Education of Unified School District No. 377, Atchison County, Kansas, has found and determined that the closing of the Lancaster and Cummings Elementary School Buildings would improve the school system of the unified school district.

NOW THEREFORE, BE IT RESOLVED by the Board of Education of Unified School District No. 377, Atchison County, Kansas, in a regular meeting lawfully assembled this 13th day of April, 2009, that the Lancaster and Cummings Elementary School Buildings shall be closed at the end of the 2008-2009 school year.

ADOPTED by the Board of Education of Unified School District No 377, Atchison County, Kansas, the 13th day of April, 2009.

Motion seconded by Postma. Motion passed 5-1 (Lange opposed.)

Motion by Martin to appropriately rename the three Effingham centers in question to meet level changes and state regulations. Motion seconded by Ladd.

Motion by Caplinger to amend Martin's motion to state to rename Effingham Elementary as Atchison County Community K-1 Primary School; Atchison County Community Middle School as Atchison County Community Intermediate

Elementary School and Atchison County Community High School as Atchison County Community Junior/Senior High School. Amendment seconded by Martin. Amendment passed 5-1. (Lange opposed.)
Amended motion passed 5-1. (Lange opposed.)

3) Building Assessment Study Discussion

Wiseman advised the board needs to shift from long range planning to the immediate concerns to get the buildings ready for August 1 in order to facilitate the transition. He recommended to meet with an energy efficient company.

Motion by Caplinger to approve the superintendent to proceed with tuck pointing and water seal of the middle school, refurbish all restrooms and focus efforts on projects necessary for successful reconfiguration transition and items designated as board priority for summer 2009. Motion seconded by Ladd. Motion passed 5-1 (Lange opposed.)

The board recessed from 9:10-9:15 pm.

4) Technology Infrastructure Proposal Discussion

An analysis of district network infrastructure from Dynamic with cost estimates was provided in the board packet. Wiseman recommended the board consider VOIP as an option for upgrading the schools phone systems. Wiseman suggested developing a plan to upgrade technology that would allow phases over a period of time.

5) Discuss 2009-10 Budget Master List Initiatives

Wiseman reviewed the list of suggested cost saving measures to increase revenues to offset loss of school funding. Preut explained administrators have discussed athletic budgets and are looking at charging a \$30 participation fee for all sports and doing away with families of athletes having free admission by adding a family pass at a cost of \$100 to cover grade 7-12 athletic events. Preut related they are looking at adjusting coaching positions by using the ten rule. They are also investigating other funding sources other than the General Fund to pay for the Athletic Trainer. Wiseman said the administration would bring back a list of items already cut and ones recommended to be cut.

6) Consider Approval of Elementary Summer School Model Proposal

The elementary model was presented at the March meeting, a district model was included in the board packet.

Motion by Postma to approve the Elementary Summer School model as presented. Motion seconded by Lange. Motion passed 6-0.

Motion by Caplinger to approve the district-wide summer school model for 2009. Motion seconded by Gigstad. Motion passed 6-0.

7) 2009-2010 Equipment Requests Report

Wiseman related the process will be different now because of moving teachers around. Building principals are working with the teachers on their needs.

8) Consider Approval of 2009-10 School Calendar

Wiseman presented a new calendar proposal. Another inservice day was added at the

beginning of the year.

Motion by Martin to approve Version F School Calendar for 2009-10 as presented.

Motion seconded by Ladd. Motion passed 6-0.

NEW BUSINESS

1) Discuss ACCHS IDL International Studies Program Proposal

Motion by Martin to accept Mr. Lucas' presentation as presented. Motion seconded by Postma. Motion passed 5-1. (Lange Opposed.)

2) Consider Approval of KASB Membership dues and Legal Assistance Fund

KASB membership dues for 2009-10 are \$7,534 and Legal Assistance Fund membership \$1,100.

Motion by Ladd to approve KASB membership dues and Legal Assistance Fund as presented. Motion seconded by Lange. Motion passed 6-0.

3) Executive Session – Personnel

Motion by Caplinger at 10:00 pm to enter into executive session to discuss matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, that the board return to open session in this room at 10:05 pm.

Motion seconded by Martin. Motion passed 6-0. (Wiseman present.)

The board resumed in open session at 10:05 pm.

4) Approve Extending Administrator Contracts

Motion by Caplinger to approve the personnel report as presented. Motion seconded by Postma. Motion passed 5-1. (Lange opposed.) (The Personnel Report extended administrative contracts for Mr. Preut and Mr. Wetig through the 2010-2011 school year.)

5) Executive Session – Negotiations

Motion by Caplinger to go into executive session to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract, and that the board return to open session in this room at 10:11 pm. Motion seconded by Martin. Motion passed 6-0.

The board resumed in open session at 10:11 pm.

Motion by Caplinger to enter executive session to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed and that the board return to open session in this room at 10:16 pm.

Motion seconded by Postma. Motion passed 6-0. (Wiseman & Preut present.)

The board resumed in open session at 10:16 pm.

Motion by Postma to hold the May meeting at the Central Office. Motion seconded by Ladd. Motion passed 6-0.

At 10:18 pm motion by Caplinger to adjourn this meeting to April 27 at 7:30 pm in the Central Office, seconded by Martin. Motion passed 6-0.

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
MARCH 9, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on March 9, 2009, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin, Michael Postma.

Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig, Tom Hinrichs.

Visitors: Katie Blair, Globe; Brian Jolly, Lorraine Strine, Mike Kelly, Jennifer Gigstad, Jim Potts, Courtney Caplinger, Mike Lee, Kelly Postma, Jerry Madden, John, Jaclyn & Jordan Scherer, Carrie & Brian Fowler, Lori Boos, David Lindsay, Linda Boos, Becky Milller, Charles Watkins and several other patrons.

Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

Motion by Lange, seconded by Ladd, to adopt the Agenda. Motion passed 7-0.

Motion by Ladd, seconded by Lange, to approve the Consent Agenda. Motion passed 7-0.

(The consent agenda included approval of the minutes of the February 9, 2009, regular meeting; the Feb. 28 Treasurer's report; activity reports; bills & claims in the amount of \$419,886.24; gifts as presented; approval of three out-of-district student applications; and acceptance of correspondence.)

Hearing of Audience

Carrie Fowler thanked the board for taking time to listen, cited information about the federal stimulus package, and expressed concerns with the reconfiguration plan.

Presentations/Recognitions

Mark Preut recognized Jaclyn Scherer who earned a 1 rating at the State Piano contest and Jordan Scherer who earned a 2 rating. Also recognized were State Wrestling participants Lane Chew, Cody Phillips, Austin Gibson, Jordan Miller, Michael Forbes and Brock Wagner.

Board Reports

Todd Gigstad reviewed the Keystone minutes in the packet. He related the administration is going to be looking at budgetary issues in more depth. They are trying to keep expenditures in line so assessments to the schools will not increase.

Leadership Reports

The board clerk reported the budget will not have to be republished to use the Bilingual funds, for this year funds can be spent through At-Risk.

Mr. Wetig related state testing was done in all three buildings using the new computer labs and went extremely well. Wetig presented handouts and reviewed a proposed elementary summer school model and an After School Program proposal.

Dr. Peters related that state testing dominates each day at the middle school with four more weeks of testing. He stated early results look fabulous.

Mr. Preut discussed activities at the high school, expanded FAME offerings, summer

school, and testing.

Mr. Hinrichs presented a written report in the board packet. He pointed out the district testing schedule is on the web site.

Wiseman informed the board Kindergarten Round-up was held last week with 45 students projected for kindergarten next year. It appears the district will be using the three year average next year for FTE weighting. Wiseman gave the board a legislative update on bills being considered this session.

OLD BUSINESS:

1) Review Building Assessment Study

Wiseman presented a list of projects from the Building Assessment Study done by Paul Crawford of Keystone Learning Services. Wiseman recommended the Board look at the list and determine a process for prioritization, relating last year the Facilities Committee prioritized then presented a list to the board. Wiseman recommended the board consider the restoration of the middle school, and refurbishing the middle school restrooms as projects for this summer. A list of schools using EPM computerized temperature control systems was presented. Wiseman said he would have a representative at the April board meeting to talk about this project.

2) 2009-2010 Budget Development

Wiseman related after the school finance plan is passed the district would move forward with next year's budget preparations. He stated he would like to incorporate a budget building process which would get people involved.

3) Consider Approval of Bus Bids

Three bids were received for the purchase to two 54 passenger buses as follows: Midwest Bus \$140,070.30, Allied \$134,762.00, and Kansas Truck \$134,946, all with trade in of two buses. Hinrichs explained the 2010 Cummins engine requires using Diesel Exhaust Fluid which the transportation supervisor did not recommend. The low bid of Allied bus includes the 2010 International Engine which does not use Diesel Exhaust Fluid.

Motion by Martin to accept the low bid from Allied Bus Sales for two 54 passenger IC buses in the amount of \$134,762. Motion seconded by Lange. Motion passed 7-0.

4) Public Hearing Discussion Testimony

Board members answered some of the questions brought up at the March 4 hearing on the closing of the Cummings and Lancaster elementary schools. Following board discussion, Caplinger suggested a decision needs to be made no later than the April meeting. Wiseman suggested input from patrons through a community survey. This item will be on the April agenda.

NEW BUSINESS

1) 2009-2010 School Calendar Development

A school calendar option was included in the board packet. Wiseman said the fair is scheduled for the second week in August and should not inconvenience the district in developing the calendar. He related he is still working on spring break and was going to survey staff to see their preference. Calendar proposals will be presented at the April meeting.

2) Consider Approval of the 2009 Summer School Proposal

Hinrichs presented a worksheet in the packet to show how the district arrives at the summer school model. He stated the educational model is the principals' design. A recommendation will be presented at the April board meeting.

3) Consider Approval of the Personnel Report

Motion by Gigstad to approve the Personnel report as presented. Motion seconded by Ladd. Motion passed 7-0.

(The Personnel report included approval of supplemental contracts for Mark Smith as HS Assistant Track, Alison Ostertag as HS Assistant Softball, and Cody Sprang as Middle School Head Track.)

4) Executive Session – Negotiations

This session was not needed.

5) Executive Session – Personnel

Motion by Caplinger at 10:11 pm to enter into executive session to discuss matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, that the board return to open session in this room at 10:16 pm.

Motion seconded by Postma. Motion passed 7-0.

The board resumed in open session at 10:16 pm.

Motion by Postma to hold the April meeting at the Central Office. Motion seconded by Lee. Motion passed 7-0.

Motion by Postma, seconded by Lange, to adjourn at 10:19 pm. Motion passed 7-0.

Ruth J. Dillon, Board Clerk

Cummings/Lancaster Proposed Closing
Public Hearing, 7:00 pm
March 4, 2009
ACCHS Commons Area

Board Members Present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin, Michael Postma.

The hearing was attended by a group of approximately 130 parents and patrons.

The purpose of the hearing was to present a proposal to close the Cummings and Lancaster Elementary buildings and for the board to hear testimony as to the advisability of the proposed closing. The proposal to close Cummings and Lancaster Elementary School Buildings is for the following reasons: 1) To improve the operational efficiencies of the district by reducing the duplication of services and programs; 2) To improve the educational system by providing more opportunities and greater equity in delivery of educational programs and services to all **students; and 3) To align the district's resources with long range capital needs so as to minimize** the burden placed on local property taxes. Under this proposal, students attending the Cummings and Lancaster Elementary School buildings will be reassigned to buildings currently known as Effingham Elementary and Atchison County Community Middle School.

At 7:00 pm Mr. Caplinger, Board President, opened the hearing, explaining the way the hearing was to be conducted. He informed those present that the hearing was to receive testimony concerning the proposed reconfiguration. Caplinger stated the district is still awaiting information from the state on financing, and that a decision on the proposal would be made in a timely manner. Following testimony received this evening, it will be discussed at the March 9 board meeting.

Notes from the testimony follow:

Don Lassen: Mr. Lassen read a prepared statement opposing the closing. (See attached.)

Brian Jolly: Mr. Jolly asked the board to think about the impact on the communities if the schools are closed, asked the board to look at other options and felt some parents would move their students to other school districts. Has anybody put together numbers about projected up or down in enrollment because of closing two schools?

Tim Callahan: Mr. Callahan said he was strongly opposed to the closing on its merits, and felt the board should research different options. Was told 6 months ago buildings were unfit and now they are o.k. to let anybody into without any high maintenance program - **can't maintain** what you have now. Asked why maintenance has not been done. Going to cost lost revenues for businesses in those towns, could help the Effingham community out. Felt closing would have an adverse affect on property values. Mr. Callahan expressed concern on length of busing

for k-1st graders. There is no other plan – there should be another plan. Is this a way to get back? A way to get this done?

Angie Kimmi: Mrs. Kimmi stated it was not just about money. Stated she chose to work and have students in this district because she seen good things going on here. Felt Lancaster had good teachers but would be better if they could collaborate with other teachers. Said sees advantages for her students. She related that in talking to students in Friends of Rachael one student said they would like to mentor 7th and 8th grade students. Mrs. Kimmi said as a teacher, as a parent, as a community member, she supports this proposal.

Allison Ostertag: Stated kids are the number one concern. Said she realizes busing is an issue as a teacher in the district but that kids from Potter come to Effingham for pre-school. Felt the voters said the buildings were fine. Concern that in five years we would not have a school district, that we may have to consolidate with another district. Pointed out some of the benefits, that Title I could be offered to 5-6 graders if all students were in one location. Guided Reading could also be extended to 5-6 grades, everyone would have access to the books she transports from center to center. Expressed a concern with travel time. Could have elementary after school programs if all in one location. Could have collaboration. Felt if we did not go with the proposal would be faced with cutting programs. Cutting programs could make a difference between a high school graduate and a high school drop-out.

Becky Miller: Mrs. Miller read a statement citing figures on the federally funded stimulus package which she felt would help in the short term. Felt reconfiguration plan would have a negative impact to all students. Concerned about Math classes, felt scheduling conflicts will occur, and felt there would be burn-out of staff. Told Jan 14 HS schedule would combine current multiple classes of the same class into one larger class – add more students to the classroom. Was told could buy out teacher planning period – larger class size, no break in day for grading, planning or meeting with students. These things would have to happen outside the regular school day. Said not clear on buy-out – can be added to next BOE mtg. Felt students would be moving from an elementary model to a high school model with the proposed reconfiguration. Study Hall will not help math students unless you have a math teacher there. 30-40 kids in home room study hall – round tables not inductive to learning – what happens to these home room classes next year? Expressed concern about maturity levels moving from the 2-6 level to a high school environment. Discussed HS students taking French next year – able to take on line – suggested teacher collaboration using those resources. Expressed concern that first graders are now known by name at Cummings and does not believe that would be the case when 250 students are waiting to go out to meet the bus. Individual attention is huge, top reason they moved to a rural school environment. Knows this environment costs more but felt it was worth it. Concerned about maintenance. Felt the district should have done a survey for feed back to see what patrons want to do with the district. People are intimidated at meetings – survey anonymous with better feed back. What happens if the desired outcomes are not ready by Aug. 09? What about the one time costs of moving? Felt the 5-2 board vote on the two bond issues was not representative of the district. Stated the community we live in is our choice in which to raise our children.

Kelly Ireland: Mr. Ireland said the point he would like to make would be in regard to the budget itself. He said the board decided to look at what type of cuts you can make in reaction to that. Said times have changed with the stimulus package with the 2009-10 and 2010-11 **governor's** bill sent to the legislature for approval with \$4,400, the same as this year. Because the state budget cuts are not going to materialize, if the reason was budget cuts, that reason is now gone. Felt if the board ended up doing this people are going to pull their kids out of the district and this will create budget cuts. Very deeply divisive issue splitting our community. Time to put a plan together, a plan that everybody in the district can support, and put this fight behind us.

Tana Hoffman: Mrs. Hoffman stated she has been talking to a lot of board members and they have spent a lot of time on this issue. She felt kids adapt easily, that we have students leaving all the time. Concerned there would come a time when the state comes in and consolidates us with other districts. Felt voters decided buildings were adequate by the results of the bond election. Discussed behavior of high school kids, felt they could all get together and get along, our high school kids are some of the best behaved. Patrons have to have faith and trust in the board and administration that it can be done.

Rita Dieckmann: Said she had sat in all buildings, kids at high school are bright kids and set a good example. Change is not always bad, need to look to the future and not put a band aid on everything.

Mike Bodenhausen: Mr. Bodenhausen stated he served on the board for 8 years. Wanted to note that no final decision has been made, nothing has come down from the state yet. When there is a controversial issue you lose faith in the board and administration. The buck stops with the Board. Pointed out that three bond issues have failed. Need to try to look at what is best for kids. A lot of emotions in this. Asked how many other districts have 3 elementary schools. Said by substitute teaching in the district he has seen how much time it takes to get **from center to center. Asked if we don't consolidate how many kids will be affected. How** much is emotions, wanting to save our communities. Is there really an assurance if we do consolidate are you really going to send your kids somewhere else if dedicated to this school.

Cherry Hawk: **Ms. Hawk said it isn't about money, it is about our children's education.** Felt the reason most assessment awards were in Lancaster and Cummings was because there are 10-15 students per teacher. At Effingham there are 20+. This is about equality of our students.

Sherry Swendson: Mrs. Swendson stated she had no children here, was coming from community development. She felt a viable community consisted of schools, churches, houses, banks and businesses. Felt if the school was closed people would start moving out. Felt should be looking at consortium as the state is cutting funds. How can we make it up? Why are you not looking at a consortium? Would like to see this school district become a viable community.

Jerry Madden: Mr. Madden stated he served on the board of education for eight years. Stated **the board has looked at other options. The board's integrity is above reproach.** An awful lot of money is being spent and not as efficiently as it could be.

At 8:35 pm. Mr. Caplinger declared the Hearing closed.

Ruth Dillon
Board Clerk

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
FEBRUARY 9, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on February 9, 2009, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin, Michael Postma.

Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig, Tom Hinrichs.

Visitors: Katie Blair, Globe; Clay Lucas and "We the People" students; Jesse Hoffman and Ben Hawk, Senior Open Lunch presenters, and approximately 40 district staff and patrons. Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

The consent agenda was amended to add a payment of \$33,410.70 to the Atchison County Treasurer to Bills & Claims and to add the Parents as Teachers report under correspondence.

The agenda was amended to add as first item under New Business Open Lunch for Seniors and Personnel to Executive Session Item G. The student presentations were moved to prior to Hearing of Audience.

Motion by Ladd, seconded by Postma, to adopt the Agenda as amended. Motion passed 7-0.

Motion by Gigstad, seconded by Ladd, to approve the Consent Agenda as amended. Motion passed 6-0. (Postma declared a conflict of interest and left the room for the vote.)

(The consent agenda included approval of the minutes of the January 12, 2009, regular meeting; the Jan. 31 Treasurer's report; activity reports, and bills & claims in the amount of \$361,660,50; and gifts as presented. The Personnel report included approval of April Crump as an ELL Aide for 20 hours per week at \$7.65 per hour for the remainder of the semester, Levi Smith as a Custodial/Teacher Aide/Secretary Sub, Kendra Myers as an emergency teacher sub, Mary Montgomery as a volunteer and accepted the resignation of Fred Lusebrink from his custodial position.)

Presentations/Recognitions

Clay Lucas, sponsor, recognized the ACCHS "We The People" state finalists team. The students participated in We the People competition in Topeka. The unit #4 winner at the competition was the team of Cruz Bautista, Rikki Taliaferro and Brock Wagner. Team members included Julie Oliver, Sloane Elias, Rikki Taliaferro, Precious Dela Cruz, Hannah Boos, Rachael Kiehl, Steven Rathert, Brock Wagner, Josh Keimig, Tyron Byrd, Cruz Bautista, Elizabeth Ford, Trevor Lutz, Alex Maxwell, Khrystyan Jamvold-Banks and Ryan Falk.

Jesse Hoffman and Ben Hawk presented a plan and guidelines for an Open Lunch for Seniors for the remainder of the school term.

Hearing of Audience

Roy Lassen, David Lassen, Kelly Ireland and David Lindsey expressed concerns with the board reconfiguration plan. Jennifer Gigstad, Alison Ostertag, Deb Falk and Charles Watkins spoke in support of the proposal.

Board Reports

Todd Gigstad reviewed the Keystone minutes in the packet. He related the board is discussing Fund 10 budget cuts. He informed the board the deputy of special education coordinator has accepted a position in another district.

Leadership Reports

Mr. Hinrichs presented a written curriculum report in the board packet. A letter of accommodation was read which will be sent to special education teachers for their work in various areas especially in preparing students for state assessments.

Preut discussed events at ACCHS. He said the Sweetheart Tea held today was attended by approximately 65 patrons. Peters explained Project Green at ACCMS on recycling and other events. Wetig included in the board packet and reviewed a Multi-Tier System of Supports Academic Accountability Model and Student Management Model.

Wiseman reviewed proposed increases in utility costs for 2009-10 and presented a Legislative update on senate and house bills being considered this year.

OLD BUSINESS:

1) Education – State Assessment Process and Preparation

Hinrichs presented detailed information on the 2008-09 testing schedule, training and strategies for state assessments. Wiseman reviewed district test results.

2) District Budget and Long Range Planning

Wiseman presented a number of possible cost saving measures for the 2009-10 budget. A power point presentation on proposed school finance reductions was reviewed. A Keystone building assessment report listing needs and estimated costs was reviewed. Wiseman recommended setting priorities. The board reviewed the process needed for the reconfiguration proposal of required publications and holding a hearing.

Motion by Postma to move forward to publish notices and schedule a public hearing to make a determination regarding closing the Cummings and Lancaster schools.

Motion seconded by Ladd. Motion passed 5-2. (Lange, Lee opposed.)

The board recessed from 9:53-9:58 pm.

NEW BUSINESS

1) Consider Approval of Open Lunch for Seniors

Motion by Gigstad to approve for the current class an open lunch on Fridays. Motion seconded by Ladd. Motion passed 5-2 (Lange, Lee opposed.)

2) Approve the Blue Cross/Blue Shield Health Insurance Renewal

Motion by Ladd to approve the Blue Cross/Blue Shield Health Insurance plan as presented. Motion seconded by Postma. Motion passed 7-0.

3) Approve Drivers Education Recommendation

Wiseman recommended to increase Driver Ed fees from \$75 to \$150 for district students and to \$225 for out-of-district students since state aid to schools for Driver Ed has been cut.

Motion by Gigstad to approve the Driver Education fee increase for next year based

on the cut in state aid. Motion seconded by Martin. Motion passed 7-0.

4) Consider Approval of State Bid for School Car

Bids were received from Foster Ford, \$19,995, and from the state bid list for \$16,539 from Bozarth Chevrolet.

Motion by Martin to approve the recommendation to accept the low bid of \$16,439 from Bozarth Chevrolet. Motion seconded by Lange. Motion passed 7-0.

5) Consider Approval of Hosting KASB Spring 2010 Regional Conference

KASB has asked if USD 377 would be interested in hosting the regional in the spring of 2010.

Motion by Postma, seconded by Ladd, to host the KASB spring 2010 Regional Conference. Motion passed 7-0.

6) Discuss the Recommendation to Upgrade District Library Software

Susan Erickson recommended upgrading the 20 year old library software at a cost of approximately \$10,000.

Motion by Martin to approve the recommendation to upgrade the library software at a cost not to exceed \$10,000. Motion seconded by Postma. Motion passed 5-2. (Lange opposed, Lee abstained.)

7) Approve ACCHS Soundmasters Out-of-State Field Trip

Amy Eckert, sponsor, is requesting approval of a Soundmasters trip to Oklahoma City April 8-11.

Motion by Gigstad to approve the ACCHS Soundmasters out-of-state trip request as presented. Motion seconded by Postma. Motion passed 7-0.

8) Executive Session – Negotiations & Personnel

Motion by Caplinger at 10:10 pm to enter into executive session to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and personnel in order to protect the privacy interests of the individuals to be discussed, that the board return to open session in this room at 10:20 pm. Motion seconded by Lange. Motion passed 7-0.

The board resumed in open session at 10:20 pm.

Motion by Gigstad to hold the March meeting at the Central Office. Motion seconded by Lange. Motion passed 7-0.

Motion by Caplinger to adjourn at 10:21 pm. Motion seconded by Postma. Motion passed 7-0.

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
JANUARY 12, 2009
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on January 12, 2009, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin, Michael Postma (7:53 pm.) Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig (8:08 pm), Tom Hinrichs.

Visitors: Katie Blair, Globe; Brian Jolly, Becky Miller, Lori Boos, Jerry Madden, Cherrie Preut (8:08).

Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

The agenda was amended under Old Business to add additional information on Item B, ASI Medical Reimbursement Plan and to delete Item D, Gator Bid. Under New Business additional information was added to Item B, AT&T/KAN-ED Contract for 2009-10.

Motion by Lange, seconded by Ladd, to adopt the Agenda as amended. Motion passed 6-0.

Motion by Ladd, seconded by Lange, to approve the Consent Agenda. Motion passed 6-0.

(The consent agenda included approval of the minutes of the December 8, 2008, regular meeting; the Dec. 30 Treasurer's report; activity reports, and bills & claims in the amount of \$578,008.77; and gifts as presented. The Personnel report included approval of a supplemental contract for Andrew Eckert as Assistant Baseball Coach and to amend the KAYS supplemental contract for the full amount for Rosa Dolven. April Crump was approved as a volunteer.)

Hearing of Audience

Parent Lori Boos expressed concerns with the board reconfiguration plan.

Presentations:

January is Board of Education Recognition Month. Steve Wiseman presented certificates to board members.

Board Reports

Todd Gigstad reviewed the Keystone minutes in the packet. He commented the board is seeing good progress on their new programs, Learning and Leading and Operations and Facilities. .

Leadership Reports

Mr. Hinrichs reported the Mathematics Selection Team members were sent Letters of Appreciation. He is looking at a Technology Rich Classrooms matching grant. Dr. Peters and Mr. Preut reported on events in their buildings. Mr. Wiseman discussed Problems with the Power School server; participation in a KASB webinar earlier in the evening on the State Budget Impact on Local Districts; his Crisis Management presentation at the Leadership Institute at Forbes Field; a sports complex water well issue, and progress of replacing faucets in the MS bathrooms.

OLD BUSINESS:

1) APPROVE USD 377 Bullying Plan Update

Elementary and High School Anti-Bullying Plan Rubrics, part of the District Anti-Bullying Plan, were included in the board packet.

Motion by Gigstad, seconded by Martin, to approve the elementary and high school anti-bullying rubrics as presented. Motion passed 6-0.

2) Approve Section 125 ASI Medical Reimbursement Plan

Wiseman recommended deleting bullet #3, Section 3.1 Benefits Offered which states "Receive his or her entire compensation in cash." A copy of the plan was included in the board packet.

Motion by Martin to approve the USD 377 Flexible Spending Plan as amended. Motion seconded by Ladd. Motion passed 4-2. (Lange, Lee opposed.)

(Michael Postma arrived.)

3) Consider Approval of Atchison Area Chamber of Commerce 2009 Membership Renewal

The cost to renew membership is \$225.

Motion by Gigstad to renew the district's membership with the Atchison Area Chamber of Commerce for 2009. Motion seconded by Ladd. Motion passed 7-0.

4) Consider Approval of Gator Bid from Fries Lawn & Leisure of Topeka

This item was deleted from agenda.

5) District Budget and Long Range Planning

A copy of the reconfiguration study by the administration was included in the packet. Wiseman presented the latest information as of today on school funding and the state budget crisis. The reconfiguration study included grade level reconfiguration, floor plans and staff models for each level and a list of advantages to each grade level configuration plan. Discussion followed.

6) Consider Approval of Snow Day Makeup Day

The board tabled this item.

NEW BUSINESS

1) Approve Middle School Field Trip Request to Snow Creek.

Peters requested approval of a middle school 7th & 8th grade field trip to Snow Creek.

Motion by Postma to approve the out-of-state field trip as presented. Motion seconded by Gigstad. Motion passed 7-0.

2) AT&T/KAN-ED Internet Contract for 2009-2010

Wiseman recommended the board approve a network upgrade on the new state contract with AT&T. The upgrade is to a 9.0 MB AVPN connection to the new Kan-Ed 2.0 network at a cost of \$2389.55/month, \$771.76/month after e-rate.

Motion by Martin to approve the AT&T bid for a 9.0 MB AVPN at a cost of \$2389.55/month for 60 months, with the right to terminate after 36 months and 48 months. Motion seconded by Ladd. Motion passed 7-0.

3) Executive Session - Negotiations

Motion by Caplinger at 8:50 pm to enter into executive session to discuss negotiations in order to protect the public interest in negotiating a fair and equitable contract and that the board return to open session in this room at 9:00 pm. Motion seconded by Postma. Motion passed 7-0.

The board resumed in open session at 9:00 pm.

Motion by Caplinger to adjourn this meeting to January 26 at 7:30 pm at the Board of Education Office. Motion seconded by Postma. Motion passed 7-0.

Ruth J. Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
DECEMBER 8, 2008
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on December 8, 2008, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin. (Michael Postma, absent.) Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig, Tom Hinrichs.

Visitors: Katie Blair, Globe; Penny and Gentry Linscott, Anita Stutesman.
Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

The Consent Agenda was amended to add a resignation from a supplemental contract. The agenda was amended to add a New Business item: Consider Approval of Elementary Playground Border Timbers, and to add an Executive Session on Personnel.

Motion by Ladd, seconded by Lange, to adopt the Agenda as amended. Motion passed 6-0.

Motion by Martin, seconded by Lange, to approve the Consent Agenda as amended. Motion passed 6-0.

(The consent agenda included approval of the minutes of the November 10 regular and November 17 extended meetings; the Nov. 30 Treasurer's report; activity reports, and bills & claims in the amount of \$341,654.34; approval of one out-of-district student application; gifts & grants as presented. The Personnel report included accepting the resignation Terry Porter from his Assistant HS Track coaching supplemental; approval of Donna Blackledge as a volunteer.)

Hearing of Audience - None

Presentations:

Mark Preut presented Gentry Linscott a certificate of commendation for her 5th place finish in the State Class 3A Girls Cross Country Meet.

Board Reports

Todd Gigstad reviewed the Keystone minutes in the packet. He reported the new signage at the Keystone buildings should be in place.

Leadership Reports

Hinrichs presented a handout titled Curriculum Resources Adoption Plan, updated the board on curriculum work being done and textbook adoption.

The three principals reported on events in their buildings; Dr. Peters presented a proposed Student Accountability Program. Wiseman discussed problems with some of the buses breaking down, the possibility of a need for a garage helper with mechanical skills, week-end cold weather checks of district buildings, and progress on putting together a preferred vendor list with various rates for the district.

OLD BUSINESS:

1) USD 377 Bullying Plan

Mr. Wiseman presented KASB Policy JDDC Bullying which updated the policy in accordance with state law and is required to be fully implemented by January 1. Hinrichs discussed

how the plan is being implemented at each building level.

2) District Budget and Long Range Planning

Wiseman gave a presentation on items discussed at the last meeting listing items to be studied as part of the long range planning process. Wiseman presented two handouts on Budget Goals for 2009-2010 and the Superintendent's Planning Report.

3) Superintendent's Contract

Motion by Gigstad to extend the superintendent Wiseman's contract through the 2010-2011 school term. Motion seconded by Ladd. Motion passed 4-2. (Lange, Lee opposed.)

NEW BUSINESS

1) Section 125 Cafeteria Plan Agreement

A copy of a Section 125 Flexible Spending Plan from ASI, the administrator of our Medical Reimbursement and Child Care benefits, was presented to the board. Approval of the plan will be an action item in January.

2) Math Textbook Adoption

The Curriculum committee recommended the adoption of a new PreK-6 Gr. mathematics series for 2009-2010 from McGraw-Hill at a cost of \$22,327.49.

Motion by Martin to approve the Math Textbook recommendation as presented. Motion seconded by Gigstad. Motion passed 6-0. Thanks was expressed to the textbook committee for their work.

3) Human Resources - Retirements

Nancy Fasse was thanked and acknowledged for her 23 years as an elementary teacher in the district.

Motion by Gigstad, seconded by Martin, to accept with regret and thanks for her 23 years of service to the district, the resignation of Nancy Fasse from her elementary teaching position the end of this school term. Motion passed 6-0.

4) Consider Approval of Elementary Playground Border Timbers

Mr. Wetig and the elementary site council recommend the purchase of 212 border timbers and stakes from Playworld, Fry and Associates, Inc., North KC, Mo at a cost of \$5,999.60. The site council will arrange pick-up and delivery.

Motion by Martin to approve \$5,999.60 for the purchase of border timbers as presented. Motion seconded by Ladd. Motion passed 6-0.

5) Future Agenda Items:

Listed as future agenda items: MS Accountability Program, School Car Bids, Exposure Control Plan, Curriculum Changes for 2009-2010, Section 125 Provider.

6) Executive Session – Negotiations, Personnel

Motion by Caplinger at 8:30 pm to enter into executive session to discuss

negotiations in order to protect the public interest in negotiating a fair and equitable contract and to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed and that the board return to open session in this room at 8:45 pm. Motion seconded by Martin. Motion passed 6-0.

The board resumed in open session at 8:45 pm.

Select Place for January Meeting

Motion by Ladd, seconded by Lange, to hold the January meeting in the Central Office. Motion passed 6-0.

Motion by Ladd, seconded by Lange, to adjourn the meeting at 8:50 pm. Motion passed 6-0.

Ruth J. Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
ADJOURNED MEETING 6:45 PM
NOVEMBER 17, 2008
CENTRAL OFFICE, EFFINGHAM

The Board of Education of Unified School District #377 met at 6:45 pm on November 17, 2008, in the Central Office, Effingham, in continued session from the November 10 adjourned meeting. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange (6:55 pm), Jeff Martin, Michael Postma, Tom Lee (6:55 pm).

Administrators present: Steve Wiseman, Tom Hinrichs, Mark Preut, Kevin Peters, Jamie Wetig.

Visitors: Katie Blair, Globe.

Caplinger called the meeting to order at 6:45 pm.

1) **Approval of Agenda**

Changes made to the agenda were to add prior to Long Range Planning & Budget Work Session 1) Personnel and 2) Approve to pay L & L Construction \$16,400 on the water line and sewer line project and hold the balance of \$1200.

Motion by Gigstad, seconded by Ladd, to approve the additions to the agenda. Motion passed 5-0.

Motion by Postma, seconded by Martin, to approve the agenda as amended. Motion passed 5-0.

2) **Personnel**

Motion by Gigstad, seconded by Martin, to approve personnel as presented. Motion passed 5-0. (Personnel approved: Cody Sprang, HS Assistant Wrestling, Natalie Leseberg, MS Yearbook, Jo Logan, MS Spellbinders.)

3) **Approve to pay L & L Construction \$16,400 and hold the balance of \$1200 as recommended by Dan Coder, Facilities/Maintenance Director.**

Martin moved to pay L & L Construction \$16,400 and hold the balance of \$1,200 as recommended. Motion seconded by Postma. Motion passed 5-0.

4) **Long Range Planning & Budget Work Session**

Caplinger led an analysis of the programs the district currently offers listing the various services and programs. Following a lengthy discussion on how to manage district budgets if the state makes financial cuts to school districts, the board directed Mr. Wiseman to do studies on the costs on activity routes and what surrounding schools do, cost of sports and academic extra curricular programs, administrative costs, campus consolidation or variations, costs of special programs.

Motion by Lange, seconded by Lee, to adjourn at 9:00 pm. Motion passed 7-0.

Ruth Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
NOVEMBER 10, 2008
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on November 10, 2008, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin, Michael Postma.

Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig, Tom Hinrichs.

Visitors: Katie Blair, Globe; Rikki Taliaferro.

Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

The Consent Agenda was amended to add one name to substitute teacher approval and to add 2g) Approve AVG antivirus protection plan.

Motion by Postma, seconded by Ladd, to adopt the Agenda as amended. Motion passed 7-0.

Motion by Postma, seconded by Gigstad, to approve the Consent Agenda as amended. Motion passed 7-0.

(The consent agenda included approval of the minutes of the October 13 meeting; the Oct. 31 Treasurer's report; activity reports, and bills & claims in the amount of \$627,000.52; approval of one out-of-district student application; gifts & grants as presented; approval of ACCHS Site Council members. The Personnel report included accepting the resignation of Judy Chalfant from her Library aide position, approval of Tim Walters as a substitute teacher and Eduardo Bousson and Amy Fassnacht as volunteers.)

Hearing of Audience - None

Presentations:

Rikki Taliaferro, FFA President, did a power point presentation on the highlights of the National FFA Convention held in Indianapolis, Ind.

Board Reports

Todd Gigstad reviewed the Keystone minutes in the packet.

The board Clerk presented a copy of the State Audit report and certification of final values and levies for USD 377 from the county clerk.

Leadership Reports

The three principals reported on events in their buildings; Mr. Hinrichs presented handouts and discussed District Testing and the A+ Learning Program at ACCMS; Mr. Wiseman addressed no funding for dual credit classes, facilities and sports complex update, E-Rate and the phone system, new state car bids, School Reach, and presented budget projections.

OLD BUSINESS:

1) Building Assessment Proposal

Wiseman presented a sample of work completed by Paul Crawford, Keystone Learning Services. Mr. Crawford would provide an assessment of the existing conditions of the five USD 377 attendance centers at a cost of \$6,215.

Motion by Gigstad to enter into an agreement with Keystone Learning Services to provide a professional assessment of our facilities. Motion seconded by Postma. Motion passed 5-2. (Lange, Lee opposed.)

2) Long Range Planning Discussion

Wiseman recommended a special meeting to allow more time to discuss long range needs and to discuss budget planning.

3) Approve Redefining Excellence in Goal Number One of the District Strategic Plan

Wiseman presented two options for board consideration. It was suggested to change the word responsibilities to importance in the last sentence of Option 1. Option 1 would read as follows: To become a school system that inspires, challenges and supports the highest level of excellence for all our students. At Atchison County Community School District we believe an intellectually rigorous educational experience will develop graduates who will advance into the next phase of their lives prepared to function effectively in the world of the 21st Century, and who understand the importance of living as informed, responsible citizens.

Motion by Martin to approve Option 1 as amended. Motion seconded by Gigstad. Motion passed 7-0.

NEW BUSINESS

1) Approve the Call for Bus Bids

Wiseman asked the board to consider the purchase of two 64 passenger buses with video camera surveillance and intercom speaker systems.

Motion by Gigstad to approve the call for bus bids as presented. Motion seconded by Ladd. Motion passed 7-0.

2) Discuss Approval of Reward for Students Achieving Standard of Excellence

Instituting a state assessment standard of excellence incentive program was discussed. Mr. Wiseman will present more information at the next meeting.

3) Discuss First Reading of KASB Sample Exposure Control Plan Policy

Wiseman presented the policy for review. It will be brought back to the next meeting as an action item.

4) Board Self-Evaluation Discussion

Caplinger presented compiled responses received on each question on the self-evaluation form and summarized comments made by board members.

5) Executive Session – Personnel

Motion by Caplinger at 9:10 pm to enter into executive session to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed and that the board return to open session in this room at 9:40 pm. Motion seconded by Postma. Motion passed 7-0. (Wiseman present;

Preut 9:15-9:20; Peters 9:20-9:25; Wetig 9:25-9:33.)

The board resumed in open session at 9:40 pm.

Motion by Caplinger at 9:45 pm to re-enter executive session to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed and that the board return to open session in this room at 10:00 pm. Motion seconded by Ladd. Motion passed 7-0.

The board resumed in open session at 10:00 pm.

Motion by Postma at 10:00 pm to re-enter executive session to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed and that the board return to open session in this room at 10:10 pm. Motion seconded by Lange. Motion passed 7-0.

The board resumed in open session at 10:10 pm

Motion by Gigstad, seconded by Martin, to adjourn this meeting to Monday, November 17 at 6:45 pm in the Board office. Motion passed 7-0.

Ruth J. Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
OCTOBER 13, 2008
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on October 13, 2008, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin, Michael Postma. Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig, Tom Hinrichs. Visitors: Katie Blair, Globe; Kathleen McKelvy & Dana Clary, Parents as Teachers; Liz Lee. Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

The Consent Agenda was amended to remove one name from out-of-district student approval and to add three names to the Long Range Planning Committee.

Motion by Lange, seconded by Ladd, to adopt the Agenda. Motion passed 7-0.
Motion by Postma, seconded by Martin, to approve the Consent Agenda as amended.
Motion passed 7-0.

(The consent agenda included approval of the minutes of the Sept. 8 and Sept. 19 meetings; the Sept. 31 Treasurer's report; activity reports, and bills & claims in the amount of \$420,439.25; approval of seven out-of-district student applications; gifts & grants as presented; approval of elementary and ACCMS Site Council members and approval of Mike Bodenhausen, Kris Kerby and Julie Ruff to serve on the Long Range Planning Committee.)

Hearing of Audience - None

Presentations:

Kathleen McKelvy introduced Dana Clary new parent educator serving the district this year. McKelvy explained the PAT program and presented written reports. Parent Liz Lee expressed the opinion there was a need for a 3 year old pre-school in the district.

Board Reports

Todd Gigstad referred to the Keystone minutes in the packet. There is still a need to hire a para at the elementary level for our district.

The board Clerk reminded members of the KASB Spring Regional on Oct 22 at JCN and Convention in Wichita Dec 5-7. A handout was presented with enrollment, transportation and budget information.

Leadership Reports

Preut presented information on the Veteran's Day program, the use of VPL and Fame Reading programs. Peters recommended the hiring of a 6 hour aide for the VPL lab, presented ideas for the 2009 summer reading program and new 1st quarter 2008 plan. Wetig discussed mulch ordered for playgrounds, recommended a playground improvement committee. The PTO is offering to purchase headphones for all students. Hinrichs reviewed a report in the board packet and 2008 Kansas Assessment scores. Wiseman presented information from the board treasurer on securities pledged; announced state approval of

the Technology plan, receipt of a Rus grant of \$15,000; discussed information on Core Knowledge schools.

OLD BUSINESS:

1) Discuss New Phone System Specs and Approve Call for Bids

Wiseman asked for direction on developing specs to upgrade the building level phone systems and whether Buildings A & B should be included in the project. He has met with AT&T and CNS to go over various types of systems available. Wiseman recommended a base bid to replace current phone systems at Effingham Elem, ACCMS & ACCHS with an option to add phones to each classroom and to upgrade the phone systems at Cummings and Lancaster.

Motion by Martin to allow the superintendent to call for bids for a new phone system as specified. Motion seconded by Ladd. Motion passed 5-2. (Lange, Lee opposed.)

2) Approve Sports Complex Sewer and Water Line Bids

Bids were presented as follows: Blue Dot \$27,920, Wagner Excavating \$25,000, Martin Construction \$19,850, Winchester Repairs \$19,523.07, L & L Construction \$17,600.

Motion by Gigstad, seconded by Postma, to approve the bid from L & L Construction of \$17,600 for the Sports Complex Sewer and Water Line. Motion passed 5-2. (Lange, Lee opposed.)

3) Discuss Sports Complex Concession Stand

Wiseman related he was in the process of determining if the district could use the balance of the county tax funds from the \$32,000 available for the water/sewer lines for building a concession stand. Other options would be to fund out of Capital Outlay, refer to the Long Range Planning Committee to work on, to ask the Sports Complex Board to oversee development of a construction plan and funding alternatives.

4) Long Range Planning Discussion

Wiseman asked the board to discuss looking at the future and where the district needs to go. He included a district staffing model in the packet. Other areas discussed were a community survey, building assessment study, tornado site assessment, energy and transportation.

5) Community Survey Proposal Discussion

Wiseman related a proposal has been submitted by Patron Insight which was included in the packet. The cost is not to exceed \$11,000. This will be an action item in November.

6) Discuss Building Assessment Proposal

Wiseman related a bid has been submitted by Paul Crawford, Director of Operations and Facilities at Keystone Learning in the amount of \$6,215 to conduct an extensive study of the district's five attendance centers. Wiseman was directed to ask Crawford for examples of work.

7) Tornado Site Assessment Discussion

Results of the Tornado Site Assessment study conducted by Paul Crawford of Keystone were discussed. Wiseman stated he plans to take the study back to the Long Range Planning Committee for prioritization.

NEW BUSINESS

1) Approve KASB Annual Convention Delegate

Motion by Ladd to approve Mike Postma as USD 377 Delegate to the KASB annual state convention. Motion seconded by Martin. Motion passed 7-0.

2) Review and Discuss KASB Legislative Committee Reports

KASB resolutions and positions were reviewed.

3) Approve FFA Out-of-State Trip Request

Motion by Martin to approve the FFA trip request to attend the national convention in Indianapolis, Indiana, Oct. 21-25. Motion seconded by Ladd. Motion passed 7-0.

4) Approve Audit Contract

Motion by Ladd to approve the audit contract with Bogner Accounting for \$4475 to audit the 2009 financial records. Motion seconded by Postma. Motion passed 6-1. (Lange opposed.)

5) Approve Personnel Report

Motion by Postma to approve the Personnel Report as presented. Motion seconded by Martin. Motion passed 5-2. (Lange, Lee opposed.)

(The Personnel report included approval to use At-Risk funds to hire a 6 hour a day aide for the A+ Learning Lab for the remainder of the school term; to extend a supplemental contract to John Wetig in the amount of \$1020 to oversee and supervise the USD 377 English Language Learners Program for the 2008-09 school year; to extend a 12 month custodial contract at \$8.40 per hour to Fred Lusebrink; approval of substitute teachers Patrick Schneider & Tracy Vollmer; sub aide/secretary, Nancy Heineken; sub custodians Bradley Sobrepena & Marilyn Kenward; and volunteer Jeanne Knibbs.)

6) Executive Session – Superintendent’s Evaluation

At 9:37, motion by Caplinger to enter into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, and that the board return to open session in this room at 9:42 pm. Motion seconded by Ladd. Motion passed 7-0.

The board resumed in open session at 9:42 pm.

7) Select Place for November Meeting

Motion by Postma to hold the November meeting at the Central Office. Motion seconded by Ladd. Motion passed 7-0.

Motion by Ladd, seconded by Gigstad, to adjourn at 9:52 pm. Motion passed 7-0.

USD 377 BOARD OF EDUCATION
SPECIAL SESSION 2:45 PM
SEPTEMBER 19, 2008
MIDDLE SCHOOL LIBRARY, EFFINGHAM

The Board of Education of Unified School District #377 met in Special Session at 2:45 pm on September 19, 2008, in the ACCMS Library, Effingham. Board members present: Steve Caplinger, Cindy Ladd, Leonard Lange, Jeff Martin. (Todd Gigstad, Tom Lee, Mike Postma, absent.) Administrators present: Steve Wiseman, Kevin Peters.

Visitors: Linda Boos and ACCMS Student Council Members.

Caplinger called the meeting to order at 2:45 pm.

1) Open Discussion between the Board of Education and the Middle School Student Council

Caplinger turned the meeting over to the Student Council. Members introduced themselves. An agenda for their meeting was presented. Discussion included suggestions from STUCO members to add soccer as a sport activity, to add a foreign language elective, smaller science books and bigger PE towels.

Board observations included: good quality of learning taking place, air conditioner noise distraction, impressed with students and their behavior, good staff, enjoyable day, lots of interaction between students and teachers, good atmosphere, noticed how different education is delivered, style of how teachers present their material.

Boos asked Board Members for any ideas of improvement following their day of shadowing. Board members felt most were board responsibilities citing several building improvements needed. Students looking out for other students and making them feel welcome was mentioned.

Wiseman discussed the important role of the Student Council.

2) Tour of the Middle School Facility by the Board of Education

Board members and administrators toured the Middle School building.

Motion by Martin, seconded by Ladd, to adjourn the meeting at 4:00 pm. Motion passed 4-0.

Ruth J. Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
SEPTEMBER 8, 2008
CENTRAL OFFICE, EFFINGHAM

The Board of Education of USD #377 met in regular session at 7:30 pm on September 8, 2008, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin, Michael Postma (7:45 pm.)

Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig, Tom Hinrichs.

Visitors: Katie Blair, Globe, Clayton Lucas, Linda Boos, Lori Scholz, Lean Scholz, Rebekah Scholz, Morgan Martin, Brooke Smith, Marty Smith, Patrick Boos.

Caplinger called the meeting to order at 7:30 pm.

Approval of Agenda

Additions were made to Hearing of Audience, Gifts & Grants, Personnel Report. Consider approval of recommendation to replace Middle School PC's and Discuss replacing middle school risers were added to Old Business.

Motion by Ladd, seconded by Martin, to adopt the Agenda as amended.

Motion passed 6-0.

Motion by Lange, seconded by Martin, to approve the Consent Agenda as amended. Motion passed 6-0.

(The consent agenda included approval of the minutes of the Aug. 6 and Aug. 11 meetings; the Aug. 30 Treasurer's report, activity reports and bills & claims in the amount of \$271,578.45, two out-of-district student applications, gifts & grants, a resolution to destroy records and acceptance of the audit report. The personnel report included approval of Denise Young as Title I aide, \$9.08 per hour, Keri Armstrong, bus driver, Krista Sowers, MS Secretary, Tina Wagner, Cummings Secretary, increased teacher aide time for Dee Scherer to 6 hours/day, supplemental contract for Anita Stutesman, Elem School Improvement Chair, volunteers Karen Jeffcoat, Valerie Robinson, & LaVerne Sternsdorff, Aide subs C. Simmers, L. Heiman, M. Reinke, J. Ellerman, the resignation of Sharon Bosse from her custodial position.)

Hearing of Audience

Linda Boos, Middle School Student Council sponsor, introduced members present. Patrick Boos invited school board members to spend a day at ACCMS to shadow a STUCO member. The group would meet to exchange ideas 8th hour. It was the consensus of the board to participate on Friday, Sept. 19.

Presentations:

Clay Lucas, ACCHS Social Science/Art teacher, gave a presentation on the Civics Mosaic teacher exchange program and the conference he attended in Washington D.C. Two teachers from Kazakhstan along with an interpreter will be visiting USD

377 and 409 schools in October.

Board Reports

Todd Gigstad thanked Katie Blair, Globe, for her article on the Parents as Teachers program. Lange & Wiseman attended the "forward kickoff" meeting which focused on issues Keystone plans to work on this year. They are looking into forming a consortium for health care.

The board Clerk announced the KASB Spring Regional on Oct 22 at JCN and Convention in Wichita Dec 5-7. Ladd and Gigstad asked to be registered for the Regional, Postma for the Convention. The 2008 Audit report was reviewed.

Leadership Reports

Preut, Peters & Wetig reported on enrollment, attendance, activities and testing in their buildings. Hinrichs included a report in the board packet.

Wiseman discussed the Greenbush Leadership Institute, storm shelter assessment progress, presented enrollment numbers, technology, facilities, transportation, & food service updates, discussed communications and VE 2 reporting.

Cindy Ladd was presented a certificate for achieving KASB Boardsmanship Academy Level I.

OLD BUSINESS:

1) Board Strategic Direction #1 Academic Excellence Discussion

Wiseman presented a proposed rewording of Academic Excellence which will be presented to staff and site councils for feedback.

2) Approve Use of Blue Building for Effingham Elementary PE

Motion by Lange, seconded by Ladd, to enter into a contract with the City of Effingham to use the Blue Building for \$400 per month for the remainder of this school year. Motion passed 7-0.

3) Consider approval of recommendation to replace twenty-four 1998 PC's in the middle school business lab with twenty-four Acer mini-tower PC's and to also replace twenty-four 1998 PC's in the middle school VPL lab with twenty-four HP thin clients.

Five computers were lost following a storm. Wiseman recommended the purchase of 48 computers at a total cost of \$20,887.60.

Motion by Martin to approve the recommendation to replace forty-eight PC's at the middle school with twenty-four PC's and twenty-four thin clients at a total cost of \$20,877.60. Motion seconded by Postma. Motion passed 7-0.

4) Discuss replacing middle school risers

Wiseman asked the board to discuss Dr. Peters recommendation to purchase four sets of risers at a cost of \$9959 for the Middle School.

Motion by Martin to purchase four sets of risers and shell as presented at a

cost not to exceed \$9,959. Motion seconded by Ladd. Motion passed 5-2.
(Opposed: Lange, Lee).

NEW BUSINESS

1) Approve District Cell Phone Stipend for Elementary Principal

Motion by Ladd to approve a \$40 per month cell phone stipend for Mr. Wetig.
Motion seconded by Martin. Motion passed 7-0.

2) Discuss New Phone System for the Middle School, High School and Elementary Schools

Wiseman explained the phone system currently in place is outdated and no longer serviceable by phone service technicians. Wiseman was directed to prepare specs for a new system with different options and bring back to the October meeting for discussion.

3) Discuss District Vehicle Replacement Schedule – Approve Call for Bids

Charlie Buttron is recommending replacement of two cars, #3 2001 Taurus and #9 1999 Taurus with mid-size cars.

Motion by Martin to approve the call for bids for two mid-size cars. Motion seconded by Postma. Motion passed 7-0.

4) Discuss Long Range Planning Initiatives

Long range planning initiatives related to staffing models, attendance center models, facilities improvements, energy efficiencies were topics for discussion. Conducting an energy audit, contracting with a firm to do a patron survey, determining short term needs, were discussed. It was decided to have a walk thru of all the buildings. Wiseman was asked to obtain more information on an energy audit and to contact companies regarding conducting a community survey on district facility needs.

5) Executive Session – Personnel

At 9:45, motion by Caplinger to enter into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, and that the board return to open session in this room at 9:50 pm. Motion seconded by Postma. Motion passed 7-0. (Wiseman present.)

The board resumed in open session at 9:50 pm.

6) Select Place for October Meeting

The October meeting will be held in the Central Office.

Motion by Martin, seconded by Postma, to adjourn at 9:52 pm. Motion passed 7-0

USD 377 BOARD OF EDUCATION
BUDGET HEARING: 7:00 PM
REGULAR SESSION 7:30 PM
AUGUST 11, 2008
CENTRAL OFFICE, EFFINGHAM

The Board of Education of Unified School District #377 met at 7:00 pm on August 11, 2008, at the Central Office, Effingham, for the purpose of conducting a public hearing on the proposed budgets for 2008-09. Board members present: Steve Caplinger, Todd Gigstad (7:15 pm), Cindy Ladd, Tom Lee, Leonard Lange, Jeff Martin.

Administrators present: Steve Wiseman, Jamie Wetig, Mark Preut (7:20), Kevin Peters (7:20), Tom Hinrichs (7:20).

Visitor: Kris Kerby

Steve Caplinger called the budget hearing to order at 7:00 pm. Supt. Wiseman presented a budget overview and reviewed proposed budgets as follows: General Fund \$5,983,220 with a mill levy of 20 mills Supplemental General \$1,628,632 with an estimated mill levy of 24.035; Capital Outlay \$600,000, Driver Training \$12,000, Food Service \$500,000, Professional Development \$16,000, Summer School \$13,000, Special Education \$1,319,000, Vocational Education \$195,000, Gifts & Grants \$28,000, KPERS Special Retirement \$302,599, 4 Yr Old At-Risk \$39,897, K-12 At-Risk \$368,382, and Federal Funds \$173,523.

The General Fund 2008 tax to be levied is \$647,616. The Supplemental General Fund tax to be levied is \$873,849. The Budget Profile and Budget-at-a-Glance booklets were available at the hearing. The budget hearing concluded at 7:22 pm.

REGULAR SESSION

The Board of Education of USD #377 met in regular session at 7:30 pm on August 11, 2008, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Tom Lee, Jeff Martin, Michael Postma (7:32 pm.)

Administrators present: Steve Wiseman, Mark Preut, Kevin Peters, Jamie Wetig, Tom Hinrichs.

Visitor: Katie Blair, Globe, Kris Kerby.

Caplinger called the meeting to order at 7:30 pm.

- 1) Approval of Agenda
Additions were made to the Personnel Report.
Motion by Ladd, seconded by Martin, to adopt the Agenda as amended.
Motion passed 7-0.

2) Approval of 2008-2009 Budgets

Motion by Martin to approve the 2008-09 budgets as published excluding the Bond & Interest Budget and Mill Levy. Motion seconded by Postma. Motion passed 5-2 (Lange, Lee opposed.)

3) Approval of the Consent Agenda

Three additional checks for approval for scholarships and one out-of-district student application were added to the consent agenda.

Motion by Ladd, seconded by Martin, to approve the Consent Agenda as amended. Motion passed 7-0.

(The consent agenda included approval of the minutes of the July 14 regular meeting; the July 30 Treasurer's report, activity reports and bills & claims in the amount of \$407,242.12. One out-of-district student application was approved. The Personnel Report included approval of Retha Haltom as a Para/Teacher Aide Substitute.)

3) Hearing of Audience: Kris Kerby presented and read a written statement regarding the need for new facilities in the district and offering his time on the facilities committee.

4) Commendations/Letters of Appreciation

None

5) Special Ed Report

Gigstad reported a meeting was scheduled for Wednesday, Aug. 13, at 6:00 pm in the Oskaloosa School Elementary Library for strategic planning and to establish goals for the Keystone Learning Center for the coming year. Board representatives and administrators are invited.

6) Leadership Reports

Tabled until later in the meeting.

OLD BUSINESS:

1) Approval of Building Level Staff Handbooks

Copies were included in the board packet.

Motion by Martin to approve the building level staff handbooks as presented. Motion seconded by Postma. Motion passed 7-0.

2) Approval of Personnel Report

Motion by Ladd, seconded by Lange, to approve the Personnel Report as presented. Motion passed 7-0.

3) Sports Complex Water and Sewer Bids

Wiseman recommended rejecting the two bids received and to call for new bids

in order to get more vendors involved in the bid process.

Motion by Lange to reject the Sports Complex Water & Sewer Bids and approve the call for new bids. Motion seconded by Ladd. Motion passed 7-0.

NEW BUSINESS

1) Approval of District Technology Plan

The district updated technology plan was included in the board packet.

Motion by Postma to approve the USD 377 Technology Plan as presented. Motion seconded by Ladd. Motion passed 5-2. (Lange, Lee opposed.)

2) Approve the Recommendation to Rent the Blue Building for Effingham Elementary School Physical Education Classes.

Wiseman recommended to use the Blue Building to help defray costs associated with busing Effingham Elementary students to the middle school for PE classes and to reduce the amount of lost time traveling between buildings. The building would only be used on days the weather does not allow classes to be held outside. Since the City Clerk has notified that the cost will be \$50 per day instead of \$35, Wiseman related he would like to visit with the City before making a decision.

Motion by Lange to table this item to the next meeting. Motion seconded by Ladd. Motion passed 7-0.

3) Approval of Recommendation to Contract with the City of Lancaster for use of its Building.

A contract has been received from the City of Lancaster for use of the city building to conduct PE classes for Lancaster elementary students at the rate of \$375 per month.

Motion by Lange to approve the contract with the City of Lancaster for use of their building for the 2008-09 school year as presented. Motion seconded by Postma. Motion passed 7-0.

4) Executive Session – Superintendent Evaluation

An Executive Session was not necessary.

Wiseman explained that his contract was approved to include use of the district residence for lodging. The value of the lodging would be taxable unless furnished for the convenience of the employer and the employee accepts the lodging on the business premises as a condition of his employment.

Motion by Martin to amend the superintendent's contract to require him to live in the district owned house as discussed and the

superintendent would be on call at all times. Motion seconded by Gigstad. Motion passed 7-0.

5) Select Place for September Meeting

Motion by Postma to hold the September meeting at the Central Office. Motion seconded by Gigstad. Motion passed 7-0.

Caplinger left the meeting at 7:52 pm. Ladd assumed the chair.

Leadership Reports:

The three building principals reported on their building enrollments and inservice meetings. Preut invited board members to join the Booster Club who will be providing treats after Freshman Orientation on Wednesday. Hinrichs discussed enrollment of ESOL students.

Wiseman expressed thanks to the board members who attended the inservice meeting and for hiring talented teachers. Updates were given on Technology, Facilities & Maintenance, Transportation, Food Service, Elementary Assignments and Board Self Evaluation. Wiseman reported he was trying to set up a tour of facilities in the next couple of weeks for board members which would include the stadium and football field. Board members were encouraged to attend the building open houses.

Motion by Lange, seconded by Postma, to adjourn at 8:12 pm. Motion passed 6-0.

Ruth J. Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
SPECIAL SESSION 7:00 PM
AUGUST 6, 2008
CENTRAL OFFICE, EFFINGHAM

The Board of Education of Unified School District #377 met at 7:00 pm on August 6, 2008, in the Central Office, Effingham, Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange (7:04 pm), Tom Lee (7:04 pm), Jeff Martin (left meeting at 7:45 pm). (Mike Postma, absent.)

Administrators present: Steve Wiseman, Tom Hinrichs, Mark Preut, Kevin Peters, Jamie Wetig.

Visitors: Linda Boos, Lori Scholz, Lainie Swendson

Caplinger called the meeting to order at 7:00 pm.

1) Bills & Claims

Handwritten checks were requested for HAS Security for security equipment & labor in the amount of \$5,196 and to Schaefer Computers for the Noblis System, \$4,885.

Motion by Martin, seconded by Ladd, to pay the two claims as presented. Motion carried 4-0. (Lange, Lee absent for vote.)

2) Personnel Report:

Motion by Gigstad, seconded by Martin, to approve the Personnel Report as presented. Motion passed 4-0. (Lange, Lee absent for vote.)

(The Personnel Report included extending supplemental contracts as follows: P Hall, Cummings Head Teacher; N Young, Lancaster Head Teacher; J Gigstad, Effingham Head Teacher; J Gigstad, PDC Effingham; B Royer, PDC Cummings; L Lanter, K Round-up Coordinator; A Greear, Elem Music; J Logan, MS Scholars Bowl; B Scoggins & R Dieckman, MS Cheerleader sponsors; J Flores, HS and MS covering & HS/MS AD; V Hegarty, MS/ES Guidance 10 days extended; E Stuck, ES PDC Lancaster & District Chair; D Feldkamp, Summer DE; M Ellerman, HS Girls BB Asst & HS VB Asst; M Speer, HS Dance; C Wallisch, HS Junior Class & HS PDC; S Kramer, HS Math Club & HS PDC; S Erickson, HS/MS Library 8 days extended; A Eckert, HS/Ms Vocal Music & HS Senior Class,; T Hinrichs, Curriculum/School Improvement 34 days extended; J Scheutz, MS Asst FB, Andrew Eckert, MS Asst FB & MS Asst Boys BB; Anthony Hudson, MS Asst. Girls BB. The resignation of Rick Baker, regular route bus driver was accepted. Thirty-Three Substitute Teachers were approved, Ten Para/Teacher Aide/Secretary Substitutes were approved.

3) Approval of Out-of-District students

Applications were received for 15 out-of-district students.

Motion by Ladd to approve out-of-district student applications as presented. Motion seconded by Gigstad. Motion passed 6-0.

4) Strategic Planning Work Session

The Vision Statement, District Vision Statement, Mission Statement, Core Values, Strategic Directions & Goals were reviewed and discussed. It was the consensus of the board to change under Part C, Core Value #3, the wording from unrelenting process to "ongoing process". It was the consensus to change Core Value #7 to state "We believe that every student should be educated in a safe, orderly, effective and innovative learning environment." It was decided under Part D, Strategic Directions and Goals that Direction # 1, Academic Excellence and Direction #4, High Quality Workforce, need to be reworked. There were no

concerns in any of the other areas.

Wiseman suggested these two goals be taken back to the administration and staff for revision and then brought back to the board.

Hinrichs presented information on MAP testing.

Motion by Ladd, seconded by Gigstad, to adjourn the meeting. Motion passed 6-0.

Ruth J. Dillon, Board Clerk

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
JULY 14, 2008
CENTRAL OFFICE, EFFINGHAM

The Board of Education of Unified School District #377 met at 7:30 pm on July 14, 2008, at the Central Office, Effingham. Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, (7:33 pm) Tom Lee, (7:33 pm) Jeff Martin, Michael Postma. Administrators present: Steve Wiseman. Visitors: Katie Blair, Globe; Barb & Fleet Scoggins, David Dobbs & sons.

1. Caplinger called the meeting to order at 7:30 pm.

2. Agenda

Ladd moved to approve the agenda. Motion seconded by Postma. Motion passed 5-0.

ORGANIZATION OF BOARD FOR 2008-2009:

3. ELECTION OF BOARD OFFICERS

Postma nominated Steve Caplinger for Board President.

Ladd moved nominations cease. Motion seconded by Postma. Motion passed 5-0.

Gigstad nominated Cindy Ladd for Vice President.

Postma moved nominations cease. Motion seconded by Martin. Motion passed 5-0.

Caplinger assumed the chair.

4. Hearing of Audience:

Fleet Scoggins expressed concerns on assignment of elementary students.

5. Consent Agenda

Additional out-of district and non-resident student applications were added to the consent agenda.

Motion by Gigstad to approve the consent agenda as amended. Motion seconded by Postma. Motion passed 5-2. (Lange, Lee opposed.)

The consent agenda included:

- a. Approval of Minutes of the June Regular and Special Meetings.
- b. Approval of Treasurer's Report, Activity Reports, Bills & Claims in the amount of \$80,739.78, and Petty Cash Reports.
- c. Approval of applications for out-of-district school attendance and transportation for 30 students.
- d. Approval of Non resident student applications for 47 students.
- e. Approval of appointments of:
 - Clerk of the Board – Ruth Dillon, Deputy Clerk – Kathy Enzbrenner, Treasurer of the Board – Gene Hegarty, Board Attorney – Larry Mears, Insurance Agent of Record – The Clements Agency, Purchasing Agent – Superintendent, KPERS Agent – Clerk, Health Insurance Representative – Clerk, Representative to determine when to pay utilities and obligations where a penalty or discount may occur – Board Clerk, Superintendent, Building Principals to report violations of compulsory attendance law to superintendent – Mr. Preut, Mr. Wetig and Dr. Peters, Hearing Officer and Alternative Hearing Office for Long-Term Suspension and Expulsion of pupils – Wiseman as hearing officer and Preut as alternate, Representative to apply for and process federal funds – Superintendent, Section 504 Compliance Officer – Superintendent, Food Service

Program Representative and District Hearing Officer – Superintendent/Board President, Person responsible for determining free textbooks and district hearing officer – Superintendent/Board President, Official newspaper – Atchison Globe, Designation of depository of funds – Farmers & Merchants Branch, Exchange National Bank, Freedom of Information Officer – Ruth Dillon.

f. Organizational Approvals, Waivers and Resolutions

Established Petty Cash Accounts as follows

MS, HS & Elementary \$750; District Office \$1,500 – Building Principals/Supt. Responsible.

Established employee mileage rate – Same as State Rate (.50.5 effective 7-1-08)

Disallowed pledging of first and second mortgages for security of deposit of district funds.

Adopted the annual waiver of requirements for generally accepted accounting principles.

Adopted Resolution to create activity funds under the provisions of HB 2802.

Approved Organizational Chart.

Reviewed immunization policies.

Reviewed district insurance schedule.

Adopted Resolution Acknowledging and Declaring Intent to Exercise “Home Rule Authority.”

Established Employee Meal Allowance (Policy GAN-R)

Breakfast \$5.25, Lunch \$8.00, Dinner \$11.00, Maximum \$24.25.

Adopted 1116 hour school year

Adopted annual Asbestos Resolution

6. Appoint Board Member Representatives

Designations to committees were made as follows:

NEKESC Board Representatives – Todd Gigstad, Leonard Lange Alternate

Professional Development Committee – Steve Caplinger, Tom Lee Alternate

Insurance Committee – Cindy Ladd, Todd Gigstad

Tax Abatement – Todd Gigstad

Negotiating Team – Steve Caplinger, Jeff Martin

Governmental Relations – Cindy Ladd

Centennial Scholarship – Michael Postma, Cindy Ladd alternate

Classified Salary – Jeff Martin, Tom Lee

Capital Outlay/Facilities – Jeff Martin, Michael Postma

ACCHS Alumni Foundation – Michael Postma (1st year of two year appointment), Leonard Lange, Alternate.

Technology Committee – Michael Postma, Leonard Lange

NEK Area Vo-Tech Representative – Leonard Lange

Motion by Postma to approve board member representatives as selected. Motion seconded by Ladd. Motion passed 7-0.

7. Approve Meeting Dates and Times

Martin moved to adopt a resolution for the 2008-09 school year stating the hour of commencing regular meetings as 7:30 pm, on the second Monday of the month with the meeting place to be determined. If the established meeting date falls on a legal holiday or a holiday specified by the board of education such regular meeting will be held the Tuesday following commencing at 7:30 pm. If the established meeting is cancelled because of an emergency within 24 hours of such cancellation, the board shall establish and give notice of the new meeting date and time. The board of education reserves the right to adjourn any regular meeting to another time and place.

Motion seconded by Ladd. Motion passed 7-0.

Special Ed Report:

Gigstad reported at their last meeting on June 18 a para wage scale was approved, it was reported the K-Fast agreement has been settled, a final decision has not been received on the Carl Perkins grant audit.

Leadership Reports

Wiseman presented the Inservice schedule for August 8 and 11. August 15 will be an Inservice in Atchison with tentative plans for a meal at the Atchison Heritage Center. Wiseman reviewed VE-2 funding. Judy Ledell will assist with compliance.

Old Business

1) Sports Complex Discussion

Wiseman recommended the board approve writing specs and calling for bids on several sports complex items, building a concession stand with restrooms, storage building, fencing and bleachers. He related he would like to see some help with the items from the local summer recreation organization.

Motion by Martin, seconded by Postma, to approve the call for bids for the projects as presented. Motion passed 5-2. (Lee, Lange opposed.)

2) Assignment of Elementary School Students – Balancing Classroom Enrollment

Wiseman presented information on achieving greater equity in student/teacher ratios between the three elementary schools. The information included establishing classroom capacity limits, priority for assigning students, transfers, and transportation. A timeline was included.

Motion by Martin to authorize Mr. Wiseman to proceed with implementation of the plan as presented this evening. Motion seconded by Ladd. Motion passed 6-1. (Lange opposed.)

New Business

1) Consider Bids – Milk & Fuel

One bid was received for fuel to be delivered to the bus garage from Jackson Farmers at .04 over current dealer cost.

Motion by Gigstad to approve the Jackson Farmers bid for fuel for the 08-09 school year. Motion seconded by Lange. Motion passed 7-0.

Bids were received from Roberts Dairy and Anderson Erickson to provide milk for the district for the 2008-09 school year as follows:

	<u>Escalating Firm</u>		<u>Escalating Firm</u>	
Roberts: ½ pint 1%	0.255	0.285	Anderson-	.2399
½ pint Chocolate	0.246	0.276	Erickson	.2338
½ pint Strawberry	0.25	0.28		N/A
4 oz Juice	0.14	0.14		N/A
4 oz Orange				0.13
4 oz Apple				0.14
4 oz Grape				0.15

Wiseman recommended the firm bid of Anderson-Erickson.

Motion by Postma to accept the firm bids as presented from Anderson-Erickson. Motion seconded by Martin. Motion passed 7-0.

Bids were received to provide propane from Jackson Farmers at 4 cents over dealer cost, Consumer Oil at .10 over dealer cost, and Farrellgas at .25 over dealer cost or a fixed price of 2.218.

Motion by Lange to approve the propane bid as presented from Jackson Farmers. Motion seconded by Martin. Motion passed 7-0.

2) Approve District Handbooks

Amendments and updates were presented to the following handbooks for board consideration: Transportation, Substitute, Personnel.

Motion by Gigstad to approve the Transportation, Substitute & Personnel handbooks as presented. Motion seconded by Postma. Motion passed 7-0.

3) Budget Development

Wiseman presented proposed district budgets for 2008-09. The budgets presented included using the maximum allowed Supplemental General Budget and included a budget for Bond & Interest.

Mr. Wiseman advised the Board that if they wanted to reduce the LOB mill levy, that it could be done by cutting capital projects or by using Contingency Reserve funds. No Board members commented or suggested otherwise. Therefore, Mr. Wiseman recommended the Board authorize to publish the budget as presented.

The budget was reviewed by Veryl Peter at KSBE School Finance this morning.

Motion by Postma to authorize the publication of the Notice for a Public Hearing for the 2008-09 budget as presented. Motion seconded by Martin. Motion passed 6-1. (Lange opposed.)

4) Approve Negotiated Agreement with the Teachers for the 2008-09 school year

Motion by Ladd to approve the 2008-09 Negotiated Agreement as presented. Motion seconded by Postma. Motion passed 6-1. (Lange opposed.)

5) Approve 2008-09 School Calendar Revisions

Wiseman related the calendar needs to be amended to reflect teachers having the Wednesday before Thanksgiving off as approved in the Negotiated Agreement. The half day of inservice scheduled on that Wednesday would be made up on March 13, 2009.

Motion by Martin to approve the 2008-09 school calendar as revised. Motion seconded by Lange. Motion passed 7-0.

6) KASB Policy Updates and Rescission of all board policies.

Caplinger made the following motion: BE IT SO MOVED, that all policy statements found in the minutes of this board of education prior to June 30, 2008, be rescinded, and the board of education adopt the board policy manual as presented and recommended by the superintendent of schools, to govern this school district during the 2008-09 school year, subject to periodic review, amendment and revised by the board of education. Motion seconded by Postma. Motion passed 7-0.

7) Consider Motion for Meeting on Wednesday, August 6.

Caplinger called for a Special Meeting on August 6 at 7:00 pm in the Board Office.

8) Executive Session – Personnel

Motion by Caplinger to go into executive session at 9:00 pm to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be

discussed and that the board return to open session in this room at 9:15 pm. Motion seconded by Postma. Motion passed 7-0. (Wiseman present.)

The board resumed in open session at 9:15 pm.

Motion by Caplinger to go into executive session at 9:15 pm to discuss personnel matters of nonelected personnel in order to protect the privacy interests of the individuals to be discussed and that the board return to open session in this room at 9:35 pm. Motion seconded by Ladd. Motion passed 7-0.

The board resumed in open session at 9:35 pm.

9) Approval of Personnel Report

Caplinger moved to approve the personnel report and make pay changes to the present administrative salary schedule with an increase for high school principal of \$2,000, and an added benefit for the superintendent to pay rent for the home he lives in. Motion seconded by Postma. Motion passed 6-1. (Lange opposed.)

Motion by Ladd, seconded by Postma, to adjourn at 9:40 pm. Motion passed 7-0.

Ruth J. Dillon
Board Clerk