

USD 377 BOARD OF EDUCATION
REGULAR SESSION 7:30 PM
NOVEMBER 14, 2005
ACCHS LIBRARY, EFFINGHAM

The Board of Education of Unified School District #377 met at 7:30 pm on November 14, 2005, in the ACCHS Library, Effingham, Board members present: Steve Caplinger, Todd Gigstad, Cindy Ladd, Leonard Lange, Jeff Martin, Michael Postma, Mark Westermann.
Administrators present: Steve Wiseman, Mark Preut, Tom Sack, Terry Slattery & Tom Hinrichs.

Visitors: Jeff Schmucker, Globe; Terry Porter, Jeanne Wege, Blaine Oswald, Todd Halling, Dalon Coder, Ray Ladd.

Caplinger called the meeting to order at 7:30 pm.

Consent Agenda

Caplinger asked that item 7b be deleted since it was on the consent agenda, that a resignation and request for a full-time aide be added to 6f, Personnel. Additional Out-of-District student applications, an emergency substitute and a gift were added to the consent agenda.

Motion by Westermann, seconded by Martin, to approve the Agenda as amended. Motion passed 7-0. (The consent agenda included approval of the minutes of the October regular meeting, the treasurer's report dated 10-31-05, school activity fund statements, Bills & Claims in the amount of \$422,997.83, ten out-of district students, emergency teacher substitutes Tyler McLenon and Marjorie Weinmann, and a resolution for destruction of old Central Office accounting records and insurance policies. Gifts were accepted from Wal-Mart, \$250 for the Accelerated Reader Program, \$150 from a NEKESC KFAST Grant awarded to Wanda Small, and \$250 from L & L Construction for the High School Renaissance Program.)

Hearing of Audience:

Jeanne Wege, FFA Advisor, introduced three of her students who attended the National FFA Convention in Louisville, Blaine Oswald, Dalon Coder and Todd Halling. Ms. Wege narrated a powerpoint presentation of the convention and visit to the Arch & Grants Farm in St. Louis. The students discussed the highlights of the trip and their performances. Blaine Oswald was selected for three performances from the talent group, Dalon Coder was selected to perform with the Chorus and Todd Halling with the Band. Sixteen students from ACCHS represented the school at the convention.

Commendations/Letters of Appreciation

Mr. Wiseman presented a letter of commendation to Terry Porter for his actions while serving as administrator in charge at the middle school in the absence of the principal. Linda Moses was unable to attend to receive a letter of appreciation.

Reports:

The clerk reported Jim Fritton, State Auditor, was in the district this week auditing enrollment, transportation, food service and financial records.

Tom Sack, Terry Slattery and Mark Preut reviewed events and celebrations in their buildings. Slattery and Sack presented written reports.

Caplinger informed the board ex-ACCHS Coach and teacher Larry Tilton was inducted into the National Wrestling Hall of Fame at a recent ceremony in Topeka.

Wiseman and Lange discussed the recent KASB Regional meeting they attended. Wiseman discussed the budget, gave a Technology update, and presented a printed Parents as Teachers report. He invited board members to attend the annual Senior Citizens Dinner on December 14 at ACCHS sponsored by the high school and Kays organization. Wiseman reported the RenLearn, Accelerated Reader & Math Renaissance Program was up and working.

Hinrichs reviewed a handout on Iowa Test Results and reported local assessments are in the process of being given. Hinrichs informed the board the Consolidated Plan for federal funds has been submitted, invited board members to attend the Nov. 23 Inservice, and told the board teachers would be narrowing the grade 6-12 new series textbooks down to three selections on December 13.

OLD BUSINESS

a) Facilities Committee Report

Wiseman discussed the meeting scheduled by the USD 377 Facilities Committee to be held tomorrow night at the high school at 7:00 pm with the goal that the community become involved in the discussion of the Facilities Committee recommendation to conduct a feasibility study.

b) Tobacco Policy

Wiseman presented a Tobacco Policy which was written to meet current practice and to allow building principals the authority to establish smoking areas at individual attendance centers. (Copy attached.) Principals were asked to bring back information on smoking areas they establish and how publicized.

Motion by Martin, seconded by Gigstad, to approve the Tobacco Policy as presented. Motion passed 6-1. (Lange opposed.)

c) Bid on Washer/Extractor

One bid was received for a new washer/extractor, including installation, from Jetz Service Co., Kansas City, MO., in the amount of \$5,118.

Motion by Gigstad, seconded by Westermann, to accept the bid from Jetz Service Co. in the amount of \$5,118 for the washer/extractor. Motion passed 7-0.

d) Personnel – Executive Session

Motion by Caplinger, seconded by Postma, at 9:31 pm to enter into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, and that the board return to open session in this room at 9:41 pm Motion passed 7-0. (Executive Session Rm. 104) (Wiseman present.)

The board resumed in open session at 9:41 pm.

f) Approve Personnel Report

Motion by Westermann, seconded by Martin, to approve the personnel report as presented and amended. Motion passed 7-0.

(Personnel recommendations: Extend a Supplemental contract to Brenda Royer as PDC representative from Cummings. Extend a supplemental contract to Sharon Worley for MS twirling and that the contract be prorated to three-fourths of a regular contract.)

Motion by Caplinger to accept with great regret the resignation of Denise Young from her teacher aide position. Motion seconded by Lange. Motion passed 7-0.

Wiseman presented a request from Mrs. Slattery for a full-time first grade aide at Effingham Elementary School. He estimated the cost at about \$7,000 for the remainder of the school term. There are twenty-two students in the class.

It was the consensus of the board to support the administration looking for someone to fill this position.

NEW BUSINESS

a) Special Ed Report

Old Business e) Standard of Excellence Awards and Presentation of Banners

Wiseman informed the board new 3 x 5' banners are in and the building principals need to schedule awards ceremonies for receiving the awards for the 04-05 school year. Slattery suggested next week for the elementary centers with the possibility of having a combined ceremony at the middle school.

c) New & Innovative Programs – Tiger Pride/White Tiger Club

Wiseman explained a program designed to promote leadership and positive decision making involving high school/middle school students as role models for younger kids and that he would be talking to the principals about starting a club.

d) KASB Policy Review Section D – Fiscal Management

Board members reviewed Section D of the Board Policy Manual on Fiscal Management. A possible conflict between DJE-R and DJFA was discussed. DJE-R requires purchases over \$2,500 to be bid for board approval. Policy DJFA allows the superintendent to enter into a contract not to exceed \$10,000. Wiseman was directed to rewrite these policies for consistency. Wiseman stated the policy on investment of funds was reviewed with the board treasurer.

e) District Health/Wellness Committee

Wiseman informed the board the district is required to create a Health/Wellness committee to comply with state guidelines. The committee is to establish a local school wellness policy.

Motion by Ladd, seconded by Gigstad, to direct the superintendent to establish a Health/Wellness committee. Motion passed 7-0.

f) Executive Session – Superintendent's Evaluation

Motion by Caplinger, seconded by Westermann, at 10:20 pm to enter into executive session to discuss personnel matters of non-elected personnel in order to protect the privacy interests of the individuals to be discussed, and that the board return to open session in this room at 10:30 pm. Motion passed 7-0. (Wiseman present 10:25-10:30 pm).

The board resumed in open session at 10:30 pm.

g) Select Place for December Meeting

Motion by Westermann, seconded by Ladd, to hold the December meeting at the Middle School library at 7:30 on the 12th. Motion passed 7-0.

Motion by Martin, seconded by Postma, to adjourn at 10:37 pm. Motion passed 7-0.

Ruth J. Dillon, Board Clerk