

Unified School District #377 Board of Education
USD #377 Administrative Building
506 6th Street
Effingham, KS 66023 (913) 833-5050
FAX (913) 833-5210
www.usd377.org

EXTENDED REGULAR SESSION – END OF YEAR CLOSEOUT
Adjourned from Monday, June 14, 2010, 7:30 PM
Adjourned to Thursday, June 28, 2010, 7:00 PM
USD 377 Administrative Building

7:00 PM Call the Meeting to Order (A) - Action Item(s) (D) - Discussion Item

1. APPROVE/AMEND AGENDA
2. APPROVAL OF BILLS & CLAIMS (A)
3. APPROVE GIFTS AND GRANTS
4. RENAMING OF INTERMEDIATE SCHOOL (A)
5. SCHOOLS FOR QUALITY EDUCATION MEMBERSHIP (A)
6. DISPOSAL OF SURPLUS PROPERTY (A)
7. PERSONNEL REPORT (A)
8. TRANSPORTATION SALARY SCHEDULE (D)
9. COPIER LEASE AGREEMENT RECOMMENDATION (A)
10. CAPITAL OUTLAY MILL LEVY (D)
11. BUDGET CLOSE-OUT AND TRANSFERS (A)
12. 2010-2011 BUDGET DISCUSSION
13. MOVE TO ADJOURN

Unified School District #377 Board of Education

USD #377 Administrative Building
506 6th Street
Effingham, KS 66023

(913) 833-5050
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www.usd377.org

REGULAR SESSION
Monday, June 14, 2010
7:30 P.M.
USD 377 Administrative Building

7:30 PM Call the Meeting to Order
(A) – Action Item(s) (D) – Discussion Item

1) CALL MEETING TO ORDER – BOARD PRESIDENT

a. Approval of Agenda

2) CONSENT AGENDA (A)

- a. Approval of Minutes
- b. Approval of Treasurer's Report, Activity Reports, Bills & Claims
- c. Approval of Gifts & Grants
- d. Approval of Non-resident students
- e. Correspondences & Reports

3) HEARING OF AUDIENCE

Speakers are encouraged to register by calling the Clerk of the Board at (913) 833-5050 by 2:00 PM on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting.

Hearing of Audience Rules:

- Presentations shall not exceed 5 minutes.
- Subjects, other than policy issues, will generally be referred to the administration.
- Comments shall be limited to issues and not refer to personalities.
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4) PRESENTATIONS /RECONGNITIONS

5) BOARD REPORT/POSITIVES

6) LEADERSHIP REPORTS

7) OLD BUSINESS:

- a. CURRICULUM DIRECTOR SUPPLEMENTAL POSITION (A)
- b. JSH STUDENT HANDBOOK (A)
- c. JSH STAFF HANDBOOK (A)
- d. 2010-2011 TEXTBOOK/CONSUMABLE FEES (A)
- e. KASB STUDENT INSURANCE (A)
- f. 2010-2011 MEAL PRICES (A)

8) NEW BUSINESS:

- a. JOB DESCRIPTIONS (A)
- b. GREENBUSH ENERGY GROUP PARTICIPATION AGREEMENT & HEDGING AUTHORIZATION 2010-2011 (A)
- c. GREENBUSH ENERGY GROUP NATURAL GAS SUPPLIER CONTRACT (A)
- d. RESOLUTIONS TO DESTROY RECORDS (K.S.A. 72-5369) (A)
- e. GENERAL LIABILITY AND WORKERS COMPENSATION INSURANCE POLICY RENEWAL 2010-11 (A)
- f. 2010-2011 NEGOTIATED AGREEMENT (A)
- g. KASB POLICY RECOMMENDATIONS (D)
- h. CONSIDER APPROVAL OF PERSONNEL REPORT (A)
- i. SELECT TIME, DATE, AND PLACE FOR JULY 2010 ORGANIZATIONAL MEETING (A)
- j. Adjourn meeting to Monday, June 28, 2010, at 7:00 pm at the Central Office in order to close out the fiscal year and wrap up any other end of the year items.

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EXTENDED REGULAR SESSION
From Monday, May 10, 2010, 7:30 PM
Adjourned to Thursday, May 27, 2010, 7:00 PM
USD 377 Administrative Building

7:00 PM, Tuesday, May 27, 2010

Call the Meeting to Order

Additions to the agenda:

1.

2.

3.

(A) – Action Item(s)

(D) – Discussion Item

- 1) CALL MEETING TO ORDER – BOARD PRESIDENT
- 2) APPROVAL OF AGENDA (A)
- 3) NON-RESIDENT STUDENT RECOMMENDATIONS (A)
- 4) EXECUTIVE SESSION – PERSONNEL
- 5) PERSONNEL CONTRACT EXTENSIONS (A)
- 6) SUMMER PROJECT BIDS
- 7) BREAKFAST/LUNCH PRICES RECOMMENDATION (D)
- 8) KASB INSURANCE
- 9) EXECUTIVE SESSION – NEGOTIATIONS (A)
- 10) ADJOURNMENT

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REGULAR SESSION
Monday, May 10, 2010
7:30 P.M.
USD 377 Administrative Building, Effingham, KS

7:30 PM Call the Meeting to Order

Additions to the agenda:
1.
2.
3.
4.
5.

(A) - Action Item(s)

(D) - Discussion Item

I. CALL MEETING TO ORDER - BOARD PRESIDENT

A. Approval of Agenda

II. CONSENT AGENDA (A) - Board members may request any consent agenda item be moved to the regular agenda to be voted on separately.

A. Approval of Minutes

B. Approval of Treasurer's Report, Activity Reports, Bills & Claims

C. Acceptance of Gifts

D. Accept Parents as Teachers Report

E. Acceptance of Correspondences

1. Keystone Superintendents Advisory Council Minutes.

2. Keystone Board of Directors minutes.

III. HEARING OF AUDIENCE

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IV. PRESENTATIONS/RECOGNITIONS

V. BOARD REPORT/POSITIVES

VI. LEADERSHIP REPORTS

VII. OLD BUSINESS:

A. ELEMENTARY PROMETHEAN BIDS (A)

B. JUNIOR/SENIOR HIGH PROMETHEAN BIDS (A)

C. ELEMENTARY LAPTOP BIDS (A)

D. DISTRICT BUDGET DISCUSSION AND SUMMER PROJECTS/CAPITAL EXPENDITURES RECOMMENDATIONS (A)

E. SUMMER SCHOOL 2010 PROPOSAL (A)

VIII. NEW BUSINESS

A. KEYSTONE EFFICIENCY STUDY (D)

B. CURRICULUM DIRECTOR SUPPLEMENTAL POSITION (D)

C. SUMMER MAINTENANCE PROPOSAL (A)

D. PERSONNEL RECOMMENDATIONS

E. ELEMENTARY SCHOOL HANDBOOK CHANGES

SELECT PLACE FOR JUNE MEETING

ADJOURN

Unified School District #377 Board of Education

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506 6th Street
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EXTENDED REGULAR SESSION
From Monday, April 12, 2010, 7:30 PM
Adjourned to Monday, April 26, 2010, 7:30 PM
USD 377 Administrative Building

7:30 PM Call the Meeting to Order

I. BUDGET HEARING

Purpose: At the April 26th meeting the Board will first hold a Public Hearing on FY'10 K-12 At-Risk and Vocational budgets at 7:30 PM and then have time to discuss details of the budget, if needed.

- *K-12 At-Risk - \$485,853*
- *Vocational Education - \$193,000*

II. CONSIDER ARCHITECT FEES TO REFURBISH JUNIOR/SENIOR HIGH GIRLS' RESTROOM

III. CAPITAL OUTLAY MILL LEVY

IV. SERVER RELOCATION BIDS

V. BUDGET UPDATE

VI. JSH CLASSROOM REFURBISHMENT CHANGE ORDER

VII. ATCHISON COUNTY 4-H REQUEST TO USE SCHOOL BUS

VIII. KASB REGIONAL UPDATE

IX. EXECUTIVE SESSION - PERSONNEL

X. PERSONNEL RECOMMENDATIONS

ADJOURN

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REGULAR SESSION
Monday, April 12, 2010
7:30 P.M.
USD 377 Administrative Building, Effingham, KS

7:30 PM Call the Meeting to Order

Additions to the agenda:
1.
2.
3.
4.
5.

(A) - Action Item(s)

(D) - Discussion Item

I. CALL MEETING TO ORDER - BOARD PRESIDENT

A. Approval of Agenda

II. CONSENT AGENDA (A) - Board members may request any consent agenda item be moved to the regular agenda to be voted on separately.

A. Approval of Minutes

B. Approval of Treasurer's Report, Activity Reports, Bills & Claims

C. Approval of Out of District Students

D. Acceptance of Correspondences

III. HEARING OF AUDIENCE

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IV. PRESENTATIONS/RECOGNITIONS

V. BOARD REPORT/POSITIVES

- A. Board Members
 - i. Special Ed Report – Todd Gigstad
 - i. NEKESC Report

VI. LEADERSHIP REPORTS

VII. OLD BUSINESS:

A. JUNIOR HIGH RETENTION POLICY (A)

B. EIGHTH GRADE PROMOTION (A)

C. ACTIVITIES HANDBOOK POLICY UPDATE (A)

D. DISTRICT BUDGET PLANNING 2010-11 (D)

E. OFFER ON THE CUMMINGS BUILDING (A)

F. SUMMER SCHOOL 2010 DISCUSSION (A)

VIII. NEW BUSINESS

A. APPROVE RECOMMENDATION TO REPUBLISH THE 2009-2010 K-12 AT-RISK BUDGET AND VOCATIONAL EDUCATION BUDGET (K.S.A. 79-2929) (A)

B. APPROVE CREAL, CLARK & SEIFERT BID TO PROVIDE SERVICES FOR FIRE WALL FIRE STOPPING AT JUNIOR/SENIOR HIGH (A)

C. APPROVE USE OF CONTINGENCY RESERVE FUNDS FOR 2009-2010 FRINGE BENEFITS – HEALTH INSURANCE (A)

D. PRIMARY SCHOOL 1ST GRADE FIELD TRIP REQUEST (A)

E. STATEMENT OF SUPPORT FOR THE NATIONAL GUARD AND RESERVE (D)

F. EXECUTIVE SESSION - PERSONNEL

G. PERSONNEL REPORT

H. EXECUTIVE SESSION – NEGOTIATIONS

SELECT PLACE FOR MAY MEETING

ADVANCED AGENDA PLANNING

MOVE TO ADJOURN TO MONDAY, APRIL 26, 7:30 PM AT THE USD 377 BOARD OFFICE

Unified School District #377 Board of Education

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REGULAR SESSION
Monday, March 15, 2010
6:00 P.M.

USD 377 Administrative Building, Effingham, KS

6:00 PM Call the Meeting to Order

(A) - Action Item(s)

(D) - Discussion Item

I. CALL MEETING TO ORDER - BOARD PRESIDENT

A. Approval of Agenda

II. Superintendent's Report

III. OLD BUSINESS:

A. USE OF TITLE I ARRA FUNDS (A)

B. DISTRICT BUDGET AND LONG RANGE PLANNING (D)

C. HEALTH INSURANCE CONTRACT APPROVAL (A)

D. EXECUTIVE SESSION - Personnel

ADJOURN

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REGULAR SESSION
Monday, March 8, 2010
7:30 P.M.
USD 377 Administrative Building, Effingham, KS

7:30 PM Call the Meeting to Order

Additions to the agenda:
1.
2.
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4.
5.

(A) - Action Item(s)

(D) - Discussion Item

I. CALL MEETING TO ORDER - BOARD PRESIDENT

A. Approval of Agenda

II. CONSENT AGENDA (A) - Board members may request any consent agenda item be moved to the regular agenda to be voted on separately.

- A. Approval of Minutes
- B. Approval of Treasurer's Report, Activity Reports, Bills & Claims
- C. Acceptance of Gifts
- D. Approval of Personnel Report
- E. Approval of Out of District Students
- F. Accept Parents as Teachers Report
- G. Acceptance of Correspondences

III. HEARING OF AUDIENCE

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IV. PRESENTATIONS/RECOGNITIONS

Clayton Lucas presentation

V. BOARD REPORT/POSITIVES

- A. Board Members
 - i. Special Ed Report – Todd Gigstad
 - i. NEKESC Report

VI. LEADERSHIP REPORTS

- A. Mrs. Dillon, Board Clerk
- B. Mr. Hinrichs
- C. Principals' Reports
- D. Superintendent's Report

VII. OLD BUSINESS:

A. MTSS JOB DESCRIPTIONS

B. DISTRICT BUDGET AND LONG RANGE PLANNING (D)

C. SUMMER SCHOOL 2010 DISCUSSION

VIII. NEW BUSINESS

A. ACTIVITIES HANDBOOK REVIEW (D)

B. INTERMEDIATE SCHOOL 3RD GRADE FIELD TRIP REQUEST (A)

C. INTERMEDIATE SCHOOL 4th GRADE FIELD TRIP REQUEST (A)

D. INTERMEDIATE SCHOOL 5th GRADE FIELD TRIP REQUEST (A)

E. RESIGNATION/RELEASE FROM CONTRACT

F. EXECUTIVE SESSION – PERSONNEL

G. EXECUTIVE SESSION – NEGOTIATIONS

SELECT PLACE FOR APRIL MEETING

ADVANCED AGENDA PLANNING

MOVE TO ADJOURN TO ANOTHER PLACE AND TIME.

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USD #377 Administrative Building
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Adjourned from Monday, February 8, 2010, 7:30 pm
To Monday, February 22, 7:00 P.M.
USD 377 Administrative Building

7:00 PM Call the Meeting to Order

(A) – Action Item(s) (D) – Discussion Item

- 1) *CALL MEETING TO ORDER – BOARD PRESIDENT*
- 2) *APPROVAL OF AGENDA (A)*
- 3) *PERSONNEL REPORT*
- 4) *BUDGET DISCUSSION (D)*

ADJOURNMENT

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REGULAR SESSION
Monday, February 8, 2010
7:30 P.M.
USD 377 Administrative Building, Effingham, KS

7:30 PM Call the Meeting to Order

<u>Additions to the agenda:</u>
1.
2.
3.
4.
5.

(A) - Action Item(s)

(D) - Discussion Item

I. CALL MEETING TO ORDER - BOARD PRESIDENT

A. Approval of Agenda

II. CONSENT AGENDA (A) - Board members may request any consent agenda item be moved to the regular agenda to be voted on separately.

- A. Approval of Minutes
- B. Approval of Treasurer's Report, Activity Reports, Bills & Claims
- C. Acceptance of Gifts
- D. Approval of Personnel Report
- E. Approval of Out of District Students
- F. Accept Parents as Teachers Report
- G. Acceptance of Correspondences

III. HEARING OF AUDIENCE

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IV. PRESENTATIONS/RECOGNITIONS

V. BOARD REPORT/POSITIVES

- A. Board Members
 - i. Special Ed Report

VI. LEADERSHIP REPORTS

VII. OLD BUSINESS:

A. EDUCATION - PRE-SCHOOL PRESENTATION (D)

B. LANCASTER/CUMMINGS BUILDINGS

C. DISTRICT BUDGET AND LONG RANGE PLANNING (D)

D. SCHOOL CALENDAR 2010-2011

VIII. NEW BUSINESS

A. DISCUSS THE NEW BLUE CROSS/BLUE SHIELD HEALTH INSURANCE RENEWAL OPTIONS K.S.A. 72-8414 (D)

B. APPROVE DRIVERS' EDUCATION FEES RECOMMENDATION (A)

C. APPROVE JOB OLYMPICS FIELD TRIP REQUEST (A)

D. ACCHS SOUNDMASTERS OUT-OF-STATE TRIP REQUEST (A)

E. INTERMEDIATE SCHOOL 6th GRADE FIELD TRIP REQUEST (A)

F. RELEASE OF CONTRACT REQUEST

G. Executive Session - Personnel

H. EXECUTIVE SESSION - NEGOTIATION

SELECT PLACE FOR MARCH MEETING

ADVANCED AGENDA PLANNING

ADJOURNMENT

Unified School District #377 Board of Education

USD #377 Administrative Building
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SPECIAL SESSION
Thursday, January 28, 2010
5:30 P.M.
USD 377 Administrative Building

5:30 PM Call the Meeting to Order

- 1. BUDGET DISCUSSION (D)**
- 2. EXECUTIVE SESSION (A) – NEGOTIATIONS/PERSONNEL**

ADJOURN

Unified School District #377 Board of Education

USD #377 Administrative Building
506 6th Street
Effingham, KS 66023

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REGULAR SESSION
Monday, January 11, 2010
7:30 P.M.
USD 377 Administrative Building, Effingham, KS

7:30 PM Call the Meeting to Order

Additions to the agenda:
1.
2.
3.
4.
5.

(A) – Action Item(s)

(D) – Discussion Item

I. CALL MEETING TO ORDER – BOARD PRESIDENT

A. Approval of Agenda

II. CONSENT AGENDA (A) – Board members may request any consent agenda item be moved to the regular agenda to be voted on separately.

A. Approval of Minutes

B. Approval of Treasurer’s Report, Activity Reports, Bills & Claims

C. Acceptance of Gifts

D. Accept Parents as Teachers Report

E. Acceptance of Correspondences

III. HEARING OF AUDIENCE

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IV. PRESENTATIONS/RECOGNITIONS

V. BOARD REPORT/POSITIVES

- A. Board Members
1. Special Ed Report
 - i. NEKESC Report

VI. LEADERSHIP REPORTS

VII. OLD BUSINESS:

A. LANCASTER/CUMMINGS BUILDINGS (D)

B. DISTRICT BUDGET AND LONG RANGE PLANING

C. JUNIOR/SENIOR HIGH SPORTS COMPLEX AND OLD WOODSHOOP RENOVATIONS BIDS (A)

VIII. NEW BUSINESS

A. LEGISLATIVE POSITION STATEMENTS

B. APPROVE 6th GRADE STARBASE FIELD TRIP (A)

C. 2010-2011 SCHOOL CALENDAR DEVELOPMENT (D)

D. CURRICULUM & COURSE RECOMMENDATIONS FOR 2010-2011

E. PERSONNEL REPORT

F. CURRENT YEAR CALENDAR CHANGE RECOMMENDATION (A)

G. Executive Session - Personnel

H. SUPERINTENDENT'S CONTRACT EXTENSION (A)

I. EXECUTIVE SESSION - NEGOTIATIONS
SELECT PLACE FOR FEBRUARY MEETING

ADJOURNMENT

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Monday, December 14, 2009
REGULAR SESSION - 7:30 P.M.
USD 377 Administrative Building

7:30 PM Regular Session (A) – Action Item(s) (D) – Discussion Item

1) CALL MEETING TO ORDER – BOARD PRESIDENT

- a. Approval of Agenda

2) CONSENT AGENDA (A)

- Approval of Minutes
- Approval of Treasurer’s Report, Activity Reports, Bills & Claims
- Approval of Acceptance of Gifts & Grants
- Acceptance of Correspondences

*Board members may request to have any consent agenda item moved to the regular agenda to be voted on separately.

3) HEARING OF AUDIENCE

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4) PRESENTATIONS

- John Wetig – HS wall mats

5) **BOARD REPORT/POSITIVES**

KASB Annual Convention

a. Board Members

- i. Special Ed Report – Todd Gigstad
- ii. KASB Annual Conference Report – Mrs. Ladd, Mr. Postma

i. LEADERSHIP REPORTS

- a. Building Principals
- b. Curriculum Director
- c. Superintendent's Report

6) OLD BUSINESS:

a. LANCASTER & CUMMINGS BUILDINGS (D)

b. BOARD SELF-EVALUATION (D)

c. DISTRICT BUDGET AND LONG RANGE PLANNING (D)

7) NEW BUSINESS

a. RACE TO THE TOP MEMORANDUM OF UNDERSTANDING (A)

b. EXECUTIVE SESSION – PERSONNEL (A)

c. PERSONNEL REPORT (A)

d. HS BIG 7 LEAGUE SPEECH TOURNAMENT (A)

e. EXTRA DUTY PAY RECOMMENDATION FOR ADMINISTRATIVE SUPERVISION
AT HOME AND AWAY ACTIVITIES (A)

f. INTERMEDIATE SCHOOL STUCO SPONSOR RECOMMENDATION (A)

g. EXECUTIVE SESSION – PERSONNEL (A)

h. EXECUTIVE SESSION – NEGOTIATIONS (A)

I. SELECT PLACE FOR JANUARY MEETING

ADVANCED AGENDA PLANNING

ADJOURNMENT

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Monday, November 9, 2009
REGULAR SESSION - 7:30 P.M.
USD 377 Administrative Building

7:30 PM Regular Session (A) – Action Item(s) (D) – Discussion Item

1) **CALL MEETING TO ORDER – BOARD PRESIDENT**

- a. Approval of Agenda

2) **CONSENT AGENDA (A)**

- a. Approval of Minutes
b. Approval of Treasurer’s Report, Activity Reports, Bills & Claims
c. Approval of Acceptance of Gifts & Grants
d. Approval of Personnel Report
e. Acceptance of Correspondences

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3) **HEARING OF AUDIENCE**

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4) **PRESENTATIONS**

- a) National FFA Convention Report
b) Boys Basketball Presentation

5) **BOARD REPORT/POSITIVES**

KASB Annual Convention

6) LEADERSHIP REPORTS

7) OLD BUSINESS:

a. LANCASTER & CUMMINGS BUILDINGS (D)

b. RESOLUTION TO DECLARE DISTRICT PROPERTY AS SUPRLUS AND QUIT CLAIM DEED TO CITY OF LANCASTER, KANSAS (A)

c. AUDIT REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2009 (A)

d. SPORTS COMPLEX CONCESSION STAND (D)

e. WOODSHOP CLASSROOM RENOVATION CALL FOR BIDS (A)

8) NEW BUSINESS

a. NAMES OF SCHOOLS AND BUILDING SIGNAGE (D)

b. BOARD SELF-EVALUATION (D)

c. CALL FOR BUS BIDS (A)

d. EXECUTIVE SESSION – PERSONNEL (A)

e. EXECUTIVE SESSION – NEGOTIATIONS (A)

F. SELECT PLACE FOR DECEMBER MEETING

ADJOURNMENT

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(913) 833-5050
FAX (913) 833-5210
www.usd377.org

Monday, October 12, 2009
REGULAR SESSION - 7:30 P.M.
USD 377 Administrative Building

7:30 PM Regular Session (A) – Action Item(s) (D) – Discussion Item

1) CALL MEETING TO ORDER – BOARD PRESIDENT

- a. Approval of Agenda

2) CONSENT AGENDA (A)

- a. Approval of Minutes
- b. Approval of Treasurer's Report, Activity Reports, Bills & Claims
- c. Approval of Non-Resident Admission Requests
- d. Approval of Acceptance of Gifts & Grants
- e. Acceptance of Correspondences

*Board members may request to have any consent agenda item moved to the regular agenda to be voted on separately.

3) HEARING OF AUDIENCE

Speakers are encouraged to register by calling the Clerk of the Board at (913) 833-5050 by 2:00 PM on the day of the meeting. Speakers may also register at the BOE meeting site, prior to the beginning of the meeting.

Hearing of Audience Rules:

- Presentations shall not exceed 5 minutes.
- Subjects, other than policy issues, will generally be referred to the administration.
- Comments shall be limited to issues and not refer to personalities.
- Presentations must be in good taste befitting the occasion and the dignity of the board meeting.
- When addressing the board, please be reminded that matters of a personal nature which, by their nature, identify an individual are prohibited by federal law in public discussion. Please assist us in protecting the privacy rights of students and staff.

4) PRESENTATIONS

- a) David Bogner will be presenting results of the 2008-2009 financial audit.

5)BOARD REPORT/POSITIVES

- a. Board Clerk
- b. Board Members
 - i. Special Ed Report – Todd Gigstad

6)LEADERSHIP REPORTS

- a. Building Principals
- b. Curriculum Director
- c. Superintendent's Report

7)OLD BUSINESS:

- a. **LANCASTER & CUMMINGS BUILDINGS (D)**
- b. **UPDATE ON USD 377 PROPERTY LOCATED ACROSS THE STREET FROM LANCASTER ELEMENTARY (D)**
- c. **APPROVAL OF FFA OUT OF STATE TRIP TO ATTEND NATIONAL FFA CONVENTION IN INDIANAPOLIS, IN (A)**
- d. **AYP AND STUDENT LEARNING REPORT (D)**

8)NEW BUSINESS

- A) APPROVE KASB ANNUAL CONVENTION DELEGATE**
- B) REVIEW AND DISCUSS KASB LEGISLATIVE COMMITTEE REPORT (D)**
- C) COMMUNITIES THAT CARE SURVEY (A)**
- D) RETIREMENT NOTICE, DOUG AMBROSE**
- E) MONITORING IMPLEMENTATION OF RECONFIGURATION (D)**
- F) EXECUTIVE SESSION – SUPERINTENDENT'S EVALUATION (A)**
- G) EXECUTIVE SESSION – STUDENT MATTER (A)**
- H) SELECT PLACE FOR NOVEMBER MEETING**

ADJOURNMENT

Unified School District #377 Board of Education

USD #377 Administrative Building
506 6th Street
Effingham, KS 66023

(913) 833-5050
FAX (913) 833-5210
www.usd377.org

Monday, September 14, 2009
REGULAR SESSION - 7:30 P.M.
USD 377 Administrative Building

7:30 PM Regular Session

(A) – Action Item(s) (D) – Discussion Item

1) CALL MEETING TO ORDER – BOARD PRESIDENT

a. Approval of Agenda

2) CONSENT AGENDA (A)

- a. Approval of Minutes
- b. Approval of Treasurer's Report, Activity Reports, Bills & Claims
- c. Approval of Non-Resident Admission Requests
- d. Approval of Acceptance of Gifts & Grants
- e. Approval of Personnel Report
- f. Acceptance of Correspondences

*Board members may request to have any consent agenda item moved to the regular agenda to be voted on separately.

3) HEARING OF AUDIENCE

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4) COMMENDATIONS/LETTERS OF APPRECIATION

5) PRESENTATIONS

Johnson Controls – Energy Efficiency Study

BOARD REPORT/POSITIVES

6) LEADERSHIP REPORTS

7) OLD BUSINESS:

- a. LANCASTER & CUMMINGS BUILDINGS (D)
- b. CITY OF EFFINGHAM CONTRACT FOR USE OF BLUE BUILDING FOR PRIMARY SCHOOL PHYSICAL EDUCATION CLASSES (A)
- c. CENTRAL OFFICE COPIER CONTRACT (A)
- d. HOFFMAN CONSIGNMENT CONTRACT (A)

8) NEW BUSINESS

- a. TITLE I SUMMER SCHOOL RECOMMENDATION (A)
- b. PANDEMIC FLU PLAN (A)
- c. DISPOSAL OF SURPLUS EQUIPMENT (A)
- d. SPORTS COMPLEX BOARD APPOINTMENT (A)
- e. ATCHISON COUNTY TAX REBATE PROGRAM (A)
- f. EXECUTIVE SESSION – PERSONNEL MATTERS (A)
- g. EXECUTIVE SESSION – STUDENT MATTER (A)
- h. REQUEST TO BE RELEASED FROM CONTRACT
- i. SELECT PLACE FOR OCTOBER MEETING

ADJOURNMENT

Unified School District #377 Board of Education

USD #377 Administrative Building
506 6th Street
Effingham, KS 66023

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BUDGET HEARING – 7:00 PM Monday, August 10, 2009
REGULAR SESSION - 7:30 P.M.
USD 377 Administrative Building

7:00 PM Budget Hearing

7:30 PM Regular Session

(A) – Action Item(s) (D) – Discussion Item

1) CALL MEETING TO ORDER – BOARD PRESIDENT

a. Approval of Agenda

2) APPROVAL OF 2009-2010 BUDGETS

3) CONSENT AGENDA (A)

4) HEARING OF AUDIENCE

5) COMMENDATIONS/LETTERS OF APPRECIATION

6) PRESENTATIONS

7) BOARD REPORT/POSITIVES

a. Board Members

i. Special Ed Report – Todd Gigstad

8) LEADERSHIP REPORTS

9) OLD BUSINESS:

a. BUILDING LEVEL AND DISTRICT HANDBOOKS (A)

10) NEW BUSINESS:

a. CITY OF EFFINGHAM CONTRACT FOR USE OF BLUE BUILDING FOR
PRIMARY SCHOOL PHYSICAL EDUCATION CLASSES (A)

b. EXECUTIVE SESSION – SUPERINTENDENT’S EVALUATION (A)

c. SELECT PLACE FOR SEPTEMBER MEETING

ADJOURNMENT

Unified School District #377 Board of Education

USD #377 Administrative Building
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Effingham, KS 66023

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Adjourned from Monday, July 13, 2009
To Wednesday, July 22, 2009 at 7:00 PM
USD 377 Administrative Building

7:30 PM Call the Meeting to Order

(A) – Action Item(s) (D) – Discussion Item

- 1) *CALL MEETING TO ORDER – BOARD PRESIDENT*
- 2) *APPROVAL OF AGENDA (A)*
- 3) *APPROVAL OF BILLS & CLAIMS*
- 4) *NON-RESIDENT APPLICATIONS (A)*
- 5) *OUT-OF-DISTRICT TRANSPORTATION APPLICATIONS (A)*
- 6) *PERSONNEL REPORT (A)*
- 7) *DECLARE FOOD SERVICE EQUIPMENT AS SURPLUS*
- 8) *2009-2010 Budget (A)*

ADJOURNMENT

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REGULAR SESSION
Monday, July 13, 2009
7:30 P.M.
USD 377 Administrative Building

7:30 PM Call the Meeting to Order

(A) – Action Item(s) (D) – Discussion Item

- 1) CALL MEETING TO ORDER – MR. CAPLINGER (A)**
- 2) APPROVAL OF AGENDA AS PREPARED OR AMENDED (A)**
- 3) ORGANIZATIONAL DECISIONS (A)**
 - a. Election of 2009-2010 Board President
 - b. Election of 2009-2010 Board Vice-President
 - c. President to convene meeting
- 4) HEARING OF AUDIENCE**
- 5) CONSENT AGENDA (A)**
 - a. Approval of Minutes of Regular and Special Meetings
 - b. Approval of Treasurer’s Report, Activity Reports, Bills & Claims, Petty Cash Reports
 - c. Approval of applications for out-of-district school attendance and transportation
 - d. Approval of Non-resident student applications
 - e. Organization Appointments and Designations**
 1. Clerk of the Board
 2. Deputy Clerk
 3. Treasurer of the Board
 4. Board Attorney/Contract
 5. Insurance Agent of Record
 6. Purchasing Agent
 7. KPERS Agent (K.S.A. 74-4902(6))
 8. Health Insurance Representative

9. Representative to determine when to pay utilities and obligations where a penalty or discount may occur
10. Truant Officers
11. Hearing Officer for Suspension and Expulsion Hearings
12. Authorized representative to apply for and process federal funds
13. Section 504 Compliance Officer
14. Determining Official for free/reduced meals
15. Food Service Program Rep and District Hearing Officer
16. Selection and appointment of person responsible for determining free textbooks and a district hearing officer
17. Official newspaper
18. Designation of depository of funds
19. Appoint Freedom of Information Officer

f. Organizational Approvals, Waivers and Resolutions

1. Rescind Policy Actions and Adopt Current Written Policies
2. Establish Petty Cash Accounts and designate individuals responsible
3. Establish employee mileage rate
4. Disallow pledging of first and second mortgages for security of deposit of district funds.
5. Adopt the annual waiver of requirements for generally accepted accounting principles
6. Resolution to create activity funds under the provisions of HB 2802.
7. Organizational Chart
8. Review immunization policies
9. Review district insurance schedule
10. Resolution Acknowledging and Declaring Intent to Exercise “Home Rule Authority”
11. Establish Employee Meal Allowance (Policy GAN R)
12. Approve resolution to establish 1,116 hour school year for 2009-2010
13. Asbestos Resolution

6) APPOINT BOARD MEMBER REPRESENTATIVES

- a. Keystone Board and alternate;
- b. Professional Development Committee and alternate;
- c. Insurance Committee (2);
- d. Tax Abatement Committee;
- e. Negotiating Team (2);

- f. KASB Governmental Relations Network Representative;
- g. Centennial Scholarship Committee;
- h. Classified Salary Committee (2);
- i. Capital Outlay/Facilities Committee (2);
- j. Technology Committee (2)
- k. NEK Area Vo-Tech
- l. ACCHS Alumni Foundation representative was a two year appointment with this being the second year.

7) **ESTABLISH BOARD MEETING DATES AND TIMES**

8) **BOARD REPORT/POSITIVES**

9) **LEADERSHIP REPORTS**

10) **OLD BUSINESS**

- a. **SPORTS COMPLEX DISCUSSION (D)**
- b. **COMMERCIAL UMBRELLA POLICY (D)**
- c. **APPROVAL OF NEW PHONE SYSTEM (A)**

11) **NEW BUSINESS**

- a. **CONSIDER APPROVAL OF BIDS – MILK & FUEL (A)**
- b. **APPROVE DISTRICT HANDBOOKS (A)**
- c. **BUDGET DEVELOPMENT (A)**
- d. **APPROVE NEGOTIATED AGREEMENT WITH TEACHERS FOR THE 2009-2010 SCHOOL YEAR**
- e. **KASB POLICY UPDATES (A)**
- f. **EXECUTIVE SESSION – PERSONNEL IF NEEDED (A)**
- g. **APPROVAL OF PERSONNEL REPORT (A)**
- h. **SET DATE AND TIME FOR STRATEGIC PLANNING SESSION**

ADJOURNMENT
