

Unified School District #377 Board of Education

USD #377 Administrative Building
506 6th Street
Effingham, KS 66023

(913) 833-5050
FAX (913) 833-5210
www.usd377.org

REGULAR SESSION
Thursday, July 8, 2010
7:30 P.M.
USD 377 Administrative Building

6:00 PM Tour of Buildings

7:30 PM Call the Meeting to Order

(A) – Action Item(s)

(D) – Discussion Item

- 1) **CALL MEETING TO ORDER – MR. CAPLINGER (A)**
- 2) **APPROVAL OF AGENDA AS PRESENTED OR AMENDED (A)**
- 3) **ORGANIZATIONAL DECISIONS (A)** - Organize board and elect president, vice-president, designate clerk, deputy clerk and treasurer (plus duties) K.S.A. 72-8201 et seq.; 72-8202c; 72-8202d; 10-1117; 79-2934; 10-116; 10-801 et seq.; 12-105a; 12-1056
 - a. Election of 2010-11 Board President
 - b. Election of 2010-11 Board Vice-President
 - c. President/Vice-President to convene meeting
- 4) **HEARING OF AUDIENCE**

Speakers are encouraged to register by calling the Clerk of the Board at (913) 833-5050 by 2:00 PM on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting.

Hearing of Audience Rules:

- Presentations shall not exceed 5 minutes.
- Subjects, other than policy issues, will generally be referred to the administration.
- Comments shall be limited to issues and not refer to personalities.
- Presentations must be in good taste befitting the occasion and the dignity of the board meeting.
- When addressing the board, please be reminded that matters of a personal nature which, by their nature, identify an individual are prohibited by federal law in public discussion. Please assist us in protecting the privacy rights of students and staff.

5) **CONSENT AGENDA (A)**

- a. Approval of Minutes of Regular and Special Meetings
- b. Approval of Treasurer's Report, Activity Reports, Bills & Claims, Petty Cash Reports
- c. Approval of applications for out-of-district school attendance and transportation
- d. Approval of Non-resident student applications
- e. **Organization Appointments and Designations**
 1. Clerk of the Board
 2. Deputy Clerk
 3. Treasurer of the Board
 4. Deputy Treasurer -
 5. Board Attorney/Contract
 6. Insurance Agent of Record
 7. Purchasing Agent
 8. KPERS Agent (K.S.A. 74-4902(6))
 9. Coordinator for Homeless Children duties
 10. Health Insurance Representative
 11. Representative to determine when to pay utilities and obligations where a penalty or discount may occur
 12. Truant Officers
 13. Hearing Officer for Suspension and Expulsion Hearings
 14. Authorized representative to apply for and process federal funds
 15. Section 504 Compliance Officer
 16. Determining Official for free/reduced meals
 17. Food Service Program Rep and District Hearing Officer
 18. Selection and appointment of person responsible for determining free textbooks and a district hearing officer
 19. Official newspaper
 20. Designation of depository of funds
 21. Appoint Freedom of Information Officer
- f. Organizational Approvals, Waivers and Resolutions
 1. Rescind Policy Actions and Adopt Current Written Policies
 2. Establish Petty Cash Accounts and designate individuals responsible. K.S.A. 72-82
 3. Establish employee mileage rate. K.S.A. 75-3203
 4. Disallow pledging of first and second mortgages for security of deposit of district funds.
 5. Adopt the annual waiver of requirements for generally accepted accounting principles
 6. Resolution to create activity funds under the provisions of HB 2802.
 7. Organizational Chart
 8. Review immunization policies. K.S.A. 72-5208 et seq.

9. Review graduation requirements. QPA Regulations 91-31-35.
 10. Review district insurance schedule
 11. Resolution Acknowledging and Declaring Intent to Exercise “Home Rule Authority” (Resolution enclosed)
 12. Establish Employee Meal Allowance (Policy GAN R)
 13. Approve resolution to establish 1,116 hour school year for 2010-2011K.S.A. 72-1106
 14. Asbestos Resolution
-
-
-

6) APPOINT BOARD MEMBER REPRESENTATIVE

- a. Keystone Board and alternate;
- b. Professional Development Committee and alternate;
- c. Insurance Committee (2);
- d. Tax Abatement Committee;
- e. Negotiating Team (2);
- f. KASB Governmental Relations Network Representative;
- g. Centennial Scholarship Committee;
- h. Classified Salary Committee (2);
- i. Capital Outlay/Facilities Committee (2);
- j. Technology Committee (2)
- k. NEK Area Vo-Tech
- l. ACCHS Alumni Foundation representative was a two year appointment with this being the second year.

7) ESTABLISH BOARD MEETING DATES AND TIME (A)

8) BOARD REPORT/POSITIVES

9) LEADERSHIP REPORTS

10) OLD BUSINESS

- a. K-12 ART CONTRACT (A)
- b. BOARD POLICY UPDATES (A)

11) NEW BUSINESS

- a. APPROVE DISTRICT HANDBOOKS (A)
- b. BUDGET DEVELOPMENT (A)
- c. EXECUTIVE SESSION – PERSONNEL IF NEEDED (A)
- d. SET DATE AND TIME FOR STRATEGIC PLANNING SESSION

ADJOURNMENT

Unified School District #377 Board of Education

USD #377 Administrative Building
506 6th Street
Effingham, KS 66023

(913) 833-5050
FAX (913) 833-5210
www.usd377.org

Adjourned from Thursday, July 8, 2010
To Monday, July 19, 2010 at 7:00 PM
USD 377 Administrative Building

7:00 PM Call the Meeting to Order

(A) – Action Item(s) (D) – Discussion Item

- 1) *CALL MEETING TO ORDER – BOARD PRESIDENT*
- 2) *APPROVAL OF AGENDA (A)*
- 3) *OUT-OF-DISTRICT TRANSPORTATION APPLICATIONS (A)*
- 4) *SALARY & SUPPLEMENTAL PAY RECOMMENDATIONS (A)*
- 5) *MILK & FUEL BIDS (A)*
- 6) *PERSONNEL REPORT (A)*
- 7) *HANDBOOKS FOR APPROVAL (A)*
- 8) *2010-2011 BUDGETS (A)*

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BUDGET HEARING – 6:45 PM Monday, August 9, 2010
REGULAR SESSION - 7:00 P.M.
USD 377 Administrative Building

6:45 PM Budget Hearing

Purpose: At the August 9 meeting the Board will first hold a Public Hearing on FY11 budget at 6:45 PM and then have time to discuss details of the budget, if needed.

7:00 PM Regular Session

(A) – Action Item(s) (D) – Discussion Item

1) CALL MEETING TO ORDER – BOARD PRESIDENT

a. Approval of Agenda

2) APPROVAL OF 2010-2011 BUDGETS

General Fund, \$5,533,350 with a mill levy of 20 mills,
Supplemental General \$1,812,524 with an estimated mill levy of 22.825
Bilingual Education \$2,006
Capital Outlay \$600,000
Driver Education \$12,000
Food Service \$530,000
Professional Development \$18,000
Summer School \$2,067
Special Education \$1,300,000
Vocational Education \$190,000
Federal Funds \$177,850
KPERs Special Retirement \$315,207
Gifts & Grants \$25,000
4-Year Old At-Risk \$36,108
K-12 At-Risk \$559,674

3) CONSENT AGENDA (A)

- a. Approval of Minutes
- b. Approval of Treasurer's Report, Activity Reports, Bills & Claims
- c. Approval of Non-Resident Admission Requests
- d. Approval of Out-of-District Transportation Applications

- e. Approval of Acceptance of Gifts
- f. Approval of Personnel Report
- g. Reports – 18E
- h. Acceptance of Correspondences

4) HEARING OF AUDIENCE

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5) COMMENDATIONS/LETTERS OF APPRECIATION

6) PRESENTATIONS

7) BOARD REPORT/POSITIVES

8) LEADERSHIP REPORTS

9) OLD BUSINESS:

- a. DISTRICT COPIERS (A)
- b. CAPITAL OUTLAY MILL LEVY DISCUSSION (D)
- c. DISTRICT HANDBOOK (A)

10) NEW BUSINESS:

- a. STUDENT TRACKER FOR HIGH SCHOOLS (D)
- b. INFOSOURCE LEARNING CONTRACT (D)
- c. CBIZ SCOPE OF SERVICES (D)
- d. BOARD POLICY REVIEW AND REVISION (A)
- e. EXECUTIVE SESSION – PERSONNEL (A)

ADJOURNMENT

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ADJOURNED TO SESSION
Monday, August 23, 2010 7:00 PM
USD 377 Administrative Building

7:00 PM CALL THE MEETING TO ORDER

- 1) **APPROVE BILLS & CLAIMS**
- 2) **PERSONNEL ITEMS (A)**
- 3) **GIFTS AND GRANTS**
- 4) **STRATEGIC PLANNING PREPARATION DISCUSSION**
- 5) **DISPOSAL OF SURPLUS EQUIPMENT (A)**
- 6) **NATIONAL SCREENING BUREAU**
- 7) **EXECUTIVE SESSION – PERSONNEL (A)**

ADJOURNMENT

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Monday, September 13, 2010
REGULAR SESSION - 7:00 P.M.
USD 377 Administrative Building

7:00 PM Regular Session

(A) – Action Item(s) (D) – Discussion Item

1) **CALL MEETING TO ORDER – BOARD PRESIDENT**

a. Approval of Agenda

2) **CONSENT AGENDA (A)**

- a. Approval of Minutes
- b. Approval of Treasurer's Report, Activity Reports, Bills & Claims
- c. Approval of Non-Resident Admission Requests
- d. Approval of Acceptance of Gifts & Grants
- e. Approval of Personnel Report
- f. Acceptance of Correspondences

*Board members may request to have any consent agenda item moved to the regular agenda to be voted on separately.

3) **HEARING OF AUDIENCE**

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4) COMMENDATIONS/LETTERS OF APPRECIATION

5) PRESENTATIONS

6) BOARD REPORT/POSITIVES

a. Board Members

- i. Special Ed Report – Todd Gigstad**

7) LEADERSHIP REPORTS

8) OLD BUSINESS:

a. Capital Expenditure Long Range Planning (D)

b. Review and Discuss Board Goals and Focus Areas (A)

9) NEW BUSINESS

a. Consider Extending Warranty on District School Buses (A)

b. Review District Bullying Policies (D)

c. Review and Discuss Policy on Classified Evaluations

d. Executive Session – Personnel Matters (A)

ADJOURNMENT

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Monday, October 11, 2010
REGULAR SESSION - 7:00 P.M.
USD 377 Administrative Building

7:00 PM Regular Session (A) – Action Item(s) (D) – Discussion Item

1) CALL MEETING TO ORDER – BOARD PRESIDENT

- a. Approval of Agenda

2) CONSENT AGENDA (A)

- a. Approval of Minutes
- b. Approval of Treasurer’s Report, Activity Reports, Bills & Claims
- c. Approval of Non-Resident Admission Requests
- d. Approval of Acceptance of Gifts & Grants
- e. Approval of Personnel Report
- f. Acceptance of Correspondences
- g. Communities That Care Survey

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3) HEARING OF AUDIENCE

Hearing of Audience Rules:

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4) PRESENTATIONS

5) BOARD REPORT/POSITIVES

- a. Board Clerk

- b. Board Members
 - i. Special Ed Report – Todd Gigstad

4) LEADERSHIP REPORTS

- a. Building Principals
- b. Superintendent's Report

5) OLD BUSINESS:

- a. Bus Bid Approval (A)
- b. Eligibility Policy Revisions (A)
- c. Student Trips Approval (A)
- d. CBIZ Health Insurance Scope of Services Proposal (D)
- e. CBIZ General Liability Scope of Service Proposal (D)
- f. Overflow Parking Discussion

6) NEW BUSINESS

- a. KASB Delegate Assembly (A)
- b. Review and Discuss KASB Legislative Committee Report (D)
- c. Executive Session - Personnel

ADJOURNMENT

Unified School District #377 Board of Education

Monday, November 8, 2010, 7:00 PM
USD 377 Administrative Building

AGENDA OVERVIEW

7:00 PM Call the Meeting to Order

(A) – Action Item(s) (D) – Discussion Item

- 1) APPROVAL OF AGENDA (A)
- 2) CONSENT AGENDA (A)
- 3) HEARING OF AUDIENCE
- 4) PRESENTATIONS
 - a. National FFA Convention Report
 - b. Recognition of Girls Volleyball Team
 - c. Recognition of State Cross Country Qualifiers
- 5) BOARD REPORT
- 6) LEADERSHIP REPORTS
- 7) OLD BUSINESS
 - a. FY2010 AUDIT REPORT, JIM LONG, CPA (A)
 - b. DEFERRED MAINTENANCE/CAPITAL PROJECTS PLANNING (D)
- 8) NEW BUSINESS
 - a. SOCIAL MEDIA POLICY DRAFT (D)
 - b. CENTRAL OFFICE DIGITAL POSTAGE METER CONTRACT (A)
 - c. BOARD SELF-EVALUATION (D)
 - d. ST. FRANCIS ALL STARS PROGRAM (A)
- 9) EXECUTIVE SESSION – PERSONNEL/NEGOTIATIONS
- 10) ADJOURNMENT

**UNIFIED SCHOOL DISTRICT #377
ATCHISON COUNTY COMMUNITY SCHOOL DISTRICT**

TO: USD #377 Board of Education

FROM: Steve Wiseman, Superintendent of Schools

DATE: Monday, November 8, 2010

SUBJECT: GIFTS AND GRANTS RECOMMENDATIONS

RECOMMENDATION:

The USD #377 Board of Education accept the gifts and/or grants as recommended and submitted by Steve Wiseman, Superintendent of Schools.

EXPLANATION:

The Gifts and/or Grants are made in accordance with Board Policy and all applicable State Laws and/or State Board of Education Regulations.

Susan Erickson	ACCJSHS Library	5 books
Sue Ellerman	ACCJSHS Library	5 books
Young Adult Lib Bd	ACCJSHS Library	21 books
Susan Erickson	Elementary Library	5 books
Brian Jolly/Linda Meyer	Book Fair donation to classroom	1 book
Jaron Chew	Book Fair donation to classroom	1 book
Amelia Cluck	Book Fair donation to classroom	1 book
Trace Swendson	Book Fair donation to classroom	1 book
Cale Swendson	Book Fair donation to classroom	1 book
Luke Miller	Book Fair donation to classroom	2 books
Charlie Miller	Book Fair donation to classroom	2 books
Trent Scholz Family	Book Fair donation to classroom	2 books
Daniel Martin	Book Fair donation to classroom	2 books
Raymond Martin	Book Fair donation to classroom	2 books
Trisha Fassnacht	Book Fair donation to classroom	1 book
Wyatt Fassnacht	Book Fair donation to classroom	1 book
Earl Coder	Book Fair donation to classroom	1 book

Meeting: November 8, 2010 - Regular Meeting 7:00 p.m.

Category: ACTION – CONSENT

Subject: Personnel

Type: Action

Recommended Action: To approve substitute recommendations submitted by Mrs. Jeffrey, Substitute Coordinator, and recommended by Mr. Wiseman, Superintendent.

Recommendations for actions related to employment for certified substitute teachers.

2010-11 Substitutes

Rose Henry

2010-11 Emergency Substitutes

Jill Zink

Meeting: November 8, 2010 - Regular Meeting 7:00 p.m.
Category: DISCUSSION – NEW BUSINESS
Subject: Policy – Social Media Policy
Type: Discussion
Recommended Action: Discussion only

Proposed policy related to social media and posting on district Facebook Fan Page.

The Atchison County Community School District #377 Facebook Fan Page is provided for the 377 community by the school district. We will update this page as often as possible to share as much as we can about our schools and the achievements of the students and staff as well as other relevant district community information.

All posting of comments on this page are at the discretion of the page administrators. The intent of this policy is not to keep any negative or critical information from being posted, but to protect the privacy and rights of 377 staff and students. Naming specific employees or students in a negative way will not be allowed. The page administrators will review all postings to make sure they do not run afoul of the rules nor of the district's Acceptable Use Guidelines regarding Internet access and practices.

We welcome your thoughts and comments and look forward to what you have to say. However, we will not leave postings that:

- Break the law or encourage others to do so. This includes respecting copyright and fair use laws. If you are talking about somebody else's work, reference this or the person, and where possible include a link.
- Contain abusive or inappropriate language or statements. This includes remarks that are racist, homophobic and sexist as well as those that contain obscenities or are sexually explicit.
- Easily identify students and/or staff in defamatory, abusive, or generally negative terms.
- Do not show proper consideration for others' privacy or are considered likely to offend or provoke others – i.e. don't pick fights or goad others into inflammatory debates. *Nobody likes a bully.*
- Are spam – i.e. repeatedly posting the same comment or comments that are simply advertising/promoting a service or product. If you wouldn't want to receive it yourself, don't post it.

The page administrators reserve the right to not post or remove any comments at any time, for any reason...but we hope that won't ever be necessary.

If you have a comment or would like to report an inappropriate comment for us to review, send an email to wisemank@usd377.org.

All Stars Program

Sponsored by Saint Francis Community Services

Building Bright Futures!

All Stars is a research-based program designed to prevent substance use, premature sexual activity, fighting and delinquency. This program also enhances positive characteristics such as idealism, commitment to a positive lifestyle, wholesome standards, resiliency, and positive relations with parents and other adults.



Activities are fun and engaging. Students are highly interactive. The program includes small group activities, games and art activities. Discussion is a common feature of all sessions and students are encouraged to express their opinions.

All Stars teaches the students to use common sense. Youth who develop a clear vision of their future understand that high-risk behaviors interfere with their life goals.

All Stars is designed for students in 6th through 8th grades and is presented in the classroom. This 13-session program culminates in a grand celebration and presentation of a movie made throughout the session with each child making his/her personal commitment towards the future.

**Bring the
All Stars
Program into
your classroom!**

**All Stars
teaches the
students to
use common
sense.**

Unified School District #377 Board of Education

Monday, December 13, 2010, 7:00 PM
USD 377 Administrative Building

AGENDA OVERVIEW

7:00 PM Call the Meeting to Order

(A) – Action Item(s) (D) – Discussion Item

1) APPROVAL OF AGENDA (A)

2) CONSENT AGENDA (A)

3) HEARING OF AUDIENCE

4) PRESENTATIONS

- a. Recognition of HS Football Team
- b. Recognition of JH Girls Basketball Team
- c. Recognition of JSH Math Department

5) BOARD REPORT

6) LEADERSHIP REPORTS

7) OLD BUSINESS

a. FY2011 AUDIT CONTRACT, JIM LONG, CPA (A)

b. DISTRICT TECHNOLOGY PLAN (A)

c. SOCIAL MEDIA POLICY (A)

d. FEMA SAFE ROOM GRANT (A)

e. BOARD SELF EVALUATION (D)

8) NEW BUSINESS

a. CAMPUS-WIDE BAN ON TOBACCO DISCUSSION (D)

b. BUDGET DEVELOPMENT & DISCUSSION ON MOVING CENTRAL OFFICE TO OLD
ELEMENTARY BUILDING (D)

9) EXECUTIVE SESSION – PERSONNEL/NEGOTIATIONS

10) ADJOURNMENT

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AGENDA ADDENDUM – ADJOURNED TO SESSION
Thursday, December 30, 2010, 7:00 PM

7:00 PM Call the Meeting to Order (A) - Action Item(s) (D) - Discussion Item

AGENDA ITEMS:

- 1. BOARD SELF-EVALUATION – open session**
- 2. LONG RANGE PLANNING/FEMA SAFE ROOM SHELTER – open session**
- 3. EXECUTIVE SESSION – PERSONNEL (A)**
- 4. EXECUTIVE SESSION – NEGOTIATIONS (A)**

Adjournment

Unified School District #377 Board of Education

Meeting Date: 01/10/11 - January Regular Meeting, 7:00 PM at the Central Office

- I. **CALL MEETING TO ORDER**
 - a. Approve Agenda
- II. **APPROVE CONSENT AGENDA** - Board members may request to have any consent agenda item moved to the regular agenda to be voted on separately.
- III. **HEARING OF AUDIENCE**
- IV. **PRESENTATIONS**
- V. **BOARD MEMBER REPORTS**
 - a. Todd Gigstad – Keystone Learning Services Report
 - b. Cindy Ladd – Seneca Legislative Session Report
- VI. **LEADERSHIP REPORTS**
 - a. Mrs. Dillon, Board Clerk
 - b. Principals’ Reports
 - c. Mr. Wiseman, Superintendent’s Report
- VII. **OLD BUSINESS**
 - a. District Budget Planning Review (D)
 - b. District Long Range Planning (D)
- VIII. **NEW BUSINESS**
 - a. Legislative Position Statements (A)
 - b. Strategic Planning (A)
 - c. District Transportation Policies (D)
 - d. Executive Session – Personnel (A)
 - e. Executive Session – Negotiations (A)
- IX. **FUTURE ACTION ITEMS**
 - a. Bus/Suburban Bids
 - b. Field Trips
 - c. 2011-2012 School Calendar Draft Review
- X. **ADJOURNMENT**

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REGULAR SESSION
Monday, February 14, 2011
7:00 P.M.
USD 377 Administrative Building, Effingham, KS

7:00 PM Call the Meeting to Order

<u>Additions to the agenda:</u>
1.
2.
3.
4.
5.

District Goals

- Goal #1 - Academic Excellence**
- Goal #2 - Safe Learning and Working Environment**
- Goal #3 - Community Schools**
- Goal #4 - High Quality Workforce**

(A) – Action Item(s) (D) – Discussion Item

I. CALL MEETING TO ORDER - BOARD PRESIDENT

A. Approval of Agenda

II. CONSENT AGENDA (A) – Board members may request any consent agenda item be moved to the regular agenda to be voted on separately.

- A. Approval of Minutes
- B. Approval of Treasurer’s Report, Activity Reports, Bills & Claims
- C. Acceptance of Gifts
- D. Approval of Out of District Students
- E. Approval of Personnel Recommendations
- F. Approval of Logan Business Postage Meter Rental
- G. Acceptance of Correspondences

III. HEARING OF AUDIENCE

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IV. PRESENTATIONS/RECOGNITIONS

V. BOARD REPORT/POSITIVES

VI. LEADERSHIP REPORTS

VII. OLD BUSINESS:

A. FINANCE FORMULA - TRANSPORTATION WEIGHTING (D)

B. DISTRICT BUDGET PLANNING AND REVIEW (D)

C. CONCUSSIONS MANAGEMENT (D)

VIII. NEW BUSINESS

A. LEGISLATIVE POSITION STATEMENTS (D)

B. CISL/KEYSTONE EFFICIENCY STUDY (D)

C. STUDENT TRIP - SOUNDMASTERS TO SAN ANTONIO (A)

D. STUDENT TEACHER REQUEST FOR APPROVAL

E. EXECUTIVE SESSION - PERSONNEL

F. EXECUTIVE SESSION - NEGOTIATIONS

ADVANCED AGENDA PLANNING

ADJOURNMENT

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Adjourned from Monday, February 14, 2011, 7:00 pm
To Wednesday, February 23, 2011, 7:00 P.M.
USD 377 Administrative Building

7:00 PM Call the Meeting to Order

(A) – Action Item(s) (D) – Discussion Item

- 1) *CALL MEETING TO ORDER – BOARD PRESIDENT*
- 2) *APPROVAL OF AGENDA (A)*
- 3) *PERSONNEL REPORT (A)*
- 4) *DISTRICT TECHNOLOGY PLAN 2011-2014 (A)*
- 5) *8TH GRADE PROMOTION GOWNS (D)*
- 6) *DISTRICT HEALTH PLAN*
- 7) *BUDGET DISCUSSION (D)*

ADJOURNMENT

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REGULAR SESSION
Monday, March 14, 2011
7:00 P.M.
USD 377 Administrative Building, Effingham, KS

7:00 PM Call the Meeting to Order

Additions to the agenda:
1.
2.

District Goals

- Goal #1 – Academic Excellence**
- Goal #2 – Safe Learning and Working Environment**
- Goal #3 – Community Schools**
- Goal #4 – High Quality Workforce**

(A) – Action Item(s) (D) – Discussion Item

I. CALL MEETING TO ORDER – BOARD PRESIDENT

A. Approval of Agenda

II. CONSENT AGENDA (A) – Board members may request any consent agenda item be moved to the regular agenda to be voted on separately.

- A. Approval of Minutes
- B. Approval of Treasurer’s Report, Activity Reports, Bills & Claims
- C. Acceptance of Gifts
- D. Approval of Personnel Report
- E. Out of District Students
- F. Acceptance of Correspondences
 - 1. Keystone Superintendents Advisory Council Minutes.
 - 2. Keystone Board of Directors minutes.

III. HEARING OF AUDIENCE

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- Subjects, other than policy issues, will generally be referred to the administration.
- Comments shall be limited to issues and not refer to personalities.
- Presentations must be in good taste befitting the occasion and the dignity of the board meeting.
- When addressing the board, please be reminded that matters of a personal nature which, by their nature, identify an individual are prohibited by federal law in public discussion. Please assist us in protecting the privacy rights of students and staff.

IV. PRESENTATIONS/RECOGNITIONS

V. BOARD REPORT/POSITIVES

VI. LEADERSHIP REPORTS

VII. OLD BUSINESS:

A. DISTRICT TRANSPORTATION POLICIES (D)

B. CONCUSSIONS MANAGEMENT (D)

C. STRATEGIC PLANNING 2011-2016 OVERVIEW (D)

VIII. NEW BUSINESS

A. STUDENT TRIPS (A)

B. JUNIOR-SENIOR HIGH SNOW DAY PLAN (D)

C. 2011-2012 SCHOOL CALENDAR (D)

D. CLASSIFIED STAFF HEALTH INSURANCE

E. HEALTH CARE FLEXIBLE SPENDING ACCOUNT

F. EXECUTIVE SESSION – PERSONNEL

G. EXECUTIVE SESSION – NEGOTIATIONS

ADJOURNMENT

Unified School District #377 Board of Education

Meeting Date: 04/11/11 - March Regular Meeting, 7:00 PM at the Central Office

- I. **CALL MEETING TO ORDER**
 - a. Approve Agenda
- II. **APPROVE CONSENT AGENDA** - Board members may request to have any consent agenda item moved to the regular agenda to be voted on separately.
- III. **HEARING OF AUDIENCE**
- IV. **PRESENTATIONS**
- V. **BOARD MEMBER REPORTS**
 - a. Todd Gigstad – Keystone Learning Services Report
- VI. **LEADERSHIP REPORTS**
 - a. Mrs. Dillon, Board Clerk
 - b. Principals’ Reports
 - c. Mr. Wiseman, Superintendent’s Report
- VII. **OLD BUSINESS**
 - a. Cell Phone Policy (A)
 - b. Campus-wide Tobacco Ban (A)
 - c. Over-Flow Parking Bids (A)
 - d. County Mitigation Resolution (A)
 - e. Curriculum Changes 2011-2012 (A)
 - f. 8th Grade Promotion (D)
 - g. Pre-KSummer Academy (A)
 - h. Personnel (A)
 - i. 2011-2012 School Calendar (A)
- VIII. **NEW BUSINESS**
 - a. Student Trips (A)
 - b. Additional JSH Classroom Space (D)
 - c. Relocation of Central Office (A)
 - d. Use of Contingency Reserve for Health Insurance Increases (April-May) (A)
 - e. Executive Session – Personnel (A)
 - f. Executive Session – Negotiations (A)
- IX. **FUTURE ACTION ITEMS**
 - a. Bus/Suburban Bids
 - b. Field Trips
 - c. 2011-2012 School Calendar - Action
 - d. Negotiations
- X. **ADJOURNMENT**

Unified School District #377 Board of Education

USD #377 Administrative Building
506 6th Street
Effingham, KS 66023

(913) 833-5050
FAX (913) 833-5210
www.usd377.org

REGULAR SESSION
Monday, May 09, 2011
7:00 P.M.
USD 377 Administrative Building, Effingham, KS

7:00 PM Call the Meeting to Order

Additions to the agenda:
1.
2.
3.
4.
5.

(A) - Action Item(s)

(D) - Discussion Item

I. CALL MEETING TO ORDER - BOARD PRESIDENT

- A. Approval of Agenda
- B. Consider appointment of Brian Jolly to fill Michael Postma's vacant position for the remainder of its term.

II. CONSENT AGENDA (A) - Board members may request any consent agenda item be moved to the regular agenda to be voted on separately.

- A. Approval of Minutes
- B. Approval of Treasurer's Report, Activity Reports, Bills & Claims
- C. Acceptance of Gifts
- D. Accept Elementary Site Council Report
- E. Approval of Out of District Students
- F. Elementary PTO Report
- G. Approval of the Greenbush Energy Group Participation Agreement & Hedging Authorization
- H. Student Trips
- I. Acceptance of Correspondences

III. HEARING OF AUDIENCE

Speakers are encouraged to register by calling the Clerk of the Board at (913) 833-5050 by 2:00 PM on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting.

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IV. PRESENTATIONS/RECOGNITION

V. BOARD REPORT/POSITIVES

VI. LEADERSHIP REPORTS

VII. OLD BUSINESS:

A. SPORTS COMPLEX CONCESSIONS BIDS (A)

B. HOUGHTON MIFFLIN HARCOURT HSP STORYTOWN COMPREHENSIVE ELEMENTARY READING SERIES BIDS (A)

C. DISTRICT BUDGET (D)

D. NWEA MAP RENEWAL (A)

VIII. NEW BUSINESS

A. PARENTS AS TEACHERS PROPOSAL (A)

B. KASB MEMBERSHIP FEES AND LEGAL ASSISTANCE (A)

C. DISTRICT'S GENERAL INSURANCE AND WORKERS COMPENSATION POLICY BIDS (D)

D. CENTRAL OFFICE BUILDING (D)

E. ATCHISON COUNTY 4-H REQUEST TO USE SCHOOL BUS (A)

F. EXECUTIVE SESSION - PERSONNEL

G. PERSONNEL RECOMMENDATIONS

H. EXECUTIVE SESSION - NEGOTIATIONS

ADJOURN TO ANOTHER TIME AND PLACE

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EXTENDED REGULAR SESSION
From Monday, May 9, 2011, 7:00 PM
Adjourned to Monday, May 23, 2011, 7:00 PM
USD 377 Administrative Building

Revisions/Additions:

ITEM #1 NON-RESIDENT STUDENT RECOMMENDATIONS

ITEM #2 SURPLUS DVD'S DISPOSAL

ITEM #3 PERSONNEL RECOMMENDATIONS

ITEM #4 TEACHING SUPPLIES RECOMMENDATIONS

Adjournment

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USD #377 Administrative Building
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REGULAR SESSION
Monday, June 13, 2011
7:00 P.M.
USD 377 Administrative Building

7:30 PM Call the Meeting to Order

(A) – Action Item(s) (D) – Discussion Item

1) CALL MEETING TO ORDER – BOARD PRESIDENT

a. Approval of Agenda

2) CONSENT AGENDA (A)

- a. Approval of Minutes
- b. Approval of Treasurer’s Report, Activity Reports, Bills & Claims
- c. Approval of Gifts & Grants
- d. Approval of Non-resident students
- e. Correspondences & Reports

3) HEARING OF AUDIENCE

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- 4) **PRESENTATIONS /RECOGNITIONS**
- 5) **BOARD REPORT/POSITIVES**
- 6) **LEADERSHIP REPORTS**

- 7) **OLD BUSINESS:**
 - a. **GENERAL INSURANCE AND WORKERS COMPENSATION (A)**
 - b. **SUMMER MAINTENANCE PROJECTS**
 - c. **JUNIOR/SENIOR HIGH HANDBOOKS (A)**
 - d. **2011-2012 TEXTBOOK FEES**
 - e. **2011-2012 MEAL PRICES (A)**

 - f. **STUDENT INSURANCE**

- 8) **NEW BUSINESS:**
 - a. **DISPOSAL OF PROPERTY APPROVAL (A)**
 - b. **RESOLUTIONS TO DESTROY RECORDS (A)**

 - c. **2011-2012 NEGOTIATED AGREEMENT(A)**
 - d. **KASB POLICY RECOMMENDATIONS (D)**
 - e. **CONSIDER APPROVAL OF PERSONNEL REPORT (A)**
 - f. **SELECT TIME, DATE, AND PLACE FOR JULY MEETING (A)**
 - g. **Adjourn meeting to June 27 at 7:00 pm at the Central Office in order to close out the fiscal year and wrap up any other end of the year items.**

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EXTENDED REGULAR SESSION – END OF YEAR CLOSEOUT
Adjourned from Monday, June 13, 2011, 7:00 PM
Adjourned to Monday, June 27, 2011, 7:00 PM
USD 377 Administrative Building

7:00 PM **Call the Meeting to Order (A) - Action Item(s) (D) - Discussion Item**

1. **APPROVE/AMEND AGENDA**
2. **APPROVAL OF BILLS & CLAIMS (A)**
3. **PERSONNEL RECOMMENDATIONS (A)**
4. **SCHOOLS FOR QUALITY EDUCATION MEMBERSHIP (A)**
5. **AUCTION CONTRACT TO DISPOSE OF SURPLUS PROPERTY (A)**
6. **BUS BID APPROVAL (A)**
7. **BUDGET CLOSE-OUT AND TRANSFERS (A)**
8. **MOVE TO ADJOURN**